



Republic of the Philippines  
**Metro Roxas Water District**  
MRWD Bldg., Km. 1, Roxas City 5800,  
Philippines  
Tel. # (036) 6210-737/ 6210-044/ 6215-474  
Telefax # (036) 6217-492

**BIDS AND AWARDS COMMITTEE**  
**INVITATION TO SUBMIT PRICE QUOTATIONS**  
**NP-SMALL VALUE PROCUREMENT**  
**No.063-2024**

The **METRO ROXAS WATER DISTRICT (MRWD)**, through its Bids and Awards Committee (BAC), invites Manufacturers/Suppliers/Distributors to submit Price Quotations for the hereunder project:

**Name of Project: SUPPLY AND DELIVERY OF VARIOUS IT EQUIPMENT**

**Brief Description: VARIOUS IT EQUIPMENT**

**Approved Budget for The Contract (ABC): P99,650.00**

**Source of Funds: MRWD CORPORATE BUDGET FOR FISCAL YEAR 2024**

**Mode of Procurement: NP- SMALL VALUE PROCUREMENT 53.9**

**Delivery of Goods/Services: WITHIN THIRTY (30) CALENDAR DAYS UPON RECEIPT OF PURCHASE ORDER**

**Place of Delivery/Services: MRWD WATER TREATMENT PLANT, SALOCON, PANIT- AN, CAPIZ**

**Payment Term: WITHIN THIRTY (30) CALENDAR DAYS AFTER INSPECTION AND ACCEPTANCE**

The schedule of activities is listed, as follows:

<i>Activities</i>	<i>Schedules</i>
1. Advertisement	April 4-10, 2024
2. Deadline for the submission of Price Quotations	April 11, 2024 at 8:10 AM
3. Opening of Price Quotation, Evaluation, and Post Qualification	April 11, 2024 at 8:20 AM

Note:

1. MRWD shall deal only with legitimate supplier/s that issue BIR-registered official receipts, with valid Mayor's Permit and DTI Business Name Registration Permit or Security and Exchange Commission (SEC) Registration Certificate, whichever may be appropriate under existing laws of the Philippines.
2. Quoted prices shall be inclusive of Value Added Tax and shall be firm and valid for not less than (30) days from the date of receipt of quotation.
3. Purchase Order may be awarded to supplier with the lowest price quotation. Provided, however, MRWD reserves the right to post-qualify any supplier and/or to reject any or all submitted quotations.
4. Delivered item is subject for inspection and acceptance.
5. Payment processing to commence only after inspection and acceptance by the MRWD Inspectorate Team, Head of Property and Material Management Division or its duly Authorized Representative, Internal Control Officer and Requesting Unit Representative.
6. Any quotation submitted after the deadline shall automatically be rejected and will not be accepted.
7. Certification from the bidder stating the fact that it has no delinquent delivery to Metro Roxas Water District

The MRWD Bids and Awards Committee reserves the right to accept or reject any bids, to waive minor informality in the quotations received, declare a failure for any justified and reasonable grounds, and to award the contract to the bidder whose bid, as evaluated by the BAC is the most advantageous offer for the District.

All bidders are requested to download in the Philippine Government Electronic System (PhilGEPS) the invitation to bid and the bidding documents, in compliance with Section 37.1.6 of the Revised Implementing Rules and Regulations (IRR) of R.A. No. 9184 for the posting of Notice of Award.

**(Originally Signed)**  
**ENGR. LIZALYN B. BAYLON**  
BAC Chairperson

Address: **Metro Roxas Water District**  
MRWD Bldg., Km. 1, Roxas City, Capiz

Contact Person: **MARJORIE A. DELA CRUZ**  
Head- BAC Secretariat  
Tel. No. 6210-737 or 6210-044 local 125  
TeleFax No. (036) 6217-492 or 6217-382  
Email Address: [marjorie.delacruz@metroroxaswd.gov.ph](mailto:marjorie.delacruz@metroroxaswd.gov.ph)

Place(s) of Publication: PhilGEPS and MRWD Website (<http://metroroxaswd.gov.ph>), and MRWD BAC Bulletin Board.



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## REQUEST FOR QUOTATION

**Company Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Tel. No.** \_\_\_\_\_  
**Fax No.** \_\_\_\_\_  
**Email Address:** \_\_\_\_\_

<b>PR No.:</b>	24-03-128
<b>Mode:</b>	Shopping 52.1 (b)
<b>APP Code</b>	223/ 106 02 030 1 04 05 030

Please quote your lowest government price for each of the following items specified below:

**Approved Budget for the Contract (A.B.C): ₱99,650.00**

Item No.	Specifications	Quantity	Unit	Brand Name	Unit Cost	Total
	<b>SUPPLY AND DELIVERY OF VARIOUS IT EQUIPMENT</b>					
1	<b>Desktop Computer with GPU</b>	1	unit			
	Technical Specification:					
	i5-12th Gen. Processor or higher					
	H610 Motherboard or any compatible with Processor % Memory					
	8x2gb (16gb) DDR4 Memory					
	512gb M.2 NVMe Storage or higher					
	4gb GDDR6 Video Card or higher GPU					
	650W or higher Truerated Power Supply with ATX Casing					
	24" Monitor w/ HDMI or higher					
	USB Mouse & Keyboard					
	Windows 10 or Windows 11 Licensed					
	650VA UPS Backup or higher					
	<b>Inclusive:</b> USB Cable; 500pcs Blank Card; 2 roll Ribbon					
2	<b>850va or higher UPS Power Backup</b>	2	pcs			
3	<b>2TB or higher External HDD</b>	1	pc			
4	<b>Bluetooth/USB Speakerphone for Audio Video Conference Calls</b>	1	pc			

Technical Specification:				
<p><b>Connects to</b> * PC via USB-C cable (depending on model); smartphone via Bluetooth * PC via USB-A or USB-C cable (depending on model) or wisely via included BT600 Bluetooth adapter; smartphone via Bluetooth</p> <p><b>Compatible with</b> * Windows or Mac OS</p> <p><b>User Interface Features</b> * Touch sensitive user controls for- Call/answer end-Mute-Volume +/- Programmable Function button- Microsoft Teams (Microsoft Teams versions only) * Push button user controls for- Power On/off- Bluetooth Pairing * Highly visible status light bar * Integrated USB-A or USB-C cable (depending on model) * One USB-A port of smartphone charging</p> <p><b>Wireless</b> * Bluetooth v5.1 * Supported Bluetooth profiles - A2DP, AVRCP, HFP, HSP and BL</p> <p><b>Audio Features</b> * Three microphone steerable array * Microphone pickup range- up to 7 ft / 2 m * Ideal for room sizes- up to 4 m x 4 m * Microphone Frequency Response- 100 Hz to 6.7 kHz * Full duplex audio * Noise and echo reduction * Loudspeakers 1 x 40 mm high performance music speaker * Loudspeaker frequency response- 80 HZ to 20 kHz * Bass reflex with dual passive radiators</p> <p><b>Battery</b> * Battery type - Lithium-ion * Battery capacity- 3200 mAH * Talk time-up to 20 hours * Charge time- 4 hours</p> <p><b>Dimensions</b> * 34 x 95 x 182 mm * 1.3 x 3.7 x 7.2 in</p> <p><b>Weight</b> * 360 g / 12.7 oz</p> <p><b>Cable Length</b> * 715 mm / 28 in</p> <p><b>Environmental</b> * IP64 dust- and water- resistant</p> <p><b>Accessories (Included)</b> * Carry case * Lanyard * BT600 USB Bluetooth adapter (Poly Sync 20+ models only)</p> <p><b>Applications Supported</b> * Plantronics Hub desktop and mobile versions * Plantronics Manager Pro suited - Asset Management and Adoption</p>				
<p><b>Note:</b></p> <p>1. <b>w/ 1 Year Service Warranty (On-Site) -all items/units</b></p> <p>2. <b>Bidders must provide Brochure for Speakerphone</b></p>				

**GRAND TOTAL:** \_\_\_\_\_

Deadline of Submission: **April 11, 2024 @ 8:10 AM**

Place of Submission: **MRWD Bldg., BAC Office, Km.1, Roxas City**

**INSTRUCTION TO BIDDERS:**

1. Bidder's must submit their **bids together with the following requirements;**

/	<b>Certified true copy of Mayor's/Business Permit 2024;</b>
/	<b>Valid PhilGEPS Registration Certificate/Number (if applicable Pursuant to Appendix A of RA 9184);</b>
	<b>Certified true copy of Income/Business Tax Return (if applicable Pursuant to Appendix A of RA 9184);</b>
/	<b>Certified true copy of BIR Registration Certificate;</b>
/	<b>Certified true copy of Valid and Current SEC/DTI Certificate; and</b>
/	<b>Omnibus Sworn Statement (if applicable Pursuant to Appendix A of RA 9184).</b>

2. Bids/Quotation may be submitted in a sealed envelope, thru fax at **6217- 492** and email us at [marjorie.delacruz@metroroxaswd.gov.ph](mailto:marjorie.delacruz@metroroxaswd.gov.ph) **on or before** the deadline of submission of bids.

3. DELIVERY PERIOD: **Within 30 Days upon receipt of P.O.** (Pls. State reason/justification if delivery cannot be made within the period herein stated); \_\_\_\_\_.

4. Terms of Payment: **Within 30 Days after full delivery of goods;**

5. Total price quoted above subject to withholding tax and payable check;

6. Place of Delivery: **MRWD Bldg., Km.1, Roxas City.**

**NOTE:**

1. Price Quotation must be VAT inclusive.

2. Certification form the bidder stating the fact that it has no delinquent delivery to Metro Roxas Water District.
3. The BAC has the right to post-qualify and reject any bid with inferior specifications/quality.
4. Any Bid without/incomplete brand name of the product being offered shall be disqualified.
5. Payment shall be made only upon submission of the above mentioned documents.

**(Originally Signed)**  
**ENGR. LIZALYN B. BAYLON**  
Chairperson  
Bids and Awards Committee

\_\_\_\_\_  
Name of Bidder's Authorized Representative (Print Name)

\_\_\_\_\_  
Signature/Date

Canvassed By:

**(Originally Signed)**  
**GIO CARLO DELFIN**