



Republic of the Philippines
Metro Roxas Water District
MRWD Bldg., Km. 1, Roxas City 5800,
Philippines
Tel. # (036) 6210-737/ 6210-044/ 6215-474
Telefax # (036) 6217-492

BIDS AND AWARDS COMMITTEE
INVITATION TO SUBMIT PRICE QUOTATIONS
N.P. -SMALL VALUE
No. **059-2024**

The **METRO ROXAS WATER DISTRICT (MRWD)**, through its Bids and Awards Committee (BAC), invites Manufacturers/Suppliers/Distributors to submit Price Quotations for the hereunder project:

Name of Project: ENGAGEMENT OF SERVICES FOR LEGAL COUNSEL (APRIL 1, 2024 TO MARCH 31, 2025)
Brief Description: ENGAGEMENT OF SERVICES FOR LEGAL COUNSEL (APRIL 1, 2024 TO MARCH 31, 2025)
Approved Budget for The Contract (ABC):Php240,000.00
Source of Funds: MRWD CORPORATE BUDGET FOR FISCAL YEAR 2024
Mode of Procurement: SMALL VALUE 53.9
Delivery of Goods/Services: WITHIN TWO (2) CALENDAR DAYS UPON RECEIPT OF PURCHASE ORDER
Place of Delivery/Services: MRWD BLDG. KM. 1, ROXAS CITY
Payment Term: EVERY FIRST (1ST) WEEK OF THE MONTH

The schedule of activities is listed, as follows:

<i>Activities</i>	<i>Schedules</i>
1. Advertisement	March 20 -24, 2024
2. Deadline for the submission of Price Quotations	March 25, 2024 at 12:00 Noon
3. Opening of Price Quotation, Evaluation, and Post Qualification	March 25, 2024 at 2:00 PM

Note:

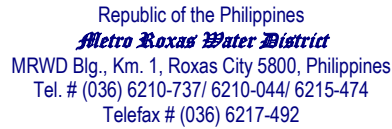
- MRWD shall deal only with legitimate supplier/s that issue BIR-registered official receipts, with valid Mayor’s Permit and DTI Certificate of Business Name Registration or Security and Exchange Commission (SEC) Registration Certificate, whichever may be appropriate under existing laws of the Philippines.
- Quoted prices shall be inclusive of Value Added Tax and shall be firm and valid for not less than (30) days from the date of receipt of quotation.
- Purchase Order may be awarded to supplier with the lowest price quotation. Provided, however, MRWD reserves the right to post-qualify any supplier and/or to reject any or all submitted quotations.
- Delivered item is subject for inspection and acceptance.
- Payment processing to commence only after inspection and acceptance by the MRWD Inspectorate Team, Head of Property and Material Management Division or its duly Authorized Representative, Internal Control Officer and Requesting Unit Representative.
- Any quotation submitted after the deadline shall automatically be rejected and will not be accepted.
- Certification from the bidder stating the fact that it has no delinquent delivery to Metro Roxas Water District

The MRWD Bids and Awards Committee reserves the right to accept or reject any bids, to waive minor informality in the quotations received, declare a failure for any justified and reasonable grounds, and to award the contract to the bidder whose bid, as evaluated by the BAC is the most advantageous offer for the District.

All bidders are requested to download in the Philippine Government Electronic System (PhilGEPS) the invitation to bid and the bidding documents, in compliance with Section 37.1.6 of the Revised Implementing Rules and Regulations (IRR) of R.A. No. 9184 for the posting of Notice of Award.

(Originally Signed)
ENGR. LIZALYN B. BAYLON
BAC Chairperson

Address: **Metro Roxas Water District**
MRWD Bldg., Km. 1, Roxas City, Capiz
Contact Person: **MARJORIE A. DELA CRUZ**
Head- BAC Secretariat
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Place(s) of Publication: PhilGEPS and MRWD Website (<http://metroroxaswd.gov.ph>), and MRWD BAC Bulletin Board.



NOTE:

1. Price Quotation must be VAT inclusive.
2. Certification form the bidder stating the fact that it has no delinquent delivery to Metro Roxas Water District.
3. The BAC has the right to post-qualify and reject any bid with inferior specifications/quality.
4. Any Bid without/incomplete brand name of the product being offered shall be disqualified.
5. Payment shall be made only upon submission of the above-mentioned documents.

(Originally Signed)
ENGR. LIZALYN B. BAYLON
Chairperson
Bids and Awards Committee

Name of Bidder's Authorized Representative (Print Name)

Signature/Date

Canvassed By:

(Originally Signed)
GIO CARLO DELFIN