



Republic of the Philippines
Metro Roxas Water District
MRWD Bldg., Km. 1, Roxas City 5800,
Philippines
Tel. # (036) 6210-737/ 6210-044/ 6215-474
Telefax # (036) 6217-492

BIDS AND AWARDS COMMITTEE
INVITATION TO SUBMIT PRICE QUOTATIONS
SHOPPING
No. **051-2024**

The **METRO ROXAS WATER DISTRICT (MRWD)**, through its Bids and Awards Committee (BAC), invites Manufacturers/Suppliers/Distributors to submit Price Quotations for the hereunder project:

Name of Project: SUPPLY AND DELIVERY OF VARIOUS IT EQUIPMENT
Brief Description: VARIOUS IT EQUIPMENTS
Approved Budget for The Contract (ABC): Php991,300.00
Source of Funds: MRWD CORPORATE BUDGET FOR FISCAL YEAR 2024
Mode of Procurement: SHOPPING 52.1 (b)
Delivery of Goods/Services: WITHIN THIRTY (30) CALENDAR DAYS UPON RECEIPT OF PURCHASE ORDER
Place of Delivery/Services: MRWD BLDG. KM. 1, ROXAS CITY
Payment Term: WITHIN THIRTY (30) CALENDAR DAYS AFTER INSPECTION AND ACCEPTANCE

The schedule of activities is listed, as follows:

<i>Activities</i>	<i>Schedules</i>
1. Advertisement	March 27, 2024 to April 1, 2024
2. Deadline for the submission of Price Quotations	April 2, 2024 at 12:00 Noon
3. Opening of Price Quotation, Evaluation, and Post Qualification	April 2, 2024 at 2:00 PM

Note:

- MRWD shall deal only with legitimate supplier/s that issue BIR-registered official receipts, with valid Mayor's Permit and DTI Business Name Registration Permit or Security and Exchange Commission (SEC) Registration Certificate, whichever may be appropriate under existing laws of the Philippines.
- Quoted prices shall be inclusive of Value Added Tax and shall be firm and valid for not less than (30) days from the date of receipt of quotation.
- Purchase Order may be awarded to supplier with the lowest price quotation. Provided, however, MRWD reserves the right to post-qualify any supplier and/or to reject any or all submitted quotations.
- Delivered item is subject for inspection and acceptance.
- Payment processing to commence only after inspection and acceptance by the MRWD Inspectorate Team, Head of Property and Material Management Division or its duly Authorized Representative, Internal Control Officer and Requesting Unit Representative.
- Any quotation submitted after the deadline shall automatically be rejected and will not be accepted.
- Certification from the bidder stating the fact that it has no delinquent delivery to Metro Roxas Water District

The MRWD Bids and Awards Committee reserves the right to accept or reject any bids, to waive minor informality in the quotations received, declare a failure for any justified and reasonable grounds, and to award the contract to the bidder whose bid, as evaluated by the BAC is the most advantageous offer for the District.

All bidders are requested to download in the Philippine Government Electronic System (PhilGEPS) the invitation to bid and the bidding documents, in compliance with Section 37.1.6 of the Revised Implementing Rules and Regulations (IRR) of R.A. No. 9184 for the posting of Notice of Award.

(Originally Signed)
ENGR. LIZALYN B. BAYLON
BAC Chairperson

Address: **Metro Roxas Water District**
MRWD Bldg., Km. 1, Roxas City, Capiz
Contact Person: **MARJORIE A. DELA CRUZ**
Head- BAC Secretariat
Tel. No. 6210-737 or 6210-044 local 125
TeleFax No. (036) 6217-492 or 6217-382
Email Address: marjorie.delacruz@metroroxaswd.gov.ph
Place(s) of Publication: PhilGEPS and MRWD Website (<http://metroroxaswd.gov.ph>), and MRWD BAC Bulletin Board.

MRWD Bids and Awards Committee



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 MRWD Bldg., Km. 1, Roxas City 5800, Philippines
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REQUEST FOR QUOTATION

Company Name: _____
Address: _____
Tel. No. _____
Fax No. _____
Email Address: _____

PR No.:	24-02-094
Mode:	Shopping 52.1 (b)
APP Code	223/ 1 06 05 030

Please quote your lowest government price for each of the following items specified below:

Approved Budget for the Contract (A.B.C): **P991,300.00**

Item No.	Specifications	Quantity	Unit	Brand Name	Unit Cost	Total
	SUPPLY AND DELIVERY OF VARIOUS IT EQUIPMENT					
1	All-in-One Desktop Computer	8	sets			
	<i>Technical Specification:</i>					
	i3-12th Gen. Processor or Higher					
	22" or 24" Monitor					
	8gb DDR4 RAM or higher					
	512gb M.2 NVMe Storage					
	Windows 10 or 11 Licensed					
	USB Mouse & Keyboard					
	650VA UPS Backup or higher					
2	Flatbed Document Scanner with 3-pass Duplex ADF	1	pc			
	<i>Technical Specification:</i>					
	Scanner Type: A4 flatbed colour image scanner					
	Max Document Size: 216 x 297mm					
	Connectivity: USB 3.0					
	Dimensions (W x D x H): 451 x 318 x 121mm					
	Weight: 4.1kg					
3	A4 WiFi All-in-One Ink Tank Printer with ADF	2	pcs			
	<i>Technical Specification:</i>					
	Print, Scan, Copy, Fax with ADF					
	Compact integrated tank design					
	High yield ink bottles					

	Spill-free, error-free refilling					
	Wi-Fi, Wi-Fi Direct, Connect					
	Seamless setup via Smart Panel & Borderless printing up to 4R					
4	Cat-6 FTP External/Outdoor Network Cable	3	roll			
5	Cat-6 Internal Network Cable	5	box			
6	A3 Wi-Fi Duplex All-in-One Ink Tank Printer	1	pc			
	<i>Technical Specification:</i>					
	Print speed of up to 25.0 ipm					
	Prints up to A3+ (for simplex)					
	Automatic duplex printing					
	Ultra-high page yield of 7,500 pages (black) and 6,000 pages (colour)					
	Wi-Fi, Wi-Fi Direct, Ethernet					
	Connect (iPrint, Email Print and Remote PPrint Driver, Scan to Cloud)					
7	4G LTE Smart PoC Portable Radio with Earpiece	25	units			
	<i>Technical Specification:</i>					
	W/ 5-Years Subscription					
	2.4" Screen Display					
	GSM/WCDMA/LTE/GPS					
	Android 7.1					
	HD Speaker					
	IP65 Waterproof & Wi-Fi Support					
	W/ Earpiece & Connect to Existing VHF Radio (Gateway)					
8	55" Smart Android TV with Wall Mounting & HDMI Cable	1	unit			
	<i>NOTE:</i>					
	<i>*1 Year Service Warranty (On-Site) - all items/units</i>					
	<i>* Installation & Commissioning (Smart PoC Portable Radio)</i>					

GRAND TOTAL: _____

Deadline of Submission: **April 2, 2024 @ 12:00 Nn**

Place of Submission: **MRWD Bldg., BAC Office, Km.1, Roxas City**

INSTRUCTION TO BIDDERS:

1. Bidder's must submit their **bids together with the following requirements;**

/	Certified true copy of Mayor's/Business Permit 2024;
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/	Valid PhilGEPS Registration Certificate/Number (if applicable Pursuant to Appendix A of RA 9184);
/	Certified true copy of Income/Business Tax Return (if applicable Pursuant to Appendix A of RA 9184);
/	Certified true copy of BIR Registration Certificate;
/	Certified true copy of Valid and Current SEC/DTI Certificate; and
	Omnibus Sworn Statement (if applicable Pursuant to Appendix A of RA 9184).

2. Bids/Quotation may be submitted in a sealed envelope, thru fax at **6217- 492** and email us at marjorie.delacruz@metroroxaswd.gov.ph **on or before** the deadline of submission of bids.

3. DELIVERY PERIOD: **Within 30 Days upon receipt of P.O.** (Pls. State reason/justification if delivery cannot be made within the period herein stated);_____.

4. Terms of Payment: **Within 30 Days after full delivery of goods;**

5. Total price quoted above subject to withholding tax and payable check;

6. Place of Delivery: **MRWD Bldg., Km.1, Roxas City.**

NOTE:

1. Price Quotation must be VAT inclusive.
2. Certification form the bidder stating the fact that it has no delinquent delivery to Metro Roxas Water District.
3. The BAC has the right to post-qualify and reject any bid with inferior specifications/quality.
4. Any Bid without/incomplete brand name of the product being offered shall be disqualified.
5. Payment shall be made only upon submission of the above mentioned documents.

(Originally Signed)
ENGR. LIZALYN B. BAYLON
Chairperson
Bids and Awards Committee

Name of Bidder's Authorized Representative (Print Name)

Signature/Date

Canvassed By:

(Originally Signed)
GIO CARLO DELFIN