



Republic of the Philippines  
**Metro Roxas Water District**  
MRWD Bldg., Km. 1, Roxas City 5800,  
Philippines  
Tel. # (036) 6210-737/ 6210-044/ 6215-474  
Telefax # (036) 6217-492

**BIDS AND AWARDS COMMITTEE**  
**INVITATION TO SUBMIT PRICE QUOTATIONS**  
**SMALL VALUE PROCUREMENT**  
**No. 015-2023**

The **METRO ROXAS WATER DISTRICT (MRWD)**, through its Bids and Awards Committee (BAC), invites Manufacturers/Suppliers/Distributors to submit Price Quotations for the hereunder project:

**Name of Project:** **SUPPLY AND DELIVERY OF VARIOUS CONSTRUCTION MATERIALS FOR THE CONSTRUCTION OF GENERAL SERVICES DIVISION OFFICE (PHASE 2); SUPPLY AND INSTALLATION OF SLIDING WINDOWS**

**Brief Description:** **VARIOUS CONSTRUCTION MATERIALS FOR THE CONSTRUCTION OF GENERAL SERVICES DIVISION OFFICE (PHASE 2); SUPPLY AND INSTALLATION OF SLIDING WINDOWS**

**Approved Budget for The Contract (ABC):** **P276,806.40**  
**ABC for Lot 1- P228,506.40 (CONSTRUCTION MATERIALS)**  
**ABC for Lot 2- 48,300.00 (SLIDING GLASS)**

**Source of Funds:** **MRWD CORPORATE BUDGET FOR FISCAL YEAR 2023**

**Mode of Procurement:** **SMALL VALUE 53.9**

**Delivery of Goods:** **WITHIN THIRTY (30) DAYS CALENDAR DAYS FROM RECEIPT OF PURCHASE ORDER**

**Place of Delivery/Services:** **MRWD BLDG. KM. 1, ROXAS CITY**

**Payment Term:** **WITHIN THIRTY (30) CALENDAR DAYS AFTER INSPECTION AND ACCEPTANCE**

The schedule of activities is listed, as follows:

<i>Activities</i>	<i>Schedules</i>
1. Advertisement	February 5-8, 2023
2. Deadline for the submission of Price Quotations	February 9, 2023 at 12:00 Noon
3. Opening of Price Quotation, Evaluation, and Post Qualification	February 9, 2023 at 2:00 P.M.

Note:

- MRWD shall deal only with legitimate supplier/s that issue BIR-registered official receipts, with valid Mayor's Permit and DTI Business Name Registration Permit or Security and Exchange Commission (SEC) Registration Certificate, whichever may be appropriate under existing laws of the Philippines.
- Quoted prices shall be inclusive of Value Added Tax and shall be firm and valid for not less than (30) days from the date of receipt of quotation.
- Purchase Order may be awarded to supplier with the lowest price quotation. Provided, however, MRWD reserves the right to post-qualify any supplier and/or to reject any or all submitted quotations.
- Delivered item is subject for inspection and acceptance.
- Payment processing to commence only after inspection and acceptance by the Property/Supply Officer and Inspectorate Team.
- Any quotation submitted after the deadline shall automatically be rejected and will not be accepted.
- Certification from the bidder stating the fact that it has no delinquent delivery to Metro Roxas Water District

The MRWD Bids and Awards Committee reserves the right to accept or reject any bids, to waive minor informality in the quotations received, declare a failure of small value procurement for any justified and reasonable grounds, and to award the contract to the bidder whose bid, as evaluated by the BAC is the most advantageous offer for the District.

All bidders are requested to download in the Philippine Government Electronic System (PhilGEPS) the invitation to bid and the bidding documents, in compliance with Section 37.1.6 of the Revised Implementing Rules and Regulations (IRR) of R.A. No. 9184 for the posting of Notice of Award.

**(Originally Signed)**  
**TERESITA A. DELOTAVO**  
BAC Chairperson

**Address:** **Metro Roxas Water District**  
MRWD Bldg., Km. 1, Roxas City, Capiz

**Contact Person:** **MARJORIE A. DELA CRUZ**  
Head- BAC Secretariat  
Tel. No. 6210-737 or 6210-044 local 125  
TeleFax No. (036) 6217-492 or 6217-382  
Email Address: marjorie.delacruz@metroroxaswd.gov.ph

Place(s) of Publication: PhilGEPS and MRWD Website (<http://metroroxaswd.gov.ph>), and MRWD BAC Bulletin Board.

*MRWD Bids and Awards Committee*



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## REQUEST FOR QUOTATION

**Company Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Tel. No.** \_\_\_\_\_  
**Fax No.** \_\_\_\_\_  
**Email Address:** \_\_\_\_\_

<b>PR No.:</b>	23-01-022
<b>Mode:</b>	Small Value 53.9
<b>APP Code</b>	211/1 06 04 010

Please quote your lowest government price for each of the following items specified below:

### Approved Budget for the Contract (A.B.C): **₱276,806.40**

Item No.	Specifications	Quantity	Unit	Brand Name	Unit Cost	Total
	<b>Various Construction Materials (Lot 1) ABC: ₱228,506.40</b>					
1	3.5mm thk. 4ft. x 8ft. Cement Board	28	Pcs			
2	5m length Metal Furring at least 0.4mm thick	40	Pcs			
3	2" x 3" Metal Stud	16	Pcs			
4	1/8" ø x 3/4" Blind Rivets	4	Box			
5	1/8" ø Metal Drill Bit	5	Pcs			
6	1 1/2" Concrete Nails	1	Kg			
7	Faucet (Stainless)	5	Pcs			
8	1 Gang Switch	3	Sets			
9	2 Gang Switch	1	Sets			
10	3 Gang Switch	3	Sets			
11	2 Gang Outlet (universal)	14	Pcs			
12	Aircon Outlet	2	Sets			
13	Electrical Tape (big)	6	Pcs			
14	3" ø Pin Light Housing (Plain White)	30	Pcs			
15	9 Watts LED Bulb	36	Pcs			
16	2-3.5 sq. mm THHN Copper Wire	60	l.m.			
17	2-2.0 sq. mm THHN Copper Wire	60	l.m.			
18	3-14 sq. mm THHN Copper Wire	45	l.m.			
19	2" x 4" Utility Box	2	Pcs			
20	4" x 4" Junction Box	2	Pcs			
21	Washed Sand	5	Cu.m.			

22	Portland Cement (Type 1-P)	25	Bags			
23	Skimcoat	22	Bags			
24	Flat Latex Paint color (White)	4	Pails			
25	Semi-Gloss Latex Paint (white)	5	Pails			
26	Body Filler	4	Liters			
27	2" Width Painters Tape (Gasa Tape)	4	Rolls			
28	#80 Sanding Paper	20	Pcs			
29	#100 Sanding Paper	20	Pcs			
30	6" Roller Brush (cloth)	6	Pcs			
31	3" Paint Brush	3	Pcs			
32	Flexibond (Water Proofing)	2	Pails			
33	1m x 2.1m Panel Door (w/ Lockset and Door Jambs)	1	Set			
34	0.6m x 0.6m Granite Tiles (white)	140	Pcs			
35	Unglazed Tile (0.3 x 0.6) (W/2" edge groove for stair Nozing)	40	Pcs			
36	Cement (Type 1)	35	Bags			
37	Adhesive Tile Cement	27	bags			
	***Nothing Follows***					
	<b>Sliding Door and Sliding Window (Lot 2) ABC: P48,300.00</b>					
1	Sliding Clear Glass Door on Analok Aluminum Frame 2 Panel (0.6 x 2.1 /Panel) Total = 1.2m x 2.1m w/ Door Lock (SEE ATTACH DRAWING)	1	unit			
2	¼" thick Sliding Reflective Blue Glass Window on Analok Frame (1.2m x 1.2m) (3 SECTIONS EACH PANEL) (SEE ATTACH DRAWING)	5	unit			
3	¼" thick Awning Reflective Blue Glass Window on Analok Frame (0.6m x 0.4m) (SEE ATTACH DRAWING)	1	Unit			
4	¼" thick Awning Reflective Blue Glass Window on Analok Frame (0.66m x 2.4m) (SEE ATTACH DRAWING)	1	unit			
	<b>NOTE:</b> Supply, Installation and site visit before installation					
	***Nothing Follows***					

**GRAND TOTAL:** \_\_\_\_\_

Deadline of Submission: **February 9, 2023@ 12:00nn**

Place of Submission: **MRWD Bldg., BAC Office, Km.1, Roxas City**

**INSTRUCTION TO BIDDERS:**

1. Bidder's must submit their **bids together with the following requirements;**

/	<b>Valid Mayor's/Business Permit 2023;</b>
/	<b>Valid PhilGEPS Registration Certificate/Number (if applicable Pursuant to Appendix A of RA 9184);</b>

	<b>Income/Business Tax Return</b> (if applicable Pursuant to Appendix A of RA 9184);
/	<b>Certificate of BIR Registration;</b>
/	<b>Valid and Current SEC/DTI Certificate; and</b>
/	<b>Omnibus Sworn Statement</b> (if applicable Pursuant to Appendix A of RA 9184).

2. Bids/Quotation may be submitted in a sealed envelope, thru fax at **6217- 492** and email us at [marjorie.delacruz@metroroxaswd.gov.ph](mailto:marjorie.delacruz@metroroxaswd.gov.ph) **on or before** the deadline of submission of bids.
3. DELIVERY PERIOD: **Within 30 Days upon receipt of P.O.** (Pls. State reason/justification if delivery cannot be made within the period herein stated);\_\_\_\_\_.
4. Terms of Payment: **Within 30 Days after full delivery of goods;**
5. Total price quoted above subject to withholding tax and payable check;
6. Place of Delivery: **MRWD Bldg., Km.1, Roxas City.**

**NOTE:**

1. Price Quotation must be VAT inclusive.
2. Certification form the bidder stating the fact that it has no delinquent delivery to Metro Roxas Water District.
3. The BAC has the right to post-qualify and reject any bid with inferior specifications/quality.
4. Any Bid without/incomplete brand name of the product being offered shall be disqualified.

**(Originally Signed)**  
**MS. TERESITA A. DELOTAVO**  
 Chairperson  
 Bids and Awards Committee

\_\_\_\_\_  
 Name of Bidder's Authorized Representative (Print Name)

\_\_\_\_\_  
 Signature/Date

**(Originally Signed)**  
 Canvassed By:  
**GIO CARLO DELFIN**