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Republic of the Philippines
METRO ROXAS WATER DISTRICT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Metro Roxas Water District in the CSC website:

[Signature]
DONNALEE D. DEONDO
HRMO

Date: January 26, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	General Manager A	MRWD-2022-003	28	145,427.00	None Required	None Required	None Required	None Required	None Required	Office of the General Manager, MRWD Main Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **February 6, 2023**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Dir. LEODEGARIO B. DADIVAS, JR.
Chairperson
Board of Director
c/o Human Resource Division
MRWD Building, Kilometer 1, Roxas City, Capiz
recruitment@metroroxaswd.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.