



Republic of the Philippines
Metro Roxas Water District
MRWD Bldg., Km. 1, Roxas City 5800,
Philippines
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BIDS AND AWARDS COMMITTEE
INVITATION TO SUBMIT PRICE QUOTATIONS
SMALL VALUE PROCUREMENT
No. 098-2022

The **METRO ROXAS WATER DISTRICT (MRWD)**, through its Bids and Awards Committee (BAC), invites Manufacturers/Suppliers/Distributors to submit Price Quotations for the hereunder project:

Name of Project: **SUPPLY AND DELIVERY OF TWO (2) SETS DESKTOP COMPUTER CPU, THREE (3) PIECES A4 WI-FI ALL-IN-ONE INK TANK PRINTER, TWENTY-ONE PIECES 850VA POWER BACK-UP (UPS) OR HIGHER, 20"LED MONITOR OR HIGHER WITH HDMI PORT, TWO (2) PIECES 500GB 2.5" EVO 820 SOLID STATE DRIVE, AND TWO (2) PIECES 250gb 2.5" EVO 820 SOLID STATE DRIVE**

Place of Delivery/Services: **MRWD BLDG., KM. 1, ROXAS CITY**

Brief Description: **TWO (2) SETS DESKTOP COMPUTER CPU, THREE (3) PIECES A4 WI-FI ALL-IN-ONE INK TANK PRINTER, TWENTY-ONE PIECES 850VA POWER BACK-UP (UPS) OR HIGHER, 20"LED MONITOR OR HIGHER WITH HDMI PORT, TWO (2) PIECES 500GB 2.5" EVO 820 SOLID STATE DRIVE, AND TWO (2) PIECES 250gb 2.5" EVO 820 SOLID STATE DRIVE**

Mode of Procurement: **SMALL VALUE PROCUREMENT**

Approved Budget for The Contract (ABC): **P277,200.00**

Source of Funds: **MRWD CORPORATE BUDGET FOR FISCAL YEAR 2022**

Delivery of Goods: **WITHIN FIFTEEN (15) CALENDAR DAYS FROM RECEIPT OF PURCHASE ORDER**

Payment Term: **WITHIN THIRTY (30) CALENDAR DAYS AFTER INSPECTION AND ACCEPTANCE**

The schedule of activities is listed, as follows:

<i>Activities</i>	<i>Schedules</i>
1. Advertisement	October 7-10, 2022
2. Deadline for the submission of Price Quotations	October 11, 2022 at 12:00 Noon
3. Opening of Price Quotation, Evaluation, and Post Qualification	October 11, 2022 at 2:00 P.M.

1. MRWD shall deal only with legitimate supplier/s that issue BIR-registered official receipts, with valid Mayor's Permit and DTI Business Name Registration Permit or Security and Exchange Commission (SEC) Registration Certificate, whichever may be appropriate under existing laws of the Philippines.
2. Quoted prices shall be inclusive of Value Added Tax and shall be firm and valid for not less than (30) days from the date of receipt of quotation.
3. Purchase Order may be awarded to supplier with the lowest price quotation. Provided, however, MRWD reserves the right to post-qualify any supplier and/or to reject any or all submitted quotations.
4. Delivered item is subject for inspection and acceptance.
5. Payment processing to commence only after inspection and acceptance by the Property/Supply Officer and Inspectorate Team.
6. Any quotation submitted after the deadline shall automatically be rejected and will not be accepted.
7. Certification from the bidder stating the fact that it has no delinquent delivery to Metro Roxas Water District

The MRWD Bids and Awards Committee reserves the right to accept or reject any bids, to waive minor formality in the quotations received, declare a failure of small value procurement for any justified and reasonable grounds, and to award the contract to the bidder whose bid, as evaluated by the BAC is the most advantageous offer for the District.

All bidders are requested to download in the Philippine Government Electronic System (PhilGEPS) the invitation to bid and the bidding documents, in compliance with Section 37.1.6 of the Revised Implementing Rules and Regulations (IRR) of R.A. No. 9184 for the posting of Notice of Award.

TERESITA A. DELOTAVO
BAC Chairperson

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