

**BIDS AND AWARDS COMMITTEE
Minutes of the Meeting**

Contract on the Supply and Delivery of Five Thousand (5,000) Kilograms Chlorine Dioxide Stabilized Powder at 1 Kilogram Foil Vacuum Pack and Sixty (60) Tons of Liquefied Gas Chlorine (LGC) with 99.9% Chlorine content at 1,000 Kilograms Per Cylinder.

April 7, 2021 at 9:00 A.M.

Present:

- | | | |
|---------------------------|---|---|
| Teresita A. Delotavo | - | BAC Chairperson |
| Engr. Vincent I. Villasis | - | BAC Vice-Chairperson |
| Engr. Zaldy A. Lacson | - | BAC Member |
| Atty. Dante A. Arcangeles | - | BAC Member |
| Shalmahr B. Vito | - | BAC Member |
| Nelin B. Andong | - | BAC Member |
| Engr. Riann B. Brillo | - | Head, BAC Technical Working Group (TWG) |
| Rudilyn Atanque | - | Member, TWG |
| Marjorie A. Dela Cruz | - | Head, BAC Secretariat |
| Anna Rhea R. Basonia | - | Asst. BAC Secretariat |
| Criselda D. Fonte | - | BAC Secretariat |

Declaration of Quorum:

The Chairman called the Meeting to Order at 9:00 A.M.

Upon determination of the BAC Secretariat that all members are present, she announced that there was a Quorum.

The meeting started with a prayer led by the Head of the BAC Secretariat.

The BAC, then proceeded to transact its business for the Pre-Bid Conference for the Contract on the Five Thousand (5,000) Kilograms Chlorine Dioxide Stabilized Powder at 1 Kilogram Foil Vacuum Pack and Sixty (60) Tons of Liquefied Gas Chlorine (LGC) with 99.9% Chlorine content at 1,000 Kilograms Per Cylinder.

The Total Approved Budget is Six Million Pesos (P6,000,000.00). The requesting unit is Water Resource Division charged to account 765- A P3/ 5 02 03 130 A P3. It was divided into two (2) lots:

ABC for Lot 1 - P 2,100,000.00 (5,000 Kilograms Chlorine Dioxide Stabilized Powder)

ABC for Lot 2 - P3,900,000.00 (60 Tons Liquefied Gas Chlorine (LGC))

50 The requesting unit is Water Resource Division. The Committee recommended
51 for public bidding through BAC Resolution No. 020-2021 and was subsequently
52 approved through BOD Resolution No. 17 dated March 24, 2021.

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54 **Proceedings:**

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56 • The Chairman announced that the pre-bid conference is for the Contract
57 on the Supply and Delivery of Five Thousand (5,000) Kilograms Chlorine
58 Dioxide Stabilized Powder at 1 Kilogram Foil Vacuum Pack and Sixty (60)
59 Tons of Liquefied Gas Chlorine (LGC) with 99.9% Chlorine content at
60 1,000 Kilograms Per Cylinder.

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62 • Subsequently, the Chairman requested the Head of the BAC Secretariat to
63 apprise the Committee on the status of the procurement.

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65 • The Head of the BAC Secretariat informed the Committee the following,
66 to wit:

67 1. There were three (3) prospective bidders downloaded in the
68 Opportunity Request List of the Detail Tracking Report in the PhilGEPS
69 website, namely: Integrated Scientific & Industrial Supply, Universal
70 Harvester, Inc., and The Alpha Enterprise/Online SEO Marketing Services.

71 2. On March 29, 2021, the BAC through its Secretariat had sent a
72 letter of invitation to three (3) prospective observers: Ms. Llana A.
73 Dalisay-COA Audit Team Leader, Engr. Jose Ferdinand Dublas - Vice-
74 President, Philippine Society of Mechanical Engineers and Engr. Edgar D.
75 Agana-President, Philippine Institute of Civil Engineers. Accordingly, none
76 of the observers attended the conference;

77 3. As requested by the prospective bidders, Miss Anna Rhea Basonia
78 emailed the bidding documents to the following: Universal Harvester,
79 Inc., Chemical Research Products Industrial Sales, Inc., The Alpha
80 Enterprise/Online SEO Marketing Services, and Jedaric Chemicals Co.,
81 Inc.

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83 • Consequently, the Chairperson requested the Committee to take a second
84 look on the every detail of Invitation to Bid No. 015-2021.

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86 • Having no comments on the Invitation To Bid, the Committee proceeded
87 to the Checklist of Requirements for Bidders, the preliminaries, Eligibility
88 Requirements and Technical Requirements.

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90 • Engr. Brillo clarified to the Committee that "Technical Requirements Nos.
91 17- Duly signed Technical Offer with the following complete data: item
92 number, unit, item description, quantity, remarks (Complying or non-
93 complying), reference/brand/manufacturer's name of the goods offered,
94 printed name and signature of the authorized signatory and its
95 designation, 18 -Product Information & Material Safety Data sheet written in
96 English, and 19 - Manufacturer's Certificate of Analysis written in
97 English" shall be evaluated for both lot. He also suggested to add the
98 "ISO 14001- Environment Management System" as a requirements in the
99 next procurement of chemicals.

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Handwritten signatures and initials are present in the left margin, corresponding to the line numbers 57, 61, 65, 70, 75, 80, 85, 90, 95, and 100. The signatures are written in black ink and appear to be cursive or stylized.

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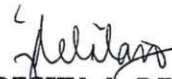
- The Committee confirmed the clarification of Engr. Brillo.
- After the Committee carefully checked the Eligibility/Technical Requirements, they proceeded to the Technical Specifications.
- The Committee and the Head of Technical Working Group reviewed the technical specifications.
- The Committee suggested that these goods should be included in the 2022 early procurement in the preparation for summer.
- The meeting was declared adjourned by the Chairman at 10:25 A.M. The Committee proceeded to other matters.

Prepared by:



MARJORIE A. DELA CRUZ
Head, BAC Secretariat

APPROVED BY:



TERESITA A. DELOTAVO
BAC Chairperson



ENGR. VINCENT I. VILLASIS
Vice-Chairperson

ATTY. DANTE ARCANGELES
Member



SHALMAHR B. VITO
Member



ENGR. ZALDY A. LACSON
Member



NELIN B. ANDONG
Member



ENGR. JOECEL B. BELVIS
Member