

**PURCHASE ORDER**  
METRO ROXAS WATER DISTRICT

Supplier: SHELLGAS CORPORATION P.O.No.: 21-03-08000  
 Address: Kilometer 1, Lawa-an, Roxas City Date: MUN 30 2021  
 TIN: \_\_\_\_\_ PR No.: 21-03-072  
 Mode of Procurement: Direct Retail Purchase Date: March 25, 2021

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:  
 Place of Delivery: MRWD Bldg., Km.1, Roxas City Delivery Term: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_ Payment Term: 30 days

Stock No	Unit	Description	Quantity	Unit Cost	Total Amount
<b>FUEL, OIL AND LUBRICANTS FOR April 16 - 30, 2021</b>					
1	ltr.	Premium	170.425	56.40	9,611.97
		Premium	449.000	57.00	25,593.00
		Premium	263.096	57.45	15,114.865
2	ltr.	Diesel	285.000	41.10	11,713.50
		Diesel	404.338	41.80	16,901.33
		Diesel	375.000	42.15	15,806.25
			<b>Total Fuel &gt;&gt;&gt;&gt;</b>		<b>94,740.91</b>
			<b>Less Discount &gt;&gt;&gt;&gt;</b>		<b>486.710</b>
			<b>Grand Total &gt;&gt;&gt;&gt;</b>		<b>94,254.20</b>

**Ninety Four Thousand Two Hundred Fifty Four Pesos and Twenty Centavos Only** P94,254.20

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,  
 Conforme: SHELLGAS CORPORATION **GONZALO GLEN B. DELGADO**  
General Manager B  
 Signature over Printed Name of Supplier  
 Date: 4/30/21

Fund Cluster : \_\_\_\_\_  
 Funds Available : \_\_\_\_\_  
 MA. ROSARIO MOSES D. ALBA  
 Department Manager  
 Finance Services Department  
 ORS/BURS No. : \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount : \_\_\_\_\_  
 Date: 4/30/2021



**BIDS AND AWARDS COMMITTEE  
RESOLUTION NO. 117-2021**

**BAC Resolution Recommending for Approval by the General Manager the Award of Purchase Order per Purchase Requisition No. 21-03-072 to SHELLGAS CORPORATION through Direct Retail Purchase, with a Total Consideration of Ninety-Four Thousand Two Hundred Fifty-Four Pesos and 20/100 (₱94,254.20)**

WHEREAS, the Bids and Awards Committee (BAC) received a duly approved Purchase Requisition (P.R.) No. 21-03-072 from the General Services Division for the procurement of various fuel, oil and lubricants with an Approved Budget for the Contract (ABC) of One Hundred Thirty Thousand and 00/100 Pesos (P130,000.00) to be charged under Account No. 761-A/ 5 02 03 090 A;

WHEREAS, the mentioned fuel, oil and lubricants were used for the operation of MRWD's service utility vehicles for the period April 16-30, 2021;

WHEREAS, pursuant to GPPB Resolution No. 24-2019 "Approving Section 53.14 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 and the Amendments to the Affected Provision in Annex "H";

WHEREAS, Annex "H" of the 2016 Revised IRR of R.A. No. 9184 Entitled "Consolidated Guidelines for the Alternative Methods of Procurement";

WHEREAS, based on MRWD approved Annual Procurement Plan (APP) for the Year 2021, Direct Retail Purchase as the alternative mode of procurement for the said account in accordance with Section 53.14 of the Revised Implementing Rules and Regulations of R.A 9184;

WHEREAS, the End-user conducted a Market Survey to three (3) suppliers in good standing and of known qualifications, namely: MIROLA PETRON SERVICE STATION, INC., SHELLGAS CORPORATION, and MARDIGOLD CORPORATION. The Request for Price Quotations was accordingly received by the addressee;

WHEREAS, the abstract of proposals on discount is as follows:

**April 12, 2021 (Market Survey)**  
*(Period covered from April 14-19, 2021)*

Description	Shellgas Corporation
Discount per liter on all petrol products	0.25
1.Gasoline Special	56.65
2.Diesel	41.10

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Description	Mirola Petron Service Station
Discount per liter on all petrol products	No discount offered
1.Special Gasoline	56.40
2.Diesel	41.10
Description	Mardigold Corporation
Discount per liter on all petrol products	No discount offered
1. Diesel	61.84
2. Platinum	45.70

**April 19, 2021 (Market Survey)**  
 (Period covered from April 21-26 2021)

Description	Shellgas Corporation
Discount per liter on all petrol products	0.25
1. Gasoline Special	57.00
2. Diesel	41.80
Description	Mirola Petron Service Station
Discount per liter on all petrol products	No discount offered
1.Special Gasoline	57.00
2.Diesel	41.80
Description	Mardigold Corporation
Discount per liter on all petrol products	No discount offered
1.Diesel	62.47
2.Platinum	46.44

**April 26, 2021 (Market Survey)**  
 (Period covered from April 28, 2021 to May 3, 2021)

Description	Shellgas Corporation
Discount per liter on all petrol products	0.25
1. Gasoline Special	57.45
2. Diesel	42.15

Description	Miroia Petron Service Station
Discount per liter on all petrol products	No discount offered
1.Special Gasoline	57.45
2.Diesel	42.15
Description	Mardigold Corporation
Discount per liter on all petrol products	No discount offered
1.Diesel	60.52
2.Platinum	44.40

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WHEREAS, on June 17, 2021 the General Services Division submitted the consumption report of SHELLGAS CORPORATION for the period covered from April 16-30, 2021 to the BAC through its Secretariat;

WHEREAS, in view of the foregoing, the Committee found SHELLGAS CORPORATION the most advantageous gas station for the District, with a total consideration of Ninety-Four Thousand Two Hundred Fifty-Four Pesos and 20/100 (₱94,254.20). Attached is the BAC Report No. 098-2021 marked as "Annex A".

WHEREAS, in consideration of the delivered goods, the District shall pay SHELLGAS CORPORATION within 30 calendar days after inspection and acceptance.

**NOW, THEREFORE, We**, the members of the **Bids and Awards Committee**, hereby **RESOLVE** as it is hereby **RESOLVED**:

*Handwritten signature*

a) To recommend the award of the Purchase Order per Purchase Requisition No. 21-03-072 to SHELLGAS CORPORATION for the procurement of various fuel, oil and lubricants with a total consideration of Ninety-Four Thousand Two Hundred Fifty-Four Pesos and 20/100 (₱94,254.20); and

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b) To recommend for approval by the General Manager of the Metro Roxas Water District, this BAC Resolution No. 117-2021.


**RESOLVED**, at the Bids and Awards Committee Office, 1<sup>st</sup> floor, MRWD Bldg., Km. 1, Roxas City, this 17<sup>th</sup> day of June 2021.


*Handwritten signature*

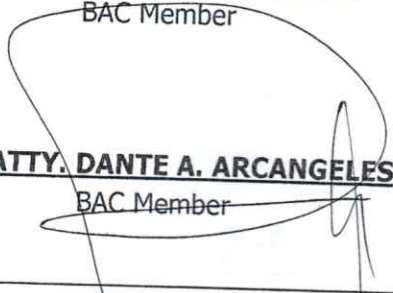
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**TERESITA A. DELOTAVO**  
 BAC Chairperson

*(deceased)*  
**ENGR. VINCENT I. VILLASIS**  
 BAC Vice-Chairperson

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**ENGR. ZALDY A. LACSON**  
 BAC Member

  
**ENGR. JOECEL B. BELVIS**  
BAC Member


  
**NELIN B. ANDONG**  
BAC Member

  
**ATTY. DANTE A. ARCANGELES**  
BAC Member

  
**SHALMAHR B. VITO**  
BAC Member

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Approved by:

  
**GONZALO GLEN B. DELGADO**  
General Manager  
Approval date: 6/22/2021