



Republic of the Philippines  
**Metro Roxas Water District**  
MRWD Bldg., Km. 1, Roxas City 5800,  
Philippines  
Tel. # (036) 6210-737/ 6210-044/ 6215-474  
Telefax # (036) 6217-492

**BIDS AND AWARDS COMMITTEE**  
**INVITATION TO SUBMIT PRICE QUOTATIONS**  
**SMALL VALUE PROCUREMENT**  
**No. 035-2021**

The **METRO ROXAS WATER DISTRICT (MRWD)**, through its Bids and Awards Committee (BAC), invites Manufacturers/Suppliers/Distributors to submit Price Quotations for the hereunder project:

**Name of Project:** SUPPLY AND DELIVERY OF VARIOUS PAINTING MATERIALS  
**Location:** MRWD BLDG., KM. 1, ROXAS CITY  
**Brief Description:** VARIOUS PAINTING MATERIALS  
**Approved Budget for The Contract (ABC):** P165,909.00  
**Source of Funds:** MRWD CORPORATE BUDGET FOR FISCAL YEAR 2021  
**Mode of Procurement:** SMALL VALUE  
**Delivery of Goods:** WITHIN FIFTEEN (15) CALENDAR DAYS FROM RECEIPT OF PURCHASE ORDER  
**Payment Term:** WITHIN THIRTY (30) CALENDAR DAYS AFTER INSPECTION AND ACCEPTANCE

The schedule of activities is listed, as follows:

<i>Activities</i>	<i>Schedules</i>
1. Advertisement	April 23-26, 2021
2. Deadline for the submission of Price Quotations	April 27, 2021 at 12:00 Noon
3. Opening of Price Quotation, Evaluation, and Post Qualification	April 27, 2021 at 2:00 P.M.

Note:

1. MRWD shall deal only with legitimate supplier/s that issue BIR-registered official receipts, with valid Mayor's Permit and DTI Business Name Registration Permit or Security and Exchange Commission (SEC) Registration Certificate, whichever may be appropriate under existing laws of the Philippines.
2. Quoted prices shall be inclusive of Value Added Tax and shall be firm and valid for not less than (30) days from the date of receipt of quotation.
3. Purchase Order may be awarded to supplier with the lowest price quotation. Provided, however, MRWD reserves the right to post-qualify any supplier and/or to reject any or all submitted quotations.
4. Delivered item is subject for inspection and acceptance.
5. Payment processing to commence only after inspection and acceptance by the Property/Supply Officer and Inspectorate Team.
6. Any quotation submitted after the deadline shall automatically be rejected and will not be accepted.
7. Certification from the bidder stating the fact that it has no delinquent delivery to Metro Roxas Water District

The MRWD Bids and Awards Committee reserves the right to accept or reject any bids, to waive minor informality in the quotations received, declare a failure of small value procurement for any justified and reasonable grounds, and to award the contract to the bidder whose bid, as evaluated by the BAC is the most advantageous offer for the District.

All bidders are requested to download in the Philippine Government Electronic System (PhilGEPS) the invitation to bid and the bidding documents, in compliance with Section 37.1.6 of the Revised Implementing Rules and Regulations (IRR) of R.A. No. 9184 for the posting of Notice of Award.

  
**TERESITA A. DELOTAVO**  
BAC Chairperson

**Address:** **Metro Roxas Water District**  
MRWD Bldg., Km. 1, Roxas City, Capiz

**Contact Person:** **MARJORIE A. DELA CRUZ**  
Head- BAC Secretariat  
Tel. No. 6210-737 or 6210-044 local 125  
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bac.mrwd1976@gmail.com

Place(s) of Publication: PhilGEPS and MRWD Website (<http://metroroxaswd.gov.ph>), and MRWD BAC Bulletin Board.

P.R. No. : 21-04-088  
Date: \_\_\_\_\_

Supplier's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Email Address: \_\_\_\_\_

**Approved Budget for the Contract ( A.B.C. ) : P165,909.00**

Stock No.	DESCRIPTION	Quantity	Unit	Brand Name	Unit Cost	Total
1	1 1/2"Ø x 6.0m G.I. Pipe Sched. 40	20	pcs			
2	1 1/2" Swivel Clamp	100	pcs			
3	2" x 4" x 10' Rough Lumber	10	pcs			
4	1 1/2" Tex Screw (Steel)	100	pcs			
5	#16 Tie Wire (30 kg/roll)	1	roll			
6	3/4" thk. x 4' x 8' Marine Plywood	2	pcs			
7	Skim Coat	10	bags			
8	Body Filler	2	gal			
9	Water Proofing	2	pail			
10	Quick Dry Enamel (White)	4	gal			
11	Flat Latex (White)	15	pail			
12	Semi Gloss Latex (White)	20	pail			
13	Quick Dry Enamel (Royal Blue)	4	gal			
14	Patching Compound (20kg/sack)	2	sack			
15	Baby Roller 4	10	pcs			
16	Paint Brush 4"	10	pcs			
17	Paint Brush 2"	10	pcs			
18	Paint Brush 3"	5	pcs			
19	Paint Roller 7"	10	pcs			
20	Sanding Paper #100 (Waterproof)	10	mtrs			
21	Lacquer Thinner	3	gal			
22	Paint Thinner	3	gal			
23	Tinting Color Latex (Raw Shiena)	4	ltrs			
24	Tinting Color Latex (Thallo Blue)	4	ltrs			
25	Tinting Color Latex (Lamp Black)	2	ltrs			

Deadline of Submission: **April 27, 2021 @ 12nn**

Place of Submission: **MRWD Bldg., KM-1, Roxas City**

Place of Delivery: **MRWD Bldg., KM-1, Roxas City, Capiz**

Delivery Period : **Within 15 Days upon receipt of P.O.**

Mode of Payment : **Within 30 Days after full delivery of goods.**

**Grand Total : \_\_\_\_\_**

**Note: 1. Price Quotation must be VAT inclusive.**

**2. Certification from the bidder stating the fact that it has no delinquent delivery to Metro Roxas Water District.**

**3. The BAC has the right to post-qualify and reject any bid with inferior specifications/quality..**

**4. Any Bid without/incomplete brand name of the product being offered shall be disqualified.**

Requested by:

Prices Quoted by:

  
**MS. TERESITA A. DELOTAVO**  
Chairperson  
Bids and Awards Committee

\_\_\_\_\_  
Supplier's signature over printed name

For inquiry please call the BAC Secretariat at Tel No. (036) 6210-044 local 125 / 6217-492  
or email us at marjorie.delacruz@metroroxaswd.gov.ph





## BIDS AND AWARDS COMMITTEE Minutes of the Meeting

Contract on the Supply and Delivery of Five Thousand (5,000) Kilograms Chlorine Dioxide Stabilized Powder at 1 Kilogram Foil Vacuum Pack and Sixty (60) Tons of Liquefied Gas Chlorine (LGC) with 99.9% Chlorine content at 1,000 Kilograms Per Cylinder.

April 7, 2021 at 9:00 A.M.

### Present:

Teresita A. Delotavo	-	BAC Chairperson
Engr. Vincent I. Villasis	-	BAC Vice-Chairperson
Engr. Zaldy A. Lacson	-	BAC Member
Atty. Dante A. Arcangeles	-	BAC Member
Shalmahr B. Vito	-	BAC Member
Nelin B. Andong	-	BAC Member
Engr. Riann B. Brillo	-	Head, BAC Technical Working Group (TWG)
Rudilyn Atanque	-	Member, TWG
Marjorie A. Dela Cruz	-	Head, BAC Secretariat
Anna Rhea R. Basilonia	-	Asst. BAC Secretariat
Criselda D. Fonte	-	BAC Secretariat

### Declaration of Quorum:

The Chairman called the Meeting to Order at 9:00 A.M.

Upon determination of the BAC Secretariat that all members are present, she announced that there was a Quorum.

The meeting started with a prayer led by the Head of the BAC Secretariat.

The BAC, then proceeded to transact its business for the Pre-Bid Conference for the Contract on the Five Thousand (5,000) Kilograms Chlorine Dioxide Stabilized Powder at 1 Kilogram Foil Vacuum Pack and Sixty (60) Tons of Liquefied Gas Chlorine (LGC) with 99.9% Chlorine content at 1,000 Kilograms Per Cylinder.

The Total Approved Budget is Six Million Pesos (P6,000,000.00). The requesting unit is Water Resource Division charged to account 765- A P3/ 5 02 03 130 A P3.

It was divided into two (2) lots:

ABC for Lot 1 - P 2,100,000.00 (5,000 Kilograms Chlorine Dioxide Stabilized Powder)

ABC for Lot 2 - P3,900,000.00 (60 Tons Liquefied Gas Chlorine (LGC))

The requesting unit is Water Resource Division. The Committee recommended for public bidding through BAC Resolution No. 020-2021 and was subsequently approved through BOD Resolution No. 17 dated March 24, 2021.

#### Proceedings:

- The Chairman announced that the pre-bid conference is for the Contract on the Supply and Delivery of Five Thousand (5,000) Kilograms Chlorine Dioxide Stabilized Powder at 1 Kilogram Foil Vacuum Pack and Sixty (60) Tons of Liquefied Gas Chlorine (LGC) with 99.9% Chlorine content at 1,000 Kilograms Per Cylinder.
- Subsequently, the Chairman requested the Head of the BAC Secretariat to apprise the Committee on the status of the procurement.
- The Head of the BAC Secretariat informed the Committee the following, to wit:
  - There were three (3) prospective bidders downloaded in the Opportunity Request List of the Detail Tracking Report in the PhilGEPS website, namely: Integrated Scientific & Industrial Supply, Universal Harvester, Inc., and The Alpha Enterprise/Online SEO Marketing Services.
  - On March 29, 2021, the BAC through its Secretariat had sent a letter of invitation to three (3) prospective observers: Ms. Llane A. Dalisay-COA Audit Team Leader, Engr. Jose Ferdinand Dublas - Vice-President, Philippine Society of Mechanical Engineers and Engr. Edgar D. Agana-President, Philippine Institute of Civil Engineers. Accordingly, none of the observers attended the conference;
  - As requested by the prospective bidders, Miss Anna Rhea Babilonia emailed the bidding documents to the following: Universal Harvester, Inc., Chemical Research Products Industrial Sales, Inc., The Alpha Enterprise/Online SEO Marketing Services, and Jedaric Chemicals Co., Inc.
- Consequently, the Chairperson requested the Committee to take a second look on the every detail of Invitation to Bid No. 015-2021.
- Having no comments on the Invitation To Bid, the Committee proceeded to the Checklist of Requirements for Bidders, the preliminaries, Eligibility Requirements and Technical Requirements.
- Engr. Brillo clarified to the Committee that "Technical Requirements Nos. 17- Duly signed Technical Offer with the following complete data: item number, unit, item description, quantity, remarks (Complying or non-complying), reference/brand/manufacturer's name of the goods offered, printed name and signature of the authorized signatory and its designation, 18 -Product Information & Material Safety Data sheet written in English, and 19 - Manufacturer's Certificate of Analysis written in English" shall be evaluated for both lot. He also suggested to add the "ISO 14001- Environment Management System" as a requirements in the next procurement of chemicals.



- The Committee confirmed the clarification of Engr. Brillo.
- After the Committee carefully checked the Eligibility/Technical Requirements, they proceeded to the Technical Specifications.
- The Committee and the Head of Technical Working Group reviewed the technical specifications.
- The Committee suggested that these goods should be included in the 2022 early procurement in the preparation for summer.
- The meeting was declared adjourned by the Chairman at 10:25 A.M. The Committee proceeded to other matters.

Prepared by:



**MARJORIE A. DELA CRUZ**  
Head, BAC Secretariat

APPROVED BY:



**TERESITA A. DELOTAVO**  
BAC Chairperson



**ENGR. VINCENT I. VILLASIS**  
Vice-Chairperson




**ATTY. DANTE ARCANGELES**  
Member



**SHALMAHR B. VITO**  
Member



**ENGR. ZALDY A. LACSON**  
Member



**NELÍN B. ANDONG**  
Member



**ENGR. JOECE B. BELVIS**  
Member