

**PURCHASE ORDER**  
**METRO ROXAS WATER DISTRICT**

<b>Supplier:</b>	<b>SHELLGAS CORPORATION</b>	<b>P.O.No.:</b>	<b>21-03-042</b>
<b>Address:</b>	<b>Kilometer 1, Lawa-an, Roxas City</b>	<b>Date:</b>	<b>MAR 26 2021</b>
<b>TIN:</b>		<b>PR No.:</b>	<b>21-02-023</b>
<b>Mode of Procurement:</b>	<b>Direct Retail Purchase</b>	<b>Date:</b>	<b>February 2, 2021</b>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

<b>Place of Delivery:</b>	<b>MRWD Bldg., Km.1, Roxas City</b>	<b>Delivery Term:</b>	
<b>Date of Delivery:</b>		<b>Payment Term:</b>	<b>30 days</b>

Stock No	Unit	Description	Quantity	Unit Cost	Total Amount
<b>FUEL, OIL AND LUBRICANTS FOR FEBRUARY 16-27, 2021</b>					
1	ltr.	Premium	20.000	53.45	1,069.00
	ltr.	Premium	283.3170	55.05	15,596.60
2	ltr.	Diesel	40.0000	39.60	1,584.00
	ltr.	Diesel	279.38	41.30	11,538.39
<b>TOTAL FUEL&gt;&gt;&gt;</b>					<b>29,787.99</b>
<b>OIL &amp; LUBRICANTS:</b>					
3	pc	2T 200ml	5.00	38.00	190.00
4	ltr.	Coolant	5.00	278.00	1,390.00
5	pc	Brakefluid 900ml	1.00	298.00	298.00
6	pc	Filter C 502	1.00	300.00	300.00
7	gal	R1#40	2.00	610.00	1,220.00
<b>TOTAL OIL &amp; LUBRICANTS&gt;&gt;&gt;</b>					<b>3,398.00</b>
<b>TOTAL FUEL, OIL &amp; LUBRICANTS&gt;&gt;&gt;</b>					<b>33,185.99</b>
<b>LESS Discount&gt;&gt;&gt;</b>					<b>189.66</b>
<b>TOTAL FUEL&gt;&gt;&gt;</b>					<b>32,996.33</b>

**Thirty Two Thousand Nine Hundred Ninety Six Pesos and Thirty Three Centavos Only**

**P32,996.33**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme: **SHELLGAS CORPORATION**

**GONZALO GLEN B. DELGADO**  
General Manager B

Signature over Printed Name of Supplier

Date

03-29-21

**Fund Cluster :** \_\_\_\_\_  
**Funds Available :** \_\_\_\_\_

**MA. ROSARIO MOSES D. ALBA**  
Department Manager B  
Finance Service Department

**ORS/BURS No. :** \_\_\_\_\_  
**Date of the ORS/BURS:** \_\_\_\_\_  
**Amount :** \_\_\_\_\_

3/26/2021

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METRO ROXAS WATER DISTRICT					
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<b>Thirty Two Thousand Nine Hundred Ninety Six Pesos and Thirty Three Centavos Only</b>					<b>P32,996.33</b>
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.					
Conforme: _____			Very truly yours, _____		
SHELLGAS CORPORATION			GONZALO GLEN B. DELGADO		
Signature over Printed Name of Supplier			General Manager B		
Date _____			03-29-21		
Fund Cluster : _____		MA. ROSARIO MOSES D. ALBA		ORS/BURS No. : _____	
Funds Available : _____		Department Manager B Finance Service Department		Date of the ORS/BURS: _____	
		Amount : _____			





21-03-042

**BIDS AND AWARDS COMMITTEE  
RESOLUTION NO. 054-2021**

**BAC Resolution Recommending for Approval by the General Manager the Award of Purchase Order per Purchase Requisition No. 21-02-023 to SHELLGAS CORPORATION through Direct Retail Purchase, with a Total Consideration of Thirty-Two Thousand Nine Hundred Ninety-Six Pesos and 33/100 (P32,996.33)**

WHEREAS, the Bids and Awards Committee (BAC) received a duly approved Purchase Requisition (P.R.) No. 21-02-023 from the General Services Division for the procurement of various fuel, oil and lubricants with an Approved Budget for the Contract (ABC) of One Hundred Thirty Thousand and 00/100 Pesos (P130,000.00) to be charged under Account No. 761-A/ 5 02 03 090 A;

WHEREAS, the mentioned fuel, oil and lubricants were used for the operation of MRWD's service utility vehicles for the period February 16-28, 2021;

WHEREAS, pursuant to GPPB Resolution No. 24-2019 "Approving Section 53.14 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 and the Amendments to the Affected Provision in Annex "H";

WHEREAS, Annex "H" of the 2016 Revised IRR of R.A. No. 9184 Entitled "Consolidated Guidelines for the Alternative Methods of Procurement";

WHEREAS, based on MRWD approved Annual Procurement Plan (APP) for the Year 2021, Direct Retail Purchase as the alternative mode of procurement for the said account in accordance with Section 53.14 of the Revised Implementing Rules and Regulations of R.A 9184;

WHEREAS, the End-user conducted a Market Survey to three (3) suppliers in good standing and of known qualifications, namely: MIROLA PETRON SERVICE STATION, INC., SHELLGAS CORPORATION, and MARDIGOLD CORPORATION. The Request for Price Quotations was accordingly received by the addressee;

WHEREAS, the abstract of proposals on discount is as follows:

**February 15, 2021 (Market Survey)**  
(Period covered from February 17-22, 2021)

Description	Shellgas Corporation
Discount per liter on all petrol products	0.25
1.Gasoline Special	54.20
2.Diesel	40.85

Description	Mirola Petron Service Station
Discount per liter on all petrol products	No discount offered
1.Special Gasoline	53.85
2.Diesel	40.35
Description	Mardigold Corporation
Discount per liter on all petrol products	No discount offered
1. Diesel	59.15
2. Gasoline	44.91

**February 23, 2021 (Market Survey)**  
 (Period covered from February 24, 2021 to March 1, 2021)

Description	Shellgas Corporation
Discount per liter on all petrol products	0.25
1. Gasoline Special	55.05
2. Diesel	41.30
Description	Mirola Petron Service Station
Discount per liter on all petrol products	No discount offered
1.Special Gasoline	55.05
2.Diesel	41.30
Description	Mardigold Corporation
Discount per liter on all petrol products	No discount offered
1.Diesel	60.42
2. Gasoline	45.91

WHEREAS, on March 23, 2021 the General Services Division re-submitted the consumption report of SHELLGAS CORPORATION for the period covered from February 16, 23-27, 2021 to the BAC through its Secretariat;

WHEREAS, in view of the foregoing, the Committee found SHELLGAS CORPORATION the most advantageous gas station for the District, with a total consideration of Thirty-Two Thousand Nine Hundred Ninety-Six Pesos and 33/100 (P32,996.33). Attached is the BAC Report No. 036-2021 marked as "Annex A".



WHEREAS, in consideration of the delivered goods, the District shall pay SHELLGAS CORPORATION within 30 calendar days after inspection and acceptance.

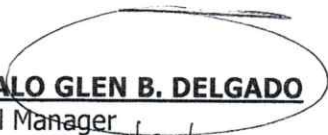
**NOW, THEREFORE, We**, the members of the **Bids and Awards Committee**, hereby **RESOLVE** as it is hereby **RESOLVED**:

- a) To recommend the award of the Purchase Order per Purchase Requisition No. 21-02-023 to SHELLGAS CORPORATION for the procurement of various fuel, oil and lubricants with a total consideration of Thirty-Two Thousand Nine Hundred Ninety-Six Pesos and 33/100 (₱32,996.33); and
- b) To recommend for approval by the General Manager of the Metro Roxas Water District, this BAC Resolution No. 054-2021.

**RESOLVED**, at the Bids and Awards Committee Office, 1<sup>st</sup> floor, MRWD Bldg., Km. 1, Roxas City, this 23<sup>rd</sup> day of March 2021.

 <b>ENGR. VINCENT I. VILLASIS</b> BAC Vice-Chairperson	 <b>TERESITA A. DELOTAVO</b> BAC Chairperson	 <b>ENGR. ZALDY A. LACSON</b> BAC Member
 <b>ENGR. JOECEL B. BELVIS</b> BAC Member	 <b>NELÍN B. ANDONG</b> BAC Member	 <b>SHALMAHR B. VITO</b> BAC Member
 <b>ATTY. DANTE A. ARCANGELES</b> BAC Member		

Approved by:

  
**GONZALO GLEN B. DELGADO**  
General Manager  
Approval date: 3/26/21