



Republic of the Philippines
Metro Roxas Water District
MRWD Bldg., Km. 1, Roxas City 5800,
Philippines
Tel. # (036) 6210-737/ 6210-044/ 6215-474
Telefax # (036) 6217-492

BIDS AND AWARDS COMMITTEE
INVITATION TO SUBMIT PRICE QUOTATIONS
SHOPPING
No. 023-2021

The **METRO ROXAS WATER DISTRICT (MRWD)**, through its Bids and Awards Committee (BAC), invites Manufacturers/Suppliers/Distributors to submit Price Quotations for the hereunder project:

Name of Project: SUPPLY AND DELIVERY OF VARIOUS CONSTRUCTION SUPPLIES
Location: MRWD BLDG., KM. 1, ROXAS CITY
Brief Description: PORTLAND CEMENT TYPE 1, CRUSHED ROCK 3/4"
Approved Budget for The Contract (ABC): P66,500.00
Source of Funds: MRWD CORPORATE BUDGET FOR FISCAL YEAR 2021
Mode of Procurement: SHOPPING
Delivery of Goods: WITHIN FIFTEEN (15) CALENDAR DAYS FROM RECEIPT OF PURCHASE ORDER
Payment Term: WITHIN THIRTY (30) CALENDAR DAYS AFTER INSPECTION AND ACCEPTANCE

The schedule of activities is listed, as follows:


<i>Activities</i>	<i>Schedules</i>
1. Advertisement	March 23 to 26, 2021
2. Deadline for the submission of Price Quotations	March 29, 2021 at 12:00 Noon
3. Opening of Price Quotation, Evaluation, and Post Qualification	March 29, 2021 at 2:00 P.M.

Note:

1. MRWD shall deal only with legitimate supplier/s that issue BIR-registered official receipts, with valid Mayor's Permit and DTI Business Name Registration Permit or Security and Exchange Commission (SEC) Registration Certificate, whichever may be appropriate under existing laws of the Philippines.
2. Quoted prices shall be inclusive of Value Added Tax and shall be firm and valid for not less than (30) days from the date of receipt of quotation.
3. Purchase Order may be awarded to supplier with the lowest price quotation. Provided, however, MRWD reserves the right to post-qualify any supplier and/or to reject any or all submitted quotations.
4. Delivered item is subject for inspection and acceptance.
5. Payment processing to commence only after inspection and acceptance by the Property/Supply Officer and Inspectorate Team.
6. Any quotation submitted after the deadline shall automatically be rejected and will not be accepted.
7. Certification from the bidder stating the fact that it has no delinquent delivery to Metro Roxas Water District

The MRWD Bids and Awards Committee reserves the right to accept or reject any bids, to waive minor informality in the quotations received, declare a failure of small value procurement for any justified and reasonable grounds, and to award the contract to the bidder whose bid, as evaluated by the BAC is the most advantageous offer for the District.

All bidders are requested to download in the Philippine Government Electronic System (PhilGEPS) the invitation to bid and the bidding documents, in compliance with Section 37.1.6 of the Revised Implementing Rules and Regulations (IRR) of R.A. No. 9184 for the posting of Notice of Award.


TERESITA A. DELOTAVO
BAC Chairperson

Address: **Metro Roxas Water District**
MRWD Bldg., Km. 1, Roxas City, Capiz

Contact Person: **MARJORIE A. DELA CRUZ**
Head- BAC Secretariat
Tel. No. 6210-737 or 6210-044 local 125
TeleFax No. (036) 6217-492 or 6217-382
Email Address: marjorie.delacruz@metroroxaswd.gov.ph
bac.mrwd1976@gmail.com

Place(s) of Publication: PhilGEPS and MRWD Website (<http://metroroxaswd.gov.ph>), and MRWD BAC Bulletin Board.

METRO ROXAS WATER DISTRICT
Roxas City

REQUEST FOR QUOTATION

Supplier's Name: _____
Address: _____
Telephone: _____
Email Address: _____

P.R. No. : 21-03-061
Date: _____

Approved Budget for the Contract (A.B.C.) : P66,500.00

DESCRIPTION		Quantity	Unit	Brand Name	Unit Cost	Total
Stock No.						
1	Portland Cement Type 1	200	bags			
2	Crushed Rock 3/4"	15	cu.m.			
	Nothing Follows					

Deadline of Submission: **March 29, 2021 @ 12nn**

Place of Submission: **MRWD Bldg., KM-1, Roxas City**

Place of Delivery: **MRWD Bldg., KM-1, Roxas City, Capiz**

Delivery Period : **Within 15 Days upon receipt of P.O.**

Mode of Payment : **Within 30 Days after full delivery of goods.**

Grand Total : _____

Note: 1. Price Quotation must be VAT inclusive.

2. Certification from the bidder stating the fact that it has no delinquent delivery to Metro Roxas Water District.

3. The BAC has the right to post-qualify and reject any bid with inferior specifications/quality..

4. Any Bid without/incomplete brand name of the product being offered shall be disqualified.

Requested by:

Prices Quoted by:



MS. TERESITA A. DELOTAVO

Chairperson
Bids and Awards Committee

Supplier's signature over printed name

For inquiry please call the BAC Secretariat at Tel No. (036) 6210-044 local 125 / 6217-492
or email us at marjorie.delacruz@metroroxaswd.gov.ph



BIDS AND AWARDS COMMITTEE Minutes of the Meeting

Minutes of the Pre-Bidding Conference for the Contract on the Supply and Delivery of Various Service Connection Materials

March 12, 2021 at 9:00 A.M.

Present:

Teresita A. Delotavo	-	BAC Chairperson
Engr. Vincent I. Villasis	-	BAC Vice-Chairperson
Engr. Zaldy A. Lacson	-	BAC Member
Atty. Dante A. Arcangeles	-	BAC Member
Shalmahr B. Vito	-	BAC Member
Nelin B. Andong	-	BAC Member
Engr. Riann B. Brillo	-	Head, BAC TWG
Marjorie A. Dela Cruz	-	Head, BAC Secretariat
Anna Rhea R. Babilonia	-	Asst. BAC Secretariat
John Francis Roldan	-	BAC Secretariat
Criselda D. Fonte	-	BAC Secretariat

Absent:

Bobby J. Dela Cruz - BAC TWG - Member

Declaration of Quorum:

The Chairman called the Meeting to Order at 9:00 A.M.

Upon determination of the BAC Secretariat that majority of the members are present, she announced that there was a Quorum.

The meeting started with a prayer led by Mr. Riann B. Brillo.

The BAC, then proceeded to transact its business for the Pre-Bid Conference for the Contract on the Supply and Delivery of Various Service Connection Materials with an approved budget for the contract amounting to Three Million Four Hundred Eighty Nine Thousand Two Hundred Ten Pesos and 00/100 (P3,489,210.00). The requesting unit is Construction and Maintenance Division.

The Committee recommended for public bidding through BAC Resolution No. 020-2021 and was subsequently approved through BOD Resolution No. 14 dated February 24, 2021.

Proceedings:

- The Chairman announced that the pre-bid conference is for the Contract on the Supply and Delivery of Various Service Connection Materials with

51 an Approved Budget for the Contract of Three Million Four Hundred
52 Eighty Nine Thousand Two Hundred Ten Pesos and 00/100
53 (P3,489,210.00). She also apprised the Committee that the purpose of
54 this procurement is intended for new service connection.
55

- 56 • Subsequently, the Chairman requested the Head of the BAC Secretariat to
57 apprised the Committee on the status of the procurement.

- 58
59 • The Head of the BAC Secretariat informed the Committee the following,
60 to wit:

61 1. There were ten (10) prospective bidders downloaded in the
62 Opportunity Request List of the Detail Tracking Report in the PhilGEPS
63 website, namely: U1MIG ENTERPRISES, PHILIPPINE VALVE
64 MANUFACTURING COMPANY, KEY SYSTEMS TRADING, NEM
65 CONSTRUCTION SUPPLIES AND SERVICES, MCDEAN TRADING, JEMA
66 FUTURE BEST ENTERPRISES, AVK PHILIPPINES, INC., AJA NRW SOLUTIONS,
67 INC., FLOWMETRICS INDUSTRIAL SALES INC. and WATER INDUSTRIES
68 NETWORK CORP.

69 2. Nobody bought the bidding documents.

70 3. On March 5, 2021, the BAC through its Secretariat had sent a letter of
71 invitation to three (3) prospective observers: Engr. Jose Ferdinand Dublas,
72 Engr. Edgar Agana, and Miss Llaine Dalisay . None from them attended the
73 said conference.

74 4. As requested by the prospective bidders, Miss Anna Rhea Basilonia
75 emailed the bidding documents to the following: JEMA FUTURE BEST
76 ENTERPRISES, PHILIPPINE VALVE MANUFACTURING COMPANY, and WATER
77 INDUSTRIES NETWORK CORP.

- 78
79 • Consequently, the Chairperson requested the Committee to take a second
80 look on the every detail of Invitation to Bid No. 005-2021.

- 81
82 • Having no comments on the Invitation To Bid, the Committee proceeded
83 to the Checklist of Requirements for Bidders, the preliminaries, Eligibility
84 Requirements and Technical Requirements. The Committee found
85 everything in detailed.

- 86
87 • After the Committee carefully checked the Eligibility/Technical
88 Requirements, they proceeded to the Technical Specifications.

- 89
90 • The Committee and the Head of Technical Working Group reviewed the
91 technical specifications per item (1 to 37).

- 92
93 • Engr. Lacson, informed the Committee that the stocks for service
94 connection materials is running out and suggested that these goods
95 should be included in the early procurement.

- 96
97 • Subsequently, Engr. Brillo apprised the Committee that the service
98 connection materials procured last year has reached to its target month
99 (January 2020 to February 2021). These service connection materials was
100 used for repair and maintenance of service connections. He informed that
101 the Planning and Design Division (PDD) also consumed the materials for
102 their activities.
103

- 104 • Based from Engr. Brillo's statement, Miss Vito pointed out the reasons of
105 shortage in the allotted service connection materials by the Construction
106 and Maintenance Division (CMD) because the PDD also utilized the
107 materials in which they did not requested.
108
109 • Miss Vito, told the Committee that the PDD must also make a plan for
110 their activities, so that the materials that they will be using should be
111 included in the CMD budget for the year.
112
113 • Afterwards, Atty. Arcangeles raised concern about the 2021 Annual
114 Procurement Plan that there was a budget for the Repair and
115 Maintenance of Water Service Connections (Leakage, Re-Opening,
116 Change Meter, and Disconnection Materials) in the amount of One Million
117 Nine Hundred Ninety Two Thousand Six Hundred Fifty Four Pesos and
118 00/100 (P1,992,654.00), if there has already a Purchase Request. If not,
119 he advised the end-user to make a PR.
120
121 • Engr. Brillo, clarified that Mr. Bobby Dela Cruz was the one in-charge in
122 the preparation of the Purchase Request for the said procurement.
123
124 • Thereupon, the Chairman noted the advised of Atty. Arcangeles to
125 prepare the Purchase Request for the Repair and Maintenance of Water
126 Service Connections.
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128 • The meeting was declared adjourned by the Chairman at 10:25 A.M. The
129 Committee proceeded to other matters.
130
131

132 Prepared by:

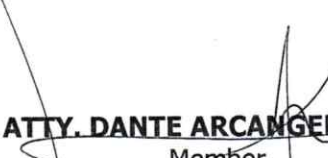
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134 **MARJORIE A. DELA CRUZ**
135 Head, BAC Secretariat
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138 APPROVED BY:
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144 **TERESITA A. DELOTAVO**
145 BAC Chairperson

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147 **ENGR. VINCENT I. VILLASIS**
148 Vice-Chairperson
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151 
152 **ATTY. DANTE ARCANGELES**
153 Member
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156 **SHALMAHR B. VITO**
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159 **ENGR. ZALDY A. LACSON**

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162 **NELIN B. ANDONG**

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Member

ENGR. JOECEL B. BELVIS

Member