



BIDS AND AWARDS COMMITTEE
Minutes of the Meeting

**Pre-Bid Conference for the Contract on the Supply and Delivery of One
(1) Unit 300Hp Vertical Turbine Pump Including Installation, Testing,
and Commissioning**

March 23, 2021 at 9:00 A.M.

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Present:

- Teresita A. Delotavo - BAC Chairperson
- Engr. Vincent I. Villasis - BAC Vice-Chairperson
- Engr. Zaldy A. Lacson - BAC Member
- Atty. Dante A. Arcangeles - BAC Member
- Ms. Nelin B. Andong - BAC Member
- Engr. Joecel B. Belvis - BAC Member
- Ms. Shalmahr B. Vito - BAC Member
- Engr. Riann B. Brillo - Head BAC TWG
- Ms. Marjorie A. Dela Cruz - Head, BAC Secretariat
- Ms. Cresilda D. Fonte - BAC Secretariat
- Ms. Anna Rhea B. Basilonia - BAC Secretariat

Other Present:

- Engr. Manuel B. Salazar - Division Manager, Water Resources Division

Absent:

- Engr. Arnel D. Daria - TWG- Member

Declaration of Quorum:

The Chairperson called the Meeting to Order at 9:00 AM.

Upon determination of the BAC Secretariat that all members were present, it was announced that there was a quorum.

The meeting started with a prayer led by the Head of the BAC Secretariat.

The BAC then proceeded to transact its business for the Pre-Bid Conference for the Contract on the Supply and Delivery of One (1) Unit 300Hp Vertical Turbine Pump including Installation, Testing and Commissioning with an Approved Budget for the Contract (ABC) of Two Million Seven Hundred Fifty Thousand Pesos and 00/100 (2,750,000.00) charged to account no. 254.11 C/ 1 06 03 110 E.

The requesting division was Water Resources Division. It was approved for public bidding through BOD Resolution No. 15, series of 2021 dated March 10, 2021.

55 **Proceedings:**

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- The Chairman apprised that the pre-bid conference is for the Supply and Delivery of One (1) Unit 300Hp Vertical Turbine Pump including Installation, Testing and Commissioning with an Approved Budget for the Contract (ABC) of Two Million Seven Hundred Fifty Thousand Pesos and 00/100 (2,750,000.00).

- The Head of the BAC Secretariat informed the Committee on the following:
 - ◊ On March 12, 2021, the letter of invitation was sent to three (3) prospective observers, namely: Engr. Jose Ferdinand Dublas, Engr. Edgar Agana, and Mrs. Llana Dalisay. The letter was accordingly received by the addressee but none from them are present.
 - ◊ There were seven (7) prospective bidders downloaded in the Opportunity Request List of the PhilGEPS website, namely: Metro Davao Supreme Pumps, Inc., Promark Process Intl'l Corp., Flow Harmonic Commercial, Inc., KSB Philippines, Inc, Armen Electro-mech Sales and General Merchandise, Flowmetrics Sales industrial Sales, Inc., and JEMA Future Best Enterprise.

- The Chairman emphasized "that the primary purpose of the pre bid conference is to check, evaluate, review the existing list of requirements for eligibility/ technical requirements, and financial requirements as well as to take up concerns from prospective bidders in line of the requirements stipulated in the Bidding Documents.

- The Committee checked the Invitation to Bid No. 009-2021. Having no comments, they proceeded to review the Checklist of Requirements for Bidders, the preliminaries, Eligibility and Technical Requirements.

- Atty. Arcangeles asked the Committee of why the delivery period take so long which is one hundred sixty (160) days.

- Engr. Zaldy Lacson, Department Manager of the requesting division Water Resource Division (WRD) answered that from the previous procurement of the same, the prospective supplier requested for an extension of delivery period, from one hundred fifty (150) calendar days to one hundred sixty (160) calendar days because the goods will come from abroad.

- Engr. Manuel Salazar, Division Manager of WRD, represented as the End-User informed the Committee that there will be an increase of 2,500 cu m per day if the proposed additional vertical turbine pump (VTP) should be procured.

- The Chairperson asked Engr. Salazar, if there should be any changes in the technical specifications of the proposed VTP is so necessary amendments be made thereon.

- Thereupon, Engr. Salazar responded that everything in the technical specifications was accordingly indicated.

- The meeting adjourned at 10:13 a.m.

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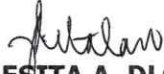
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Prepared by:



MARJORIE A. DELA CRUZ
Head, BAC Secretariat

Approved by:



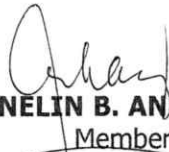
TERESITA A. DLOTAVO
BAC Chairperson



ENGR. VINCENT I. VILLASIS
Vice-Chairman



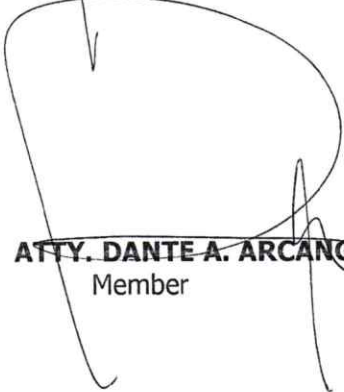
ENGR. ZALDY A. LACSON
Member



NELIN B. ANDONG
Member



ENGR. JOECEL B. BELVIS
Member



ATTY. DANTE A. ARCANGELES
Member



SHALMAHR B. VITO
Member