

**PURCHASE ORDER**  
**METRO ROXAS WATER DISTRICT**

Supplier: <u>SHELLGAS CORPORATION</u>	P.O.No.: <u>21-02-006</u>
Address: <u>Kilometer 1, Lawa-an, Roxas City</u>	Date: <u>FEB 04 2021</u>
TIN: _____	PR No.: <u>20-12-274</u>
Mode of Procurement: <u>Direct Retail Purchase</u>	Date: <u>December 9, 2020</u>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>MRWD Bldg., Km.1, Roxas City</u>	Delivery Term: _____
Date of Delivery: _____	Payment Term: <u>30 days</u>

Stock No.	Unit	Description	Quantity	Unit Cost	Total Amount
<b>FUEL, OIL AND LUBRICANTS FOR January 1 - 15, 2021</b>					
1	ltr.	Premium	187.000	52.15	9,752.05
		Premium	354.1218	52.60	18,626.81
		Premium	222.417	53.45	11,888.19
2	ltr.	Diesel	283.006	38.73	10,960.82
		Diesel	406.018	39.03	15,846.88
		Diesel	237.237	39.33	9,330.53
			<b>Total Fuel &gt;&gt;&gt;&gt;</b>		<b>76,405.28</b>
<b>OIL AND LUBRICANTS</b>					
3	ltr.	2T	2.00	178.00	356.00
4	pc	Brakefluid 900ML	1.00	298.00	298.00
5	gal.	Filter C 503	1.00	420.00	420.00
6	gal.	Helix Red	2.00	910.00	1,820.00
			<b>Total Oil &amp; Lub. &gt;&gt;&gt;&gt;</b>		<b>2,894.00</b>
			<b>Total Fuel, Oil, and Lubricants &gt;&gt;&gt;&gt;</b>		<b>79,299.28</b>
			<b>Less Discount &gt;&gt;&gt;&gt;</b>		<b>451.390</b>
			<b>Grand Total &gt;&gt;&gt;&gt;</b>		<b>78,847.89</b>

**Seventy Eight Thousand Eight Hundred Forty Seven Pesos and Eighty Nine Centavos Only**

**P78,847.89**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: SHELLGAS CORPORATION

Signature over Printed Name of Supplier

Date

Very truly yours,

**GONZALO GLEN B. DELGADO**  
General Manager B

Fund Cluster : \_\_\_\_\_  
Funds Available : \_\_\_\_\_

**MA. ROSARIO MOSES D. ALBA**  
Department Manager  
Finance Services Department

ORS/BURS No. : \_\_\_\_\_  
Date of the ORS/BURS: \_\_\_\_\_  
Amount : \_\_\_\_\_

2/4/21





**BIDS AND AWARDS COMMITTEE**  
**RESOLUTION NO. 005-2021**

**BAC Resolution Recommending for Approval by the General Manager the Award of Purchase Order per Purchase Requisition No. 20-12-274 to SHELLGAS CORPORATION through Direct Retail Purchase, with a Total Consideration of Seventy-Eight Thousand Eight Hundred Forty-Seven Pesos and 89/100 (P78,847.89)**

WHEREAS, the Bids and Awards Committee (BAC) received a duly approved Purchase Requisition (P.R.) No. 20-12-274 from the General Services Division for the procurement of various fuel, oil and lubricants with an Approved Budget for the Contract (ABC) of One Hundred Fifty Thousand and 00/100 Pesos (P150,000.00) to be charged under Account No. 761-A/ 5 02 03 090 A;

WHEREAS, the mentioned fuel, oil and lubricants were used for the operation of MRWD's service utility vehicles for the period January 1-15, 2021;

WHEREAS, pursuant to GPPB Resolution No. 24-2019 "Approving Section 53.14 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 and the Amendments to the Affected Provision in Annex "H";

WHEREAS, Annex "H" of the 2016 Revised IRR of R.A. No. 9184 Entitled "Consolidated Guidelines for the Alternative Methods of Procurement";

WHEREAS, based on MRWD approved Annual Procurement Plan (APP) for the Year 2021, Direct Retail Purchase as the alternative mode of procurement for the said account in accordance with Section 53.14 of the Revised Implementing Rules and Regulations of R.A 9184;

WHEREAS, the End-user conducted a Market Survey to three (3) suppliers in good standing and of known qualifications, namely: MIROLA PETRON SERVICE STATION, INC., SHELLGAS CORPORATION, and MARDIGOLD CORPORATION. The Request for Price Quotations was accordingly received by the addressee;

WHEREAS, the abstract of proposals on discount is as follows:

**December 28, 2020 (Market Survey)**  
(Period covered from December 30, 2020 - January 4, 2021)

Description	Shellgas Corporation
Discount per liter on all petrol products	0.25
1.Gasoline Special	52.40
2.Diesel	38.98



Description	Mirola Petron Service Station
Discount per liter on all petrol products	No discount offered
1.Special Gasoline	52.15
2.Diesel	38.73
Description	Mardigold Corporation
Discount per liter on all petrol products	No discount offered
1. Diesel	58.10
2. Platinum	43.61

**January 4, 2021 (Market Survey)**  
(Period covered from January 6-11, 2021)

Description	Shellgas Corporation
Discount per liter on all petrol products	0.25
1. Gasoline Special	52.60
2. Diesel	39.03
Description	Mirola Petron Service Station
Discount per liter on all petrol products	No discount offered
1.Special Gasoline	52.60
2.Diesel	39.03
Description	Mardigold Corporation
Discount per liter on all petrol products	No discount offered
1.Diesel	58.57
2.Platinum	43.93

**January 11, 2021 (Market Survey)**  
(Period covered from January 13-18, 2021)

Description	Shellgas Corporation
Discount per liter on all petrol products	0.25
1. Gasoline Special	53.45
2. Diesel	39.33



Description	Mirola Petron Service Station
Discount per liter on all petrol products	No discount offered
1.Special Gasoline	53.45
2.Diesel	39.33
Description	Mardigold Corporation
Discount per liter on all petrol products	No discount offered
1.Diesel	59.47
2.Platinum	44.25

WHEREAS, on January 25, 2021 the General Services Division submitted the consumption report of SHELLGAS CORPORATION for the period covered from January 1-15, 2021 to the BAC through its Secretariat;

WHEREAS, in view of the foregoing, the Committee found SHELLGAS CORPORATION the most advantageous gas station for the District, with a total consideration of Seventy-Eight Thousand Eight Hundred Forty-Seven Pesos and 89/100 (₱78,847.89). Attached is the BAC Report No. 006-2021 marked as "Annex A".

WHEREAS, in consideration of the delivered goods, the District shall pay SHELLGAS CORPORATION within 30 calendar days after inspection and acceptance.

**NOW, THEREFORE, We**, the members of the **Bids and Awards Committee**, hereby **RESOLVE** as it is hereby **RESOLVED**:

- a) To recommend the award of the Purchase Order per Purchase Requisition No. 20-12-274 to SHELLGAS CORPORATION for the procurement of various fuel, oil and lubricants with a total consideration of Seventy-Eight Thousand Eight Hundred Forty-Seven Pesos and 89/100 (₱78,847.89); and
- b) To recommend for approval by the General Manager of the Metro Roxas Water District, this BAC Resolution No. 005-2021.

**RESOLVED**, at the Bids and Awards Committee Office, 1<sup>st</sup> floor, MRWD Bldg., Km. 1, Roxas City, this 29<sup>th</sup> day of January 2021.

  
**TERESITA A. DELOTAVO**

BAC Chairperson

  
**ENGR. VINCENT I. VILLASIS**

BAC Vice-Chairperson

  
**ENGR. ZALDY A. LACSON**

BAC Member

  
**ENGR. JOEGEL B. BELVIS**

BAC Member

  
**NELÍN B. ANDONG**

BAC Member

  
**ATTY. DANTE A. ARCANGELES**

BAC Member

  
**SHALMAHR B. VITO**

BAC Member

Approved by: \_\_\_\_\_

  
**GONZALO GLEN B. DELGADO**

General Manager

Approval date: 2/4/2021