

**PURCHASE ORDER**  
**METRO ROXAS WATER DISTRICT**

Supplier: MIROLA PETRON SERVICE STATION, INC. P.O.No.: 21-02-014  
 Address: Roxas Avenue, Roxas City Date: FEB 17 2021  
 TIN: \_\_\_\_\_ PR No.: 21-01-007  
 Mode of Procurement: Direct Retail Purchase Date: January 14, 2021

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: MRWD Bldg., Km.1, Roxas City Delivery Term: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_ Payment Term: 30 days

Stock No	Unit	Description	Quantity	Unit Cost	Total Amount
		<b>FUEL</b>			
1	ltr.	XCS	280.782	52.35	14,698.94
2	ltr.	Diesel	290.000	38.50	11,165.00
		<b>TOTAL FUEL &gt;&gt;&gt;&gt;</b>			<b>25,863.94</b>
		<b>OIL AND LUBRICANTS</b>			
3	ltr.	2T	1	140	140.00
		<b>TOTAL OIL &gt;&gt;&gt;&gt;</b>			<b>140.00</b>
		<b>TOTAL FUEL, OIL, &amp; LUBRICANTS &gt;&gt;&gt;&gt;</b>			<b>26,003.94</b>
		<b>Grand Total &gt;&gt;&gt;</b>			<b>26,003.94</b>

**Twenty Six Thousand Three Pesos and Ninety Three Centavos Only**

**P26,003.94**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: MIROLA PETRON SERVICE STATION, INC.  
 Signature over Printed Name of Supplier  
 Date: 02/19/21

Very truly yours,

**GONZALO GLEN B. DELGADO**  
General Manager B  
 Date: 02-18-2021

Fund Cluster : \_\_\_\_\_  
 Funds Available : \_\_\_\_\_

MA. ROSARIO MOSES D. ALBA  
Department Manager  
 Finance Services Department

ORS/BURS No. : \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount : \_\_\_\_\_

Date: 2/17/21



**BIDS AND AWARDS COMMITTEE**  
**RESOLUTION NO. 017-2021**

*[Handwritten signature]*

**BAC Resolution Recommending for Approval by the General Manager the Award of Purchase Order per Purchase Requisition No. 21-01-007 to MIROLA PETRON SERVICE STATION, INC. through Direct Retail Purchase, with a Total Consideration of Twenty-Six Thousand Three Pesos and 94/100 (₱26,003.94)**

*[Handwritten signature]*

WHEREAS, the Bids and Awards Committee (BAC) received a duly approved Purchase Requisition (P.R.) No. 21-01-007 from the General Services Division for the procurement of various fuel, oil and lubricants with an Approved Budget for the Contract (ABC) of One Hundred Thirty Thousand and 00/100 Pesos (P130,000.00) to be charged under Account No. 761-A/ 5 02 03 090 A;

*[Handwritten signature]*

WHEREAS, the mentioned fuel, oil and lubricants were used for the operation of MRWD's service utility vehicles for the period January 16-30, 2021;

*[Handwritten signature]*

WHEREAS, pursuant to GPPB Resolution No. 24-2019 "Approving Section 53.14 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 and the Amendments to the Affected Provision in Annex "H";

WHEREAS, Annex "H" of the 2016 Revised IRR of R.A. No. 9184 Entitled "Consolidated Guidelines for the Alternative Methods of Procurement";

WHEREAS, based on MRWD approved Annual Procurement Plan (APP) for the Year 2021, Direct Retail Purchase as the alternative mode of procurement for the said account in accordance with Section 53.14 of the Revised Implementing Rules and Regulations of R.A 9184;

*[Handwritten signature]*

WHEREAS, on January 26, 2021, the End-user conducted a Market Survey with a period covered from January 27, 2021 - February 1, 2021 to three (3) suppliers in good standing and of known qualifications, namely: MIROLA PETRON SERVICE STATION, INC., SHELLGAS CORPORATION, and MARDIGOLD CORPORATION. The Request for Price Quotations was accordingly received by the addressee;

WHEREAS, the abstract of proposals on discount is as follows:

**January 26, 2021 (Market Survey)**  
 (Period covered from January 27, 2021 - February 1, 2021)

*[Handwritten signature]*

Description	Mirola Petron Service Station
Discount per liter on all petrol products	No discount offered
1.Special Gasoline	52.35
2.Diesel	38.50



Description	Shellgas Corporation
Discount per liter on all petrol products	0.25
1. Gasoline Special	52.35
2. Diesel	40.50
Description	Mardigold Corporation
Discount per liter on all petrol products	No discount offered
1. Diesel	63.43
2. Platinum	47.55

*[Handwritten signature]*

WHEREAS, on February 12, 2021 the General Services Division submitted the consumption report of MIROLA PETRON SERVICE STATION, INC. for the period covered from January 27-30, 2021 to the BAC through its Secretariat;

*[Handwritten signature]*

WHEREAS, in view of the foregoing, the Committee found MIROLA PETRON SERVICE STATION, INC. the most advantageous gas station for the District, with a total consideration of Twenty-Six Thousand Three Pesos and 94/100 (₱26,003.94). Attached is the BAC Report No. 014-2021 marked as "Annex A".

*[Handwritten signature]*

WHEREAS, in consideration of the delivered goods, the District shall pay MIROLA PETRON SERVICE STATION, INC. within 30 calendar days after inspection and acceptance.

**NOW, THEREFORE, We**, the members of the **Bids and Awards Committee**, hereby **RESOLVE** as it is hereby **RESOLVED**:

a) To recommend the award of the Purchase Order per Purchase Requisition No. 21-01-007 to MIROLA PETRON SERVICE STATION, INC. for the procurement of various fuel, oil and lubricants with a total consideration of Twenty-Six Thousand Three Pesos and 94/100 (₱26,003.94); and

*[Large handwritten signature]*

b) To recommend for approval by the General Manager of the Metro Roxas Water District, this BAC Resolution No. 017-2021.


**RESOLVED**, at the Bids and Awards Committee Office, 1<sup>st</sup> floor, MRWD Bldg., Km. 1, Roxas City, this 12<sup>th</sup> day of February 2021.

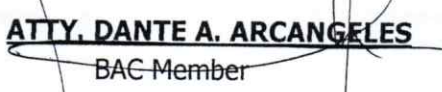
*[Handwritten signature]*  
**TERESITA A. DELOTAVO**  
 BAC Chairperson

*[Handwritten signature]*  
**ENGR. VINCENT I. VILLASIS**  
 BAC Vice-Chairperson

*[Handwritten signature]*  
**ENGR. ZALDY A. LACSON**  
 BAC Member

  
**ENGR. JOECE B. BELVIS**  
BAC Member

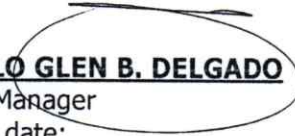
  
**NELIN B. ANDONG**  
BAC Member

  
**ATTY. DANTE A. ARCANGELES**  
BAC Member

  
**SHALMAHR B. VITO**  
BAC Member

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Approved by:

  
**GONZALO GLEN B. DELGADO**  
General Manager  
Approval date: \_\_\_\_\_