

**PURCHASE ORDER**  
**METRO ROXAS WATER DISTRICT**

Supplier: SHELLGAS CORPORATION P.O.No.: 21-02-016  
 Address: Kilometer 1, Lawa-an, Roxas City Date: FEB 19 2021  
 TIN: \_\_\_\_\_ PR No.: 21-01-007  
 Mode of Procurement: Direct Retail Purchase Date: Jan 14, 2021

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: MRWD Bldg., Km.1, Roxas City Delivery Term: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_ Payment Term: 30 days

Stock No.	Unit	Description	Quantity	Unit Cost	Total Amount
<b>FUEL, OIL AND LUBRICANTS FOR January 16-31, 2021</b>					
1	ltr.	Premium	110.597	53.45	5,911.41
		Premium	328.9550	54.45	17,911.60
2	ltr.	Diesel	223.5680	39.33	8,792.93
		Diesel	341.1700	40.38	13,776.44
		Diesel	46.806	40.50	1,895.64
<b>TOTAL &gt;&gt;&gt;</b>					<b>48,288.02</b>
Less: Discount					262.78
<b>TOTAL FUEL &gt;&gt;&gt;</b>					<b>48,025.24</b>

**Forty Eight Thousand Twenty Five Pesos and Twenty Four Centavos Only**

48,025.24

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme: SHELLGAS CORPORATION

Signature over Printed Name of Supplier

Date

**GONZALO GLEN B. DELGADO**  
General Manager B

*[Signature]*  
02-25-2021

Fund Cluster : \_\_\_\_\_  
 Funds Available : \_\_\_\_\_

*[Signature]*  
**MA. ROSARIO MOSES D. ALBA**  
 Department Manager  
 Finance Services Department

ORS/BURS No. : \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount : \_\_\_\_\_

*[Signature]*



**BIDS AND AWARDS COMMITTEE**  
**RESOLUTION NO. 019-2021**

**BAC Resolution Recommending for Approval by the General Manager the Award of Purchase Order per Purchase Requisition No. 21-01-007 to SHELLGAS CORPORATION through Direct Retail Purchase, with a Total Consideration of Forty-Eight Thousand Twenty-Five Pesos and 24/100 (P48,025.24)**

WHEREAS, the Bids and Awards Committee (BAC) received a duly approved Purchase Requisition (P.R.) No. 21-01-007 from the General Services Division for the procurement of various fuel, oil and lubricants with an Approved Budget for the Contract (ABC) of One Hundred Thirty Thousand and 00/100 Pesos (P130,000.00) to be charged under Account No. 761-A/ 5 02 03 090 A;

WHEREAS, the mentioned fuel, oil and lubricants were used for the operation of MRWD's service utility vehicles for the period January 16-30, 2021;

WHEREAS, pursuant to GPPB Resolution No. 24-2019 "Approving Section 53.14 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 and the Amendments to the Affected Provision in Annex "H";

WHEREAS, Annex "H" of the 2016 Revised IRR of R.A. No. 9184 Entitled "Consolidated Guidelines for the Alternative Methods of Procurement";

WHEREAS, based on MRWD approved Annual Procurement Plan (APP) for the Year 2021, Direct Retail Purchase as the alternative mode of procurement for the said account in accordance with Section 53.14 of the Revised Implementing Rules and Regulations of R.A 9184;

WHEREAS, the End-user conducted a Market Survey to three (3) suppliers in good standing and of known qualifications, namely: MIROLA PETRON SERVICE STATION, INC., SHELLGAS CORPORATION, and MARDIGOLD CORPORATION. The Request for Price Quotations was accordingly received by the addressee;

WHEREAS, the abstract of proposals on discount is as follows:

**January 11, 2021 (Market Survey)**  
*(Period covered from January 13-18, 2021)*

Description	Shellgas Corporation
Discount per liter on all petrol products	0.25
1.Gasoline Special	53.45
2.Diesel	39.33





consideration of Forty-Eight Thousand Twenty-Five Pesos and 24/100 (P48,025.24). Attached is the BAC Report No. 014-2021 marked as "Annex A".

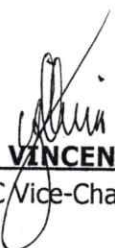
WHEREAS, in consideration of the delivered goods, the District shall pay SHELLGAS CORPORATION within 30 calendar days after inspection and acceptance.

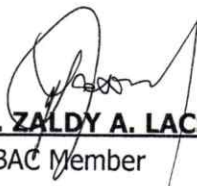
**NOW, THEREFORE, We**, the members of the **Bids and Awards Committee**, hereby **RESOLVE** as it is hereby **RESOLVED**:

- a) To recommend the award of the Purchase Order per Purchase Requisition No. 21-01-007 to SHELLGAS CORPORATION for the procurement of various fuel, oil and lubricants with a total consideration of Forty-Eight Thousand Twenty-Five Pesos and 24/100 (P48,025.24); and
- b) To recommend for approval by the General Manager of the Metro Roxas Water District, this BAC Resolution No. 019-2021.


**RESOLVED**, at the Bids and Awards Committee Office, 1<sup>st</sup> floor, MRWD Bldg., Km. 1, Roxas City, this 17<sup>th</sup> day of February 2021.

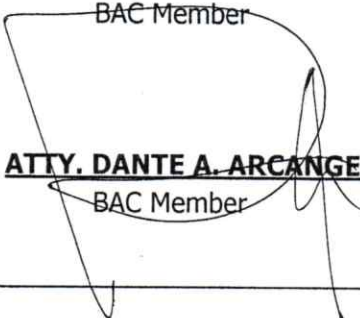
  
**TERESITA A. DELOTAVO**  
BAC Chairperson


  
**ENGR. VINCENT I. VILLASIS**  
BAC Vice-Chairperson

  
**ENGR. ZALDY A. LACSON**  
BAC Member

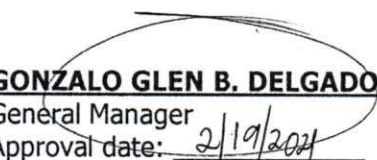
  
**ENGR. JOECEL B. BELVIS**  
BAC Member

  
**NELIN B. ANDONG**  
BAC Member

  
**ATTY. DANTE A. ARCANGELES**  
BAC Member

  
**SHALMAHR B. VITO**  
BAC Member

Approved by:

  
**GONZALO GLEN B. DELGADO**  
General Manager  
Approval date: 2/19/2021