



BIDS AND AWARDS COMMITTEE
Minutes of the Meeting

Pre-Bid Conference for the Contract on the Supply and Delivery of Fourteen Thousand Three Hundred Fifty (14,350) Bags of Poly Aluminum Chloride (PAC) in White Powder Form with at least 30% Alumina Content at 25 Kilograms per bag

December 16, 2020 at 9:00 A.M.

Present:

Teresita A. Delovato	-	BAC Chairperson
Engr. Vincent I. Villasis	-	BAC Vice-Chairperson
Engr. Zaldy A. Lacson	-	BAC Member
Engr. Joecel B. Belvis	-	BAC Member
Nelin B. Andong	-	BAC Member
Engr. Riann Brillo	-	Head, BAC TWG
Rudilyn Atanque	-	BAC TWG, Member-Chemicals
Marjorie A. Dela Cruz	-	Head, BAC Secretariat
Anna Rhea R. Basilonia	-	Asst. Head, BAC Secretariat
Cresilda D. Fonte	-	BAC Secretariat
John Francis Roldan	-	BAC Secretariat

Declaration of Quorum:

The Chairman called the Meeting to Order at 9:00 A.M.

The meeting started with a prayer led by Engr. Brillo

Upon determination of the BAC Secretariat that majority of the members are present, it was announced that there was a Quorum.

The BAC, then proceeded to transact its business for the Pre-Bid Conference for the Contract on the Supply and Delivery of Fourteen Thousand Three Hundred Fifty (14,350) Bags of Poly Aluminum Chloride (PAC) in White Powder Form with at least 30% Alumina Content at 25 Kilograms per bag with an Approved Budget for the Contract of Fourteen Million Three Hundred Fifty Thousand Pesos and 00/100 (P14,350,000.00).

The requesting unit is Water Resource Division charged to account 765-A-P3/5 02 03 130 A P3. It was recommended for public bidding by way of BAC Resolution No. 256-2020 and was subsequently approved through BOD Resolution No. 99, Series of 2020 dated December 3, 2020.

Early procurement activity was based from Indicative Annual Procurement Plan for fiscal year 2021.

Proceedings:

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- The Chairman informed the Committee that the pre-bid conference is for the Contract on the Supply and Delivery of (14,350) Bags of Poly Aluminum Chloride (PAC) in White Powder Form with at least 30% Alumina Content at 25 kilograms per bag with an ABC amounting to Fourteen Million Three Hundred Fifty Thousand Pesos (P14,350,000.00)
- The Secretariat gave an update on the procurement at hand.
 - * There were four (4) prospective bidders downloaded in the PhilGEPS website, namely: Penton Marketing, Krypton Industrial Resources, Co., Cistema Integrated Sales Company, and The Alpha Enterprise/Online SEO Marketing Services.
 - * One (1) bidder purchased the bidding documents through online payment in LandBank of the Phil. credited to the account of Metro Roxas Water District, to wit: Chemical Research Products Industrial Sales, Inc. bought the bidding documents on December 15, 2020.
 - * On December 9, 2020, the invitation letter was sent to three (3) prospective observers, namely: Ms. Llanie Dalisay, Engr. Jose Ferdinand Dublas, and Engr. Edgar Agana. None from them are present.
- Subsequently, Miss Dela Cruz apprised the Committee that Mr. Teddy Tan, proprietor of Penton Marketing called her requesting to extend the deadline of opening of bids, but the former answered Mr. Tan that his request may not be granted because the schedule of activities was set on the maximum period allowed for the procurement.
- Since the Committee is aware that Poly Aluminum Chloride (PAC) is not enough because the remaining stock as of November 19, 2020 is 2,263 bags and it has a monthly consumption of 1,593 bags, they collectively agreed to amend and shorten the deadline of bid opening from January 4, 2020 to December 29, 2020. The date of Evaluation and Post Qualification was also extended.
- The Secretariat noted the instruction of the Committee to amend the date of bid opening.
- The Secretariat informed the Committee regarding the concern of Atty. Arcangeles on the opening of bids, scheduled on January 4, 2021. According to Atty. Arcangeles, since it is an early procurement the bid opening must be within the year of 2020.
- Thereupon, the Head of the BAC Secretariat called the Government Procurement Policy Board (GPPB) to asked for some clarification with regards to early procurement guidelines.
- The Head of the BAC Secretariat apprised the Committee that she narrated to Miss Joan from GPPB Technical Support Office (TSO) that the activity of procurement started the advertisement on December, apparently, the bid opening will be on January 4, 2021.
- Miss Joan from GPPB Technical Support Office (TSO) answered that the said procurement could be considered as early procurement because the Corporate Budget was not yet approved.

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- The Committee deliberated the emailed letter of Jedaric Chemicals Co., Inc. last December 14, 2020 regarding the request for a "Certificate from the bidder that Jedaric Chemicals Co, Inc. has no delinquent delivery from MRWD duly signed by Head of the Property/Supply and Procurement Division and its duly representative", and a request/suggestion to have an online virtual meeting for the pre-bid conference and bid opening.
- Consequently, the Head of the BAC Secretariat informed the Committee that she already sent out the requested certificate to Jedaric Chemicals Co, Inc.
- After thorough deliberation, the Committee agreed to deny the request of Jedaric Chemicals Co., Inc. to have an online virtual meeting due to unstable internet connection. The Committee instructed the Head of the BAC Secretariat to draft a letter of response in the request/suggestion of Jedaric Chemicals Co, Inc.
- Miss Dela Cruz noted the Committee's instruction.
- There being no other matters to be discuss, the meeting adjourned at 10:15 AM.

Prepared by:



MARJORIE A. DELA CRUZ
Head, BAC Secretariat

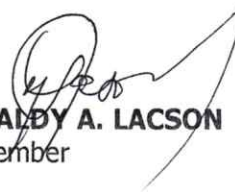
Approved by:



TERESITA A. DELOTAVO
BAC Chairperson




ENGR. VINCENT I. VILLASIS
Vice-Chairperson



ENGR. ZALDY A. LACSON
Member



ENGR. JOECE B. BELVIS
Member



NELIN B. ANDONG
Member