

METRO ROXAS WATER DISTRICT (MRWD) Indicative Annual Procurement Plan for Fiscal Year 2021

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IAB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MO	CO	
201/1 06 01 010	Land	General Services Division	Small Value Procurement, 53.9					Corporate Budget for FY 2021				
1 06 02 010	Land Improvements	Water Resources Division	Small Value Procurement, 53.9						P200,000.00			Lot Survey for MRWD Lots
1 06 02 010	Land Improvements	General Services Division	Small Value Procurement, 53.9						P150,000.00			Perimeter Fence (Barbed Wire) and Tiles of Chemical Building at Salocon WTP
									P200,000.00			Perimeter Fence at Dinghan Lot (Barbed Wire)
211 / 1 06 04 020	Buildings	General Services Division	Public Bidding						P3,359,074.80			Procurement of Infrastructure Project for the Construction of Warehouse Extension at WTP-Salocon, Pantian. <i>(carry over from 2020 budget)</i>
211 / 1 06 04 020	Buildings	General Services Division	Shopping, 52.1 (b)						P250,000.00			Supply and Delivery of Materials for the Roof Shed at Waiting Area (By Administration)
211 / 1 06 04 020	Buildings	General Services Division	Shopping, 52.1 (b)						P800,000.00			Supply and Delivery of Materials for the Construction of General Services Division Office (By Administration)
211 / 1 06 04 020	Buildings	General Services Division	Shopping, 52.1 (b)						P250,000.00			Supply and Delivery of Materials for the Roof Extension at Planning and Design Division Office (By Administration)
211 / 1 06 04 020	Buildings	General Services Division	Shopping, 52.1 (b)						P50,000.00			Supply and Delivery of Materials for the Outdoor Tiles for Roof Terrace (2nd Floor Admin. Bldg.)
211 / 1 06 04 020	Buildings	General Services Division	Shopping, 52.1 (b)						P150,000.00			Supply and Delivery of Materials for the Renovation/Extension of Roof (Entrance Gate - Guard House)
211 / 1 06 04 020	Buildings	General Services Division	Shopping, 52.1 (b)						P200,000.00			Supply and Delivery of Materials for the Repair and Repainting of Roof and Ceiling (Administrative Building)
211 / 1 06 04 020	Buildings	General Services Division	Shopping, 52.1 (b)						P300,000.00			Supply and Delivery of Materials for the Storage of PVC (By Administration)
211 / 1 06 04 020	Buildings	General Services Division	Small Value Procurement, 53.9						P200,000.00			Supply and Delivery of Materials for the Roof Extension and Teller Room at Bahil WTP (By Administration)
221/1 06 05 020	Office Equipment	General Services Division	Small Value Procurement, 53.9						P90,000.00			Supply and Delivery of Two (2) Sets Bundy Clock (Main Office and Salocon WTP)
221/1 06 05 020	Office Equipment	General Services Division	Small Value Procurement, 53.9						P150,000.00			Supply and Delivery of Two (2) Units Bank Note Counter (Money Bill Counter) for Collector's use
221/1 06 05 020	Office Equipment	Management Services Division	Shopping, 52.1 (b)						P165,000.00			Supply and Delivery of Additional CCTV Camera and Storage for MRWD Office
222/1 06 07 010	Furniture and Fixtures	General Services Division	Shopping, 52.1 (b)						P65,000.00			Supply, Delivery, and Installation of One (1) Set 2.5Hp Split Type Air Conditioning Unit (Property/Supply and Procurement Division)
222/1 06 07 010	Furniture and Fixtures	General Services Division	Shopping, 52.1 (b)						P65,000.00			Supply, Delivery, and Installation of One (1) Set 2.5Hp Split Type Air Conditioning Unit (Archive 2nd Floor)
222/1 06 07 010	Furniture and Fixtures	General Services Division	Shopping, 52.1 (b)						P50,000.00			Supply, Delivery, and Installation of One (1) Set 1.5Hp Split Type Air Conditioning Unit (Commercial Accounts Division Manager DMT, Delatava)
222/1 06 07 010	Furniture and Fixtures	General Services Division	Shopping, 52.1 (b)						P50,000.00			Supply, Delivery, and Installation of One (1) Set 1.5Hp Split Type Air Conditioning Unit (Construction and Maintenance Division-DML Baylan)
222/1 06 07 010	Furniture and Fixtures	General Services Division	Shopping, 52.1 (b)						P55,000.00			Supply, Delivery, and Installation of One (1) Set 2.0Hp Split Type Air Conditioning Unit (Bahil WTP)
222/1 06 07 010	Furniture and Fixtures	General Services Division	Shopping, 52.1 (b)						P80,000.00			Supply and Delivery of Two (2) Units Industrial Fan for MRWD Main Office
222/1 06 07 010	Furniture and Fixtures	General Services Division	Shopping, 52.1 (b)						P3,500.00			Supply and Delivery of One (1) Unit Wall Fan with Remote for Bahil WTP
222/1 06 07 010	Furniture and Fixtures	General Services Division	Shopping, 52.1 (b)						P3,500.00			Supply and Delivery of One (1) Unit Stand Fan with Remote for Bahil WTP

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223/1 06 05 030	Information and Communication Technology Equipment	Management Services Division	Public Bidding					Corporate Budget for FY 2021	P77,000.00			Supply and Delivery of One (1) Piece PC with Touch Screen Monitor for QMS2 with Thermal Printer
223/1 06 05 030	Information and Communication Technology Equipment	Management Services Division	Public Bidding						P160,000.00			Supply and Delivery of Four (4) Units Desktop Computer with UPS (One (1) Unit for Water Resources Division, One (1) Unit for Management Services Division, One (1) Unit for General Services Division, and One (1) Unit for Human Resources Division)
223/1 06 05 030	Information and Communication Technology Equipment	Management Services Division	Public Bidding						P165,000.00			Supply and Delivery of Ten (10) Units All-in-One Ink Tank Documents Printer with WIFI and Network Port
223/1 06 05 030	Information and Communication Technology Equipment	Management Services Division	Public Bidding						P45,000.00			Supply and Delivery of Three (3) Units Dots Matrix Printer for Teller
223/1 06 05 030	Information and Communication Technology Equipment	Management Services Division	Public Bidding						P77,000.00			Supply and Delivery of One (1) Unit Document Scanner with Document Capture Pro (Software)/ Flatbed Document Scanner with Duplex ADF
223/1 06 05 030	Information and Communication Technology Equipment	Management Services Division	Public Bidding						P66,000.00			Supply and Delivery of One (1) Unit 24-ports 100Mbps Managed PoE Switch
223/1 06 05 030	Information and Communication Technology Equipment	Management Services Division	Public Bidding						P49,500.00			Supply and Delivery of Three (3) Units 16-ports 100Mbps Unmanaged PoE Switch
223/1 06 05 030	Information and Communication Technology Equipment	Management Services Division	Public Bidding						P16,500.00			Supply and Delivery of One (1) Box CAT6 Outdoor cable
223/1 06 05 030	Information and Communication Technology Equipment	Management Services Division	Public Bidding						P8,800.00			Supply and Delivery of One (1) Box CAT6 STP Cable
223/1 06 05 030	Information and Communication Technology Equipment	Management Services Division	Public Bidding						P40,000.00			Supply and Delivery of One (1) Set Desktop Computer for Accounting Division
223/1 06 05 030	Information and Communication Technology Equipment	Management Services Division	Public Bidding						P52,800.00			Supply and Delivery of Twenty-Four (24) Pieces UPS
223/1 06 05 030	Information and Communication Technology Equipment	Management Services Division	Public Bidding						P6,600.00			Supply and Delivery of One (1) Unit External Harddrive 1TB (Seagate) for Cash Management and Budget Division
223/1 06 05 030	Information and Communication Technology Equipment	Management Services Division	Public Bidding						P40,000.00			Supply and Delivery of One (1) Computer Set for Planning and Design Division
223/1 06 05 030	Information and Communication Technology Equipment	Management Services Division	Public Bidding						P330,000.00			Supply and Delivery of One (1) Set Plotter (Printer) for Planning and Design Division
223/1 06 05 030	Information and Communication Technology Equipment	Management Services Division	Public Bidding						P6,600.00			Supply and Delivery of External Harddrive 1TB (Seagate) for Water Resources Division
229/1 06 05 070	Communication Equipment	Management Services Division	Small Value Procurement, 53.9						P220,000.00			Supply and Delivery of Additional Trunk Line Equipment and IP Phones
229/1 06 05 070	Communication Equipment	Water Resources Division	Small Value Procurement, 53.9						P20,000.00			Supply and Delivery of Ten (10) Units Handheld Two-Way Radio
240/1 06 05 990	Other Machinery and Equipment	Planning and Design Division	Small Value Procurement, 53.9						P55,000.00			Supply and Delivery of One (1) Set Welding Machine (Heavy Duty Inverter Type)
240/1 06 05 990	Other Machinery and Equipment	Construction and Maintenance Division	Small Value Procurement, 53.9						P24,990.00			Supply and Delivery of One (1) Set 2Hp Plate Compactor

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240/1 06 05 990	Other Machinery and Equipment	Construction and Maintenance Division	Public Bidding					Corporate Budget for FY 2021				Supply and Delivery of One (1) Set Water Meter Automated Test Bench for 5/8" to 2" Water Meters
									P4,500,000.00			
241/1 06 06 010	Motor Vehicles	General Services Division	Public Bidding									Supply and Delivery of Four (4) Units Motorcycle for Customers Account Division (3 units for Meter Reader) and Property/Supply and Procurement Division (1 unit)
									P300,000.00			
241/1 06 06 010	Motor Vehicles	General Services Division	Public Bidding									Supply and Delivery of One (1) Unit Pick-up with FB Body for Construction and Maintenance Division
									P1,500,000.00			
241/1 06 06 010	Motor Vehicles	General Services Division	Public Bidding									Supply and Delivery of One (1) Unit Pick-up with FB Body for Planning and Design Division
									P1,500,000.00			
241/1 06 06 010	Motor Vehicles	General Services Division	Public Bidding									Supply and Delivery of One (1) Unit Motorcycle for General Services Division
									P100,000.00			
241/1 06 06 010	Motor Vehicles	General Services Division	Public Bidding									Supply and Delivery of Three (3) Units Motorcycle for Construction and Maintenance Division
									P300,000.00			
241/1 06 06 010	Motor Vehicles	General Services Division	Small Value Procurement, \$3.9									Supply and Delivery of Three (3) Units Sidecar for Construction and Maintenance Division
									P90,000.00			
241/1 06 06 010	Motor Vehicles	General Services Division	Small Value Procurement, \$3.9									Supply and Delivery of One (1) Unit Sidecar for General Services Division
									P30,000.00			
250.A/1 06 98 990 A	Other PPE -Tools, Shop and Garage Equipment	Property/Supply and Procurement Division	Small Value Procurement, \$3.9									Supply and Delivery of Two (2) Sets ST Hand Pallet Truck Lifter
									P99,000.00			
250.A/1 06 98 990 A	Other PPE -Tools, Shop and Garage Equipment	Property/Supply and Procurement Division	Small Value Procurement, \$3.9									Supply and Delivery of One (1) Set 8 Ft. Fiber Glass Ladder
									P22,000.00			
250.A/1 06 98 990 A	Other PPE -Tools, Shop and Garage Equipment	Planning and Design Division	Small Value Procurement, \$3.9									Supply and Delivery of One (1) Set Surveying Instrument (Total Station)
									P350,000.00			
250.B/1 06 98 990 B	Other PPE-General Plant	General Services Division	Small Value Procurement, \$3.9									Supply and Delivery of Three (3) Units Grass Cutter
									P60,000.00			
250.B/1 06 98 990 B	Other PPE-General Plant	General Services Division	Small Value Procurement, \$3.9									Supply and Delivery of One (1) Unit Hot/Cold Water Dispenser for Customers Account Division
									P7,000.00			
250.B/1 06 98 990 B	Other PPE-General Plant	General Services Division	Small Value Procurement, \$3.9									Supply and Delivery of One (1) Unit Hot/Cold Water Dispenser for General Services Division
									P7,000.00			
250.B/1 06 98 990 B	Other PPE-General Plant	General Services Division	Small Value Procurement, \$3.9									Supply and Delivery of One (1) Unit Hot/Cold Water Dispenser for Finance Services Department (Accounting and Cash Management & Budget Division)
									P7,000.00			
250.B/1 06 98 990 B	Other PPE-General Plant	Water Resources Division	Small Value Procurement, \$3.9									Supply and Delivery of Two (2) Units Surge Protection for Lawaan Reservoir and Arcabala Pumping Station
									P132,000.00			
1 06 98 990-01	Other PPE- Laboratory Equipment	Water Resources Division	Small Value Procurement, \$3.9									Supply and Delivery of One (1) Set Multiple Stirrer Jar Tester (for Laboratory use at Salocan WTP) Replacement
									P300,000.00			
1 06 98 990-01	Other PPE- Laboratory Equipment	Water Resources Division	Small Value Procurement, \$3.9									Supply and Delivery of One (1) Set Turbidimeter 0-2000 NTU Capacity (For Analytical Use at Salocan WTP Laboratory)
									P300,000.00			
1 06 98 990-01	Other PPE- Laboratory Equipment	Water Resources Division	Small Value Procurement, \$3.9									Supply and Delivery of One (1) Set pH Transmitter (For SCADA)
									P217,000.00			

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254.II.C/1 06 03 110 E	Water Supply Systems-Pumping Equipment	Water Resources Division	Small Value Procurement, 53.9					Corporate Budget for FY 2021	P300,000.00			Supply and Delivery of Motor Control Components (Breaker Timers, Contractors, Overload Relay, Phase Sequence Relay, Voltmeter, Ammeter, Float Switch and Others)
254.II.C/1 06 03 110 E	Water Supply Systems-Pumping Equipment	Water Resources Division	Public Bidding						P9,900,000.00			Supply and Delivery of Two (2) Units 75Hp Submersible Pump for Sajoacan Water Treatment Plant
254.III.A/1 06 03 110 F	Water Supply Systems-WTP Structure	Water Resources Division	Public Bidding						P2,000,000.00			Supply and Delivery of Renovation of Sludge Lagoon B
254.III.B/1 06 03 110 G	Water Supply Systems-WTP Equipment	Water Resources Division	Public Bidding						P344,000.00			Supply and Delivery of One (1) Set PAC Flowmeter T1 Series Magnetic for Chemical Application
254.III.B/1 06 03 110 G	Water Supply Systems-WTP Equipment	Water Resources Division	Public Bidding						P344,000.00			Supply and Delivery of One (1) Set Alum Flowmeter T1 Series Magnetic for Chemical Application
254.III.B/1 06 03 110 G	Water Supply Systems- WTP Equipment	Water Resources Division	Public Bidding						P510,000.00			Supply and Delivery of Three (3) Sets Level Transmitter for River Intake, Screen Differential and Intake
254.III.B/1 06 03 110 G	Water Supply Systems- WTP Equipment	Water Resources Division	Public Bidding						P361,000.00			Supply and Delivery of One (1) Set Cronos Turbidity Transmitter (For Sand and Gril Monitoring)
254.III.B/1 06 03 110 G	Water Supply Systems- WTP Equipment	Water Resources Division	Public Bidding						P273,000.00			Supply and Delivery of One (1) Set Conductivity Transmitter for Heavy Metals
254.III.B/1 06 03 110 G	Water Supply Systems- WTP Equipment	Water Resources Division	Small Value Procurement, 53.9						P100,000.00			Supply and Delivery of Chemical Pipes and Fittings
254.III.B/1 06 03 110 G	Water Supply Systems- WTP Equipment	Water Resources Division	Small Value Procurement, 53.9						P100,000.00			Supply and Delivery of Five (5) Sets Spider Guide
254.III.B/1 06 03 110 G	Water Supply Systems- WTP Equipment	Water Resources Division	Small Value Procurement, 53.9						P110,000.00			Supply and Delivery of Two (2) Sets Haiwell PLC, T series Model T1 652R-e
254.III.B/1 06 03 110 G	Water Supply Systems- WTP Equipment	Water Resources Division	Small Value Procurement, 53.9						P105,000.00			Supply and Delivery of Two (2) Sets Haiwell Analog Input Expansion and HMI Power Supply
254.III.B/1 06 03 110 G	Water Supply Systems- WTP Equipment	Water Resources Division	Small Value Procurement, 53.9						P150,000.00			Supply and Delivery of Five (5) Sets Circuit Breaker 250 Amperes (Various Sizes)
254.IV.C/1 06 03 110 J	Water Supply Systems - Transmission and Distribution Mainlines	Planning and Design Division	Public Bidding						P623,024.00			Supply and Delivery of Materials, Pipes, and Fittings for Upgrading of MRWD Pipelines at Brgy. Cagay, Roxas City
254.IV.C/1 06 03 110 J	Water Supply Systems - Transmission and Distribution Mainlines	Planning and Design Division	Public Bidding						P2,100,000.00			Supply and Delivery of Materials, Pipes, and Fittings for Upgrading of MRWD Pipelines at Brgy. Barra, Roxas City
254.IV.C/1 06 03 110 J	Water Supply Systems - Transmission and Distribution Mainlines	Planning and Design Division	Public Bidding						P1,256,431.00			Supply and Delivery of Materials, Pipes, and Fittings for Upgrading of MRWD Pipelines at Brgy. Libas, Roxas City
254.IV.C/1 06 03 110 J	Water Supply Systems - Transmission and Distribution Mainlines	Construction and Maintenance Division	Public Bidding						P2,000,000.00			Supply and Delivery of Materials, Pipes and Fittings for Distribution Expansions on Unserved Areas (Barangay Balatucan, Panitan Capib)
254.IV.C/1 06 03 110 J	Water Supply Systems - Transmission and Distribution Mainlines	Construction and Maintenance Division	Public Bidding						P220,000.00			Supply and Delivery of Materials, Pipes and Fittings for Distribution Expansions on Unserved Areas (Silfo Switch Extension, Adlawan, Roxas City)
254.IV.C/1 06 03 110 J	Water Supply Systems - Transmission and Distribution Mainlines	Construction and Maintenance Division	Public Bidding						P1,100,000.00			Supply and Delivery of Materials, Pipes, and Fittings for Distribution Line Expansion on Unserved Areas (Silfo Guimba, San Jose, Roxas City)
254.IV.F/1 06 03 110 L	Water Supply Systems-Meters	Planning and Design Division	Public Bidding						P460,000.00			Supply and Delivery of One (1) Set 300mmD Electro Magnetic Flow Meters and Fittings (New Road Barica, Roxas City) Replacement
254.IV.F/1 06 03 110 L	Water Supply Systems-Meters	Planning and Design Division	Public Bidding						P392,000.00			Supply and Delivery of One (1) Set 250mmD Electro Magnetic Flow Meters and Fittings (Arnaldo Boulevard Baybay, Roxas City)

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254.IV.F./1 06 03 110 L	Water Supply Systems-Meters	Planning and Design Division	Public Bidding			APRIL-JUNE			P360,000.00			Supply and Delivery of One (1) Set 200mmØ Electro Magnetic Flow Meters and Fittings (Salacran, Panitan)
254.IV.F./1 06 03 110 L	Water Supply Systems-Meters	Construction and Maintenance Division	Public Bidding			JANUARY - MARCH			P3,800,000.00			Supply and Delivery of Two Thousand (2,000) Pieces 1/2"Ø Water Meter for New Service Connection
254.IV.F./1 06 03 110 L	Water Supply Systems-Meters	Construction and Maintenance Division	Public Bidding			JANUARY - MARCH			P950,000.00			Supply and Delivery of Five Hundred (500) Pieces 1/2"Ø Water Meter for Alteration of Service Connection (considered as new service connection)
254.IV.F./1 06 03 110 L	Water Supply Systems-Meters	Construction and Maintenance Division	Public Bidding			JANUARY - MARCH			P6,650,000.00			Supply and Delivery of Three Thousand Five Hundred (3,500) Pieces 1/2"Ø Water Meter for Change Meter
254.IV.F./1 06 03 110 L	Water Supply Systems-Meters	Construction and Maintenance Division	Public Bidding			JANUARY - MARCH			P425,000.00			Supply and Delivery of Fifty (50) Pieces 1"Ø Water Meter for New Service Connection and Change Meter
254.IV.F./1 06 03 110 L	Water Supply Systems-Meters	Construction and Maintenance Division	Public Bidding			JANUARY - MARCH			P251,000.00			Supply and Delivery of Ten (10) Pieces 2"Ø Flow Meter for Change Meter
254.IV.F./1 06 03 110 L	Water Supply Systems-Meters	Water Resources Division	Public Bidding			JULY-SEPTEMBER			P1,100,000.00			Supply and Delivery of various sizes of Magnetic Flowmeter
TOTAL AMOUNT FOR CAPEX									P54,452,319.80			
744	CHEMICALS AND FILTERING MATERIALS											
765-P3-A/5 02 03 130 P3 A	Chemicals and Filtering Materials	Water Resources Division	Shopping, 52.1 (b)			JANUARY - DECEMBER			P165,000.00			Supply and Delivery of 100 bags Aluminum Sulfate
			Public Bidding			OCTOBER 2020-MARCH 2021		Corporate Budget for FY 2021	P4,867,500.00			Supply and Delivery of 59 Metric Tons Liquefied Gas Chlorine (LGC)
									P2,851,200.00			Supply and Delivery of 5,760 kgs. Chlorine Dioxide @ 495/kg
765-P3-A/5 02 03 130 P3 A	Chemicals and Filtering Materials	Water Resources Division							P15,730,000.00			Supply and Delivery of 11,000 bags Poly Aluminum Chloride
			Shopping, 52.1 (b)			JANUARY - DECEMBER			P234,300.00			Supply and Delivery of Polymer
744-2	OTHER SUPPLY EXPENSES											
765-P4/5 02 03 990 P4	Other Supply Expenses	Water Resources Division	Shopping, 52.1 (b)			JANUARY - DECEMBER			P1,190,560.00			Physical/Chemical Analysis at DOH, UP, & LWUA Laboratory and heavy Metal Reagents

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744-5	BAHIT WTP CHEMICALS AND FILTERING MATERIALS											
765-P5-A/5 02 03 130 P5-A	Other Supply Expenses	Water Resources Division	Shopping, 52.1 (b)		JANUARY - DECEMBER							Supply and Delivery of 50 Cylinder Liquefied Gas Chlorine at 68kgs/Cylinder for Bahit Water Treatment Plant (WTP).
			Public Bidding		OCTOBER 2020-MARCH 2021							Supply and Delivery of 350 Bags Poly Aluminum Chloride (PAC) for Bahit Water Treatment Plant (WTP).
			Shopping, 52.1 (b)		JANUARY-SEPTEMBER							Supply and Delivery of 100 Bags Aluminum Sulfate for Bahit Water Treatment Plant (WTP).
												Supply and Delivery of 280 Kgs. Chlorine Dioxide for Bahit Water Treatment Plant (WTP).
												Supply and Delivery of Chemicals for Analysis for Bahit Water Treatment Plant (WTP).
744-6												
765-P6-A/5 02 03 130 P6-A	Other Supply Expenses	Water Resources Division	Shopping, 52.1 (b)		JANUARY - DECEMBER							Supply and Delivery of Calcium Hypochlorite 70% for Cabugao and Lanco Pumping Station (CPS).
772	COMMUNICATION EXPENSES											
5 02 05 020	Telephone Expense	Human Resource Division	Shopping, 52.1 (b)		JANUARY - DECEMBER							
828	REPRESENTATION & ENTERTAINMENT EXPENSES											
783/5 02 99030	Representation & Entertainment Expense	Property/Supply and Procurement Division	Shopping, 52.1 (b)		JANUARY - DECEMBER							Communication Expense for Managers and Officers of MRWD.
824	EMPLOYEES' PENSION AND BENEFITS											
749-J/5 01 04 990 J	Cultural/Sports Activities	Human Resource Division	Small Value Procurement, 53.9		JANUARY - MARCH							Supply and Delivery of MRWD Bottled Water and Stickers
749-E/5 01 04 990 E	Praise Awardees	Human Resource Division	Small Value Procurement, 53.9		JANUARY-DECEMBER							Supply and Delivery of Uniform and T-Shirt for Sportfest activities & Other Activities
825	PROFESSIONAL FEES											
793/5 02 11 030	ISO Fees	Management Services Division	Small Value Procurement, 53.9		JANUARY - MARCH							Supply and Delivery of Token, Memorabilia/Souvenir for Loyalty Awardees
826	OTHER OUTSIDE SERVICES EMPLOYED											
797/5 02 12 030	Security Services	General Services Division	Public Bidding		JANUARY - MARCH							Procurement of Consultancy Services for ISO 9001:2015 Certification
797-A/5 02 12 020	Janitorial Services		Public Bidding		JANUARY-JUNE							Procurement of Thirty-Eight (38) Security Guards Services.
827	TRAVELLING EXPENSE & PER DIEMS											
751/5 02 01 010	Travel Expenses	Human Resource Division	Direct Retail Purchase 53.14		JANUARY-DECEMBER							Procurement of Seven (7) Utility Worker Janitorial Services.
830	OFFICE SUPPLIES											
755-A/5 02 03 010 A	Office Supplies	Property/Supply and Procurement Division	Shopping, 52.1 (b)		JANUARY-DECEMBER							Travel Expense to attend Seminar/Training (Airline Tickets)
755-A/5 02 03 010 A	Office Supplies	Property/Supply and Procurement Division	Shopping, 52.1 (b)		JANUARY-DECEMBER							Supply and Delivery of Various Regular Office Supplies for Office of the GM/BOD, MSD, HRD, PSPD, GSD, AD, and CM&D.
755-C/5 02 03 010 C	Office Supplies	Property/Supply and Procurement Division	Shopping, 52.1 (b)		JANUARY-DECEMBER							Supply and Delivery of Common-Used Supplies for Cleaning
												Supply and Delivery of Various Regular Office Supplies for Customer Account Division.

METRO ROXAS WATER DISTRICT (MRWD) Indicative Annual Procurement Plan for Fiscal Year 2021

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Advt/Post of IAB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOI	CO	
755-C/5 02 03 010 C	Office Supplies	Property/Supply and Procurement Division	Shopping, 52.1 (b)	JANUARY-DECEMBER				Corporate Budget for FY 2021	P396,000.00			Supply and Delivery of Office Supplies (Continuous Paper)
755-M/5 02 03 010 M	Office Supplies	Property/Supply and Procurement Division	Shopping, 52.1 (b)	JANUARY-DECEMBER					P450,000.00			Supply and Delivery of Various Office Supplies for PPD and CMD.
755-P/5 02 03 010 P	Office Supplies	Property/Supply and Procurement Division	Shopping, 52.1 (b)	JANUARY-DECEMBER					P70,000.00			Supply and Delivery of Various Office Supplies.
756-C/5 02 03 020 C	Accountable Forms	Property/Supply and Procurement Division	Negotiated Procurement, 53.5 - Agency to Agency	OCTOBER 2020-MARCH 2021					P874,500.00			Supply and Delivery of Accountable Forms (Official Receipt).
833	TRAINING EXPENSES											
753/5 02 02 010	Training Expenses	Management Services Division	Small Value Procurement, 53.9	JANUARY-DECEMBER					P165,000.00			Procurement of Training/Workshop on New ISO 19011:2018 Guidelines for Auditing Management Systems Training
	Training Expenses	Management Services Division	Small Value Procurement, 53.9	JANUARY-DECEMBER					P198,000.00			Procurement of GAD Training Related Activities (In House Training)
	Catering Services	Management Services Division	Small Value Procurement, 53.9	JANUARY-DECEMBER					P350,000.00			Procurement of Catering Services for Meals/Foods during the In-House Seminar
	Catering Services	Management Services Division	Small Value Procurement, 53.9	JANUARY-DECEMBER					P66,000.00			Procurement of Catering Services on New ISO 19011:2018 Guidelines for Auditing Management Systems Training
839	ADVERTISING AND PROMOTION											
780-A/5 02 99 010 A	Advertising and Promotions	Management Services Division	Small Value Procurement, 53.9	JANUARY-DECEMBER					P66,550.00			Procurement of Services for Printing of 2020 Annual Report.
			Small Value Procurement, 53.9	JANUARY-SEPTEMBER					P660,000.00			Supply and Delivery of Annual Calendar for the Year 2022.
			Shopping, 52.1 (b)	JANUARY-DECEMBER					P308,000.00			Advertisement and Promotions Press Conference
			Shopping, 52.1 (b)	JANUARY-DECEMBER					P165,000.00			Newsletter
748-2	MAINTENANCE OF LABORATORY EQUIPMENT											
833/5 02 13 050	Maintenance of Laboratory Equipment	Water Resources Division	Direct Contracting, 50 (c)	JANUARY - DECEMBER					P50,000.00			Repair and Maintenance of Laboratory Apparatus & Equipment.
			Shopping, 52.1 (b)	JANUARY - DECEMBER					P50,000.00			Repair and Maintenance of Laboratory Apparatus & Equipment.
833-P5/502 13 050 P5	Maintenance of Laboratory Equipment	Water Resources Division	Direct Contracting, 50 (c)	JANUARY - DECEMBER					P35,900.00			Repair and Maintenance of Bahil WTP Equipment & Laboratory Equipment
			Shopping, 52.1 (b)	JANUARY - DECEMBER				P35,900.00			Repair and Maintenance of Bahil WTP Equipment & Laboratory Equipment	
840	FUEL, OIL AND LUBRICANTS											
761-A/5 02 03 090 A	Gas, Oil and Lubricants	General Services Division	Direct Retail Purchase 53.14.	JANUARY-DECEMBER				P1,603,200.00			Supply and Delivery of Fuel, Oil and Lubricants	

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		P110,000.00
		P160,000.00
	15,000 + 50,000	P31,500.00

METRO ROXAS WATER DISTRICT (MRWD) Indicative Annual Procurement Plan for Fiscal Year 2021

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IAB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
822-A/5 02 13 070 D	Maintenance of Furnitures and Fixtures	General Services Division (Administrative and Finance Services Department)	Shopping, 52.1 (b)					Corporate Budget for FY 2021				Repair and Maintenance of Furnitures and Fixtures (Alcon, Office Chairs, Tables, Cabinets, etc.).
822-C/5 02 13 070 C	Maintenance of Furnitures and Fixtures	Commercial Department	Shopping, 52.1 (b)						P350,000.00			
822-M/5 02 13 070 M	Maintenance of Furnitures and Fixtures	Construction & Maintenance Division (Engineering Department)	Shopping, 52.1 (b)						P110,000.00			Repair and Maintenance of Office Furniture and Fixtures.
822-P1/5 02 13 070 P1	Maintenance of Furnitures and Fixtures	Water Resources Division	Shopping, 52.1 (b)						P160,000.00			Repair and Maintenance of Furniture and Fixtures.
823-A/5 02 13 220 A	Maintenance of I.T Equipment and Software	Management Services Division (Administrative and Finance Services Department)	Shopping, 52.1 (b)						P27,500.00			Repair and Maintenance of Furniture and Fixtures.
823-C/5 02 13 220 C	Maintenance of I.T Equipment and Software	Commercial Department	Shopping, 52.1 (b)						P500,000.00			Repair and Maintenance of IT Equipment and Software
823-P1/5 02 13 220 P1 & 823-P4/5 02 13 220 P4	Maintenance of I.T Equipment & Software	Water Resources Division	Shopping, 52.1 (b)						P330,000.00			Repair and Maintenance of IT Equipment and Software
823-M/5 02 13 220 M	Maintenance of I.T Equipment and Software	Construction and Maintenance Division	Shopping, 52.1 (b)						P31,500.00			Repair and Maintenance of IT Equipment and Software
829-A/5 02 13 210 A	Maintenance of Communication Equipment	General Services Division	Shopping, 52.1 (b)						P100,000.00			Repair and Maintenance of I.T Equipment and Software.
829-P1/5 02 13 210 P1	Maintenance of Communication Equipment	Water Resources Division	Shopping, 52.1 (b)						P150,000.00			Repair and Maintenance of Communication Equipment
840-P1/5 02 13 050 P1	Maintenance of Other Machine Operated Equipment	Water Resources Division	Direct Contracting, 50 (c)						P11,000.00			Repair and Maintenance of Communication Equipment.
840-M/5 02 13 050 M	Maintenance of Other Machine Operated Equipment	Construction and Maintenance Division	Direct Contracting, 50 (c)						P275,000.00			Repair and Maintenance of Other Machine-Operated Equipment.
841-C/5 02 13 060 C	Maintenance of Motor Vehicle	Commercial Department	Shopping, 52.1 (b)						P120,000.00			Repair and Maintenance of Other Machine-Operated Equipment.
841-A/5 02 13 060 A	Maintenance of Motor Vehicle	General Services Division	Direct Contracting, 50 (c)						P120,000.00			Repair and Maintenance of Other Machine-Operated Equipment.
841-P1/5 02 13 060 P1	Maintenance of Motor Vehicle	Water Resources Division	Shopping, 52.1 (b)						P165,000.00			Repair and Maintenance of Motor Vehicles
841-M/5 02 13 060 M	Maintenance of Motor Vehicle	Construction and Maintenance Division	Direct Contracting, 50 (c)						P400,000.00			Repair and Maintenance of Service Vehicle (Toyota Van, Toyota Hilux, Nissan Frontier, Asia Jeep).
850-A/5 02 13 990 A	Maintenance of Other Equipment	Construction and Maintenance Division	Direct Contracting, 50 (c)						P400,000.00			Repair and Maintenance of Service Vehicle (Toyota Van, Toyota Hilux, Nissan Frontier, Asia Jeep).
850-B/5 02 13 990 B	Maintenance of General Plant	General Services Division	Small Value Procurement, S3.9						P55,000.00			Repair and Maintenance of Motor Vehicles.
			Shopping, 52.1 (b)						P100,000.00			Repair and Maintenance of Motor Vehicles.
			Direct Contracting, 50 (c)						P200,000.00			Repair and Maintenance of Motor Vehicles.
			Shopping, 52.1 (b)						P250,000.00			Repair and Maintenance of Other Tools and Equipment.
			Small Value Procurement, S3.9						P250,000.00			Repair and Maintenance of Other Tools and Equipment.
			Small Value Procurement, S3.9						P250,000.00			Repair and Maintenance of General Plant (Fire Extinguisher)
									P300,000.00			Repair and Maintenance of General Plant (Main Office Gen. Set)

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METRO ROXAS WATER DISTRICT (MRWD) Indicative Annual Procurement Plan for Fiscal Year 2021

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Advt/Post of IAB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
854.III.A/5 02 13 030 III.A	Maintenance of Structure and Improvement	Water Resources Division	Small Value Procurement, 53.9		JANUARY - DECEMBER				P550,000.00			Repair and Maintenance of Water Treatment Plant (WTP) Structures & Improvements
854.III.A/5 02 13 030 III.A.5	Maintenance of Structure and Improvement	Water Resources Division	Small Value Procurement, 53.9		JANUARY - DECEMBER				P350,000.00			Repainting of WTP Structures
854.III.C/5 02 13 030 III.C	Maintenance of Pumping Equipment	Water Resources Division	Small Value Procurement, 53.9		JANUARY - DECEMBER				P560,000.00			Repair and Maintenance of Structures & Improvements (Bahil WTP).
854.III.B/5 02 13 030. III.B	Maintenance of WTP Equipment	Water Resources Division	Shopping, 52.1 (b)		JANUARY - DECEMBER				P150,000.00			Repainting of Bahil WTP Structures
854.III.B/5 02 13 030. III.B.5			Shopping, 52.1 (b)		JANUARY - DECEMBER				P500,000.00			Repair and Maintenance of Pumping Equipment- Machinery Works/other Materials used for Pumping Equipment.
854.IV.C/5 02 13 030. IV.C	Maintenance of Transmission and Distribution Mains	Construction and Maintenance Division	Shopping, 52.1 (b)		JANUARY - DECEMBER				P450,000.00			Repair and Maintenance of WTP Equipment.
854.IV.E/5 02 13 030. IV.E	Maintenance of Water Service Connection		Shopping, 52.1 (b)		JANUARY - DECEMBER				P150,000.00			Rewinding of 250Hp Electric Motor
854.IV.H/5 02 13 030. IV.H	Maintenance of Services		Shopping, 52.1 (b)		JANUARY - DECEMBER				P335,000.00			Repair and Maintenance of WTP Equipment (Bahil WTP)
854.IV.H/5 02 13 030. IV.H	Maintenance of Fire Hydrants		Public Bidding		OCTOBER 2020-MARCH 2021				P1,562,622.00			Repair and Maintenance of Old Transmission & Distribution Mains. (as needed)
			Small Value Procurement, 53.9		JANUARY-DECEMBER				P1,992,654.00			Repair and Maintenance of Water Service Connection (Leakage, Re-opening, Change meter, and Disconnection). (as needed)
TOTAL AMOUNT FOR OPERATING EXPENSES									P394,386.00			Supply and Delivery of Service Connection Materials.
									P74,413,780.00			Repair and Maintenance of Fire Hydrants/Blow-Offs.
GRAND TOTAL >>>									P128,866,099.80			

LEGEND:

Capital Expenditure (CAPEX)

Maintenance and Other Operating Expenses (MOOE)

PREPARED BY:

SHALMAH B. VITO

OIC Division Manager

Property/Supply & Procurement Division

MARJORIE A. DELA CRUZ

Head, BAC Secretariat

BY:

ATTY. DANTE A. ARCAÑOLES, MPA

Chairperson, Bids and Awards Committee (BAC)

REVIEWED BY:

RUTH L. JAMORA

Division Manager B

Cash Management & Budget Division

MA ROSARIO MOSES D. ALBA, CPA

Department Manager B

Finance Services Department

RECOMMENDING FOR APPROVAL:

ENGR. GONZALO GLEN B. DELGADO

General Manager B

By authority of the Board of Directors (BOD) through Resolution No. 7 dated September 16, 2020

METRO ROXAS WATER DISTRICT (MRWD) Indicative Annual Procurement Plan for Fiscal Year 2021

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IABs	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	

FOR CAPITAL EXPENDITURES (CAPEX)

				SCHEDULE OF PROCUREMENT				TOTAL ESTIMATED BUDGET (in PHP)	
				1st Quarter JAN-MAR	2nd Quarter APR-JUN	3rd Quarter JUL-SEP	4th Quarter OCT-DEC		
Office of the Board of Directors (BOD)		P0.00		P0.00	P0.00	P0.00	P0.00	P0.00	
Office of the General Manager (OGM):									
Management Services Division (MSD)		P1,525,800.00		P1,415,800.00	P55,000.00	P55,000.00	P0.00	P1,525,800.00	
Administrative Services Department:									
Human Resource Division (HRD)		P0.00		P0.00	P0.00	P0.00	P0.00	P0.00	
Property/Supply and Procurement Division (PSPD)		P121,000.00		P22,000.00	P99,000.00	P0.00	P0.00	P121,000.00	
General Services Division (GSD)		P10,472,074.80		P10,186,408.15	P153,333.35	P132,333.30	P0.00	P10,472,074.80	
Finance Services Department:									
Accounting Division (AD)		P0.00		P0.00	P0.00	P0.00	P0.00	P0.00	
Cash Management and Budget Division (CMBD)		P0.00		P0.00	P0.00	P0.00	P0.00	P0.00	
Commercial Services Department:									
Customer Services Division (CSD)		P0.00		P0.00	P0.00	P0.00	P0.00	P0.00	
Customers Account Division (CAD)		P0.00		P0.00	P0.00	P0.00	P0.00	P0.00	
Engineering Department:									
Planning and Design Division (PDD)		P5,596,455.00		P405,000.00	P5,191,455.00	P0.00	P0.00	P5,596,455.00	
Construction and Maintenance Division (CMD)		P19,920,990.00		P19,920,990.00	P0.00	P0.00	P0.00	P19,920,990.00	
Production Department:									
Water Resources Division		P16,816,000.00		P14,352,000.00	P1,588,000.00	P876,000.00	P0.00	P16,816,000.00	
TOTAL >>>>		P54,452,319.80		P46,302,198.15	P7,086,786.35	P1,063,333.30	P0.00	P54,452,319.80	

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METRO ROXAS WATER DISTRICT (MRWD) Indicative Annual Procurement Plan for Fiscal Year 2021

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Advs/Post of IAB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	

FOR OPERATING EXPENSES/MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)

				SCHEDULE OF PROCUREMENT				TOTAL ESTIMATED BUDGET (in PHP)	
				1st Quarter JAN-MAR	2nd Quarter APR-JUN	3rd Quarter JUL-SEP	4th Quarter OCT-DEC		
Office of the Board of Directors (BOD)		P0.00						P0.00	
Office of the General Manager (OGM):		P0.00						P0.00	
Management Services Division (MSD)		P2,808,550.00		P1,004,637.58	P674,637.51	P674,637.51	P454,637.40	P2,808,550.00	
Administrative Services Department:									
Human Resource Division (HRD)		P2,889,500.00		P930,500.05	P653,000.01	P653,000.01	P652,999.93	P2,889,500.00	
Property/Supply and Procurement Division (PSPD)		P4,570,500.00		P1,798,500.13	P923,999.97	P923,999.97	P923,999.93	P4,570,500.00	
General Services Division (GSD)		P16,294,379.96		P11,764,550.13	P2,010,729.99	P1,259,550.00	P1,259,549.84	P16,294,379.96	
Finance Services Department:									
Accounting Division (AD)		P0.00		P0.00	P0.00	P0.00	P0.00	P0.00	
Cash Management and Budget Division (CMBD)		P0.00		P0.00	P0.00	P0.00	P0.00	P0.00	
Commercial Services Department:									
Customer Services Division (CSD)		P412,499.48		P103,125.01	P103,125.01	P103,125.01	P103,124.45	P412,499.48	
Customers Account Division (CAD)		P1,112,500.48		P278,125.01	P278,125.01	P278,125.01	P278,125.45	P1,112,500.48	
Engineering Department:									
Planning and Design Division (PDD)		P0.00		P0.00	P0.00	P0.00	P0.00	P0.00	
Construction and Maintenance Division (CMD)		P12,823,350.00		P6,207,337.89	P2,255,337.45	P2,180,337.45	P2,180,337.41	P12,823,350.00	
Production Department:									
Water Resources Division		P33,502,500.08		P26,205,716.80	P2,453,416.80	P2,453,416.76	P2,389,949.72	P33,502,500.08	
TOTAL >>>>		P74,413,780.00		P48,292,492.40	P9,352,371.75	P8,526,191.72	P6,242,724.13	P74,413,780.00	

CAPEX P54,452,319.80
 OPERATING EXPENSES P74,413,780.00
GRAND TOTAL >>>> P128,866,099.80

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