



BIDS AND AWARDS COMMITTEE
Minutes of the Meeting

Pre-Bid Conference for the Contract on the Supply and Delivery of One (1) Unit Assembly Moulded Case Circuit Breaker and one (1) Assembly Automatic Transfer Switch (ATS) Including Installation, Testing, and Commissioning

August 4, 2020 at 9:00 A.M.

Present:

Atty. Dante A. Arcangeles	-	BAC Chairperson
Engr. Lizalyn B. Baylon	-	BAC Vice-Chairperson
Engr. Zaldy A. Lacson	-	BAC Member
Ms. Shalmahr B. Vito	-	BAC Member
Ms. Jesserie O. Clorion	-	BAC Member
Engr. Riann B. Brillo	-	Head BAC TWG
Ms. Marjorie A. Dela Cruz	-	Head, BAC Secretariat
Ms. Anna Rhea R. Basilonia	-	Asst. Head, BAC Secretariat
Ms. Cresilda D. Fonte	-	BAC Secretariat

Other Present:

Engr. Rouel Baes	-	End-User, Water Resource Division
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Absent:

Engr. Arnel D. Daria	-	TWG- Member
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Declaration of Quorum:

The Chairman called the Meeting to Order at 9:00 AM.

Upon determination of the BAC Secretariat that all members were present, it was announced that there was a quorum.

The meeting started with a prayer led by Miss Jesserie Clorion.

The BAC then proceeded to transact its business for the Pre-Bid Conference for the Contract in the Supply and Delivery of One (1) Assembly Moulded Circuit Breaker and One (1) Assembly Automatic Transfer Switch (ATS) including Installation, Testing and Commissioning; One Hundred Twenty (120) Meters 500mm² THW Stranded Copper Wire and Twenty-Four (24) Pieces 500mm² Mechanical Lugs, Two Conductor with an Approved Budget for the Contract (ABC) of One Million Eight Hundred Thousand Pesos and 00/100 (P1,800,000.00) charged to account no. 254.111. B/ 1 06 03 110 G.

The Supplemental budget for the procurement of the same was approved by the Board through BOD Resolution No. 128, series of 2019 dated December 17, 2019 amounting to One Million Eight Hundred Fifty Thousand Pesos and 00/100 (P1,850,000.00).

The requesting division is Water Resources Division. It was approved for Re-Bidding through BOD Resolution No. 40, Series of 2020 dated June 30, 2020.

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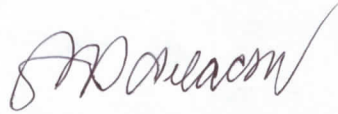
Proceedings:

- The Chairman asked the Secretariat if there is a representation from the End-user for the said procurement.
- Subsequently, Miss Dela Cruz replied that Engr. Rouel Baes is the representative of the end-user.
- As instructed by the Chairman, the Head of the BAC Secretariat informed the Committee on the following:
 - ◊ On July 27, 2020, the letter of invitation was sent to three (3) prospective observers, namely: Engr. Jose Ferdinand Dublas, Engr. Edgar Agana, and Mrs. Llana Dalisay. The letter was accordingly received by the addressee but none from them are present.
 - ◊ There were three (3) prospective bidders downloaded in the Opportunity Request List of the PhilGEPS website: PCSI POWER & CONTROLS SPECIALIST, INC., 3A'S ONE MARKETING INTERNATIONAL CORPORATION, AND ECOELECTRIC SOLUTIONS.
 - ◊ None from the prospective bidders purchased the bidding documents.
- The Chairman apprised the Committee that the said procurement is a re-bidding and the last bidding is a failure wherein Innovative Controls Inc. was a lone bidder.
- Miss Dela Cruz informed that last failure of bidding, Innovative Controls Inc. and NLB Enterprises bought the bidding document, however, only Innovative Controls Inc. submitted its bidding document. The Secretariat has no information on the reason of NLB Enterprises for non submittal of bidding documents.
- The Committee proceeded in the Invitation to Bid No. 051-2020 page 1 and 2.
- The Secretariat answered Atty. Arcangeles query that there were no changes in the requirements and technical specifications from the previous bidding except for the addenda issued which was amended delivery schedule from 60 to 70 calendar days from receipt of Contract, Purchase Order and Notice to Proceed.
- The Committee proceeded to the Checklist of Requirements for Bidders, the preliminaries, Eligibility Requirements No. 1 to 8, Financial Requirement No.9, Technical Requirement No. 10 to 22. After then, the Financial Proposal.
- The Committee took up the technical description of the goods in Purchase Request.
- The Chairman apprised the Committee/everybody that last time there was a discussion in the hertz, because what was submitted in the brochure indicates a lower hertz which was 50 and the Committee persisted to 60hz.
- Atty. Arcangeles asked Engr. Baes anything to be corrected in the technical specification.

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- Consequently, Engr. Baes answered that he finds everything in detail.
- There being no other suggestion/comment/clarification from the Committee and Technical Working Group, the Chairman meeting adjourned at 9:59 a.m.

Prepared by:



MARJORIE A. DELA CRUZ
Head, BAC Secretariat

Approved by:



ATTY. DANTE A. ARCANGELES
BAC Chairperson



ENGR. LIZALYN B. BAYLON
Vice-Chairman



ENGR. ZALDY A. LACSON
Member



JESSERIE O. CLORION
Member



SHALMAHR B. VITO
Member

147