



**BIDS AND AWARDS COMMITTEE
Minutes of the Meeting**

**Pre-Bid Conference for the Contract on the Supply and Delivery of
Pumps and Motors Including Installation, Testing, and Commissioning
July 15, 2020 at 9:00 A.M.**

Present:

Atty. Dante A. Arcangeles	-	BAC Chairperson
Engr. Lizalyn B. Baylon	-	BAC Vice-Chairperson
Engr. Zaldy A. Lacson	-	BAC Member
Ms. Shalmahr B. Vito	-	BAC Member
Ms. Jesserie O. Clorion	-	BAC Member
Engr. Riann B. Brillo	-	Head BAC TWG
Engr. Arnel D. Daria	-	TWG- Member
Ms. Marjorie A. Dela Cruz	-	Head, BAC Secretariat
Ms. Cresilda D. Fonte	-	BAC Secretariat
Ms. Anna Rhea R. Basonia	-	BAC Secretariat

Other Present:

Henry L. Generato - Sales Engineer, PT Cerna Corp.

Declaration of Quorum:

The Chairman called the Meeting to Order at 9:00 AM.

Upon determination of the BAC Secretariat that all members were present, it was announced that there was a quorum.

The meeting started with a prayer led by Engr. Brillo.

The BAC then proceeded to transact its business for the Pre-Bid Conference for the Contract in the Supply and Delivery of Pumps and Motors including Installation, Testing and Commissioning with an Approved Budget for the Contract (ABC) of Nine Million Eight Hundred Eighty Thousand Pesos and 00/100 (P9,880,000.00) charged to account no. 254.11 C/ 1 06 03 110 E. The budget was from the Realignment of Funds and approved by the Board through BOD Resolution No. 33, series of 2020 dated May 19, 2020.

The requesting division was Water Resources Division. It was approved for Public Bidding through BOD Resolution No. 42, Series of 2020 dated June 30, 2020.

Proceedings:

- The Chairman apprised that the pre-bid conference is for the Supply and Delivery of Pumps and Motors including Installation, Testing and Commissioning with an Approved Budget for the Contract (ABC) of Nine Million Eight Hundred Eighty Thousand Pesos and 00/100 (P9,880,000.00) broken down into two (2) lots:

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Lot 1 – P4,150,000.00 compose of 75Hp Vertical Turbine Pump and 300hp Vertical Turbine Pump; and
Lot 2 - P5,730,000.00 compose of the following: 75Hp Sewage and Waste Water Pump with Variable Frequency Drive Motor Controller with Accessories and Repair Kit, 15Hp Non Clog Submersible/Sewage Pump with Repair Kit, and 7.5Hp Non Clog Submersible/Sewage Pump Motor and Motor Controller with Repair Kit.

- The Head of the BAC Secretariat informed the Committee on the following:
 - ◇ On June 6, 2020, the letter of invitation was sent to three (3) prospective observers, namely: Engr. Jose Ferdinand Dublas, Engr. Edgar Agana, and Mrs. Llana Dalisay. The letter was accordingly received by the addressee but none from them are present.
 - ◇ There were five (5) prospective bidders downloaded in the Opportunity Request List of the PhilGEPS website, namely: U1Mig Enterprises, Aqua Haus, Inc., Dragontrade Chemical and Industrial Corporation, Armen Electromech Sales and General Merchandise, and Nakata Hardware.
- The Chairman acknowledged the presence of the prospective bidders, Engr. Henry Generato from PT Cerna Corp. and encourage him to raise his hand to be recognize if ever he has a question as the Committee go along.
- Atty. Arcangeles emphasize "that the primary purpose of the pre bid conference is to check, evaluate, review the existing list of requirements for eligibility/ technical requirements, and financial requirements as well as to take up concerns from our prospective bidders in line of our requirements.
- Miss Dela Cruz told the Committee that nobody bought the bidding documents.
- The Committee checked the Invitation to Bid No. 052-2020. Having no comments, they proceeded to the Checklist of Requirements for Bidders, the preliminaries, Eligibility Requirements No. 1 to 9, Technical Requirements No. 10 to 22.
- The Chairman called the attention of the Committee on Technical Requirement No. 15-Duly signed Production/Delivery schedule indicating its commitment to deliver the Goods within 150 calendar days from receipt of Contract, Purchase Order and Notice to Proceed.
- Thereafter, Engr. Generato from PT Cerna raised up his concern, according to him, the 150 calendar days delivery period is enough for goods to be procured for lot 2, however, for Lot 1 which composed of Vertical Turbine Pump, he requested the Committee to increase the 150 to 160 calendar days because the delivery of goods that comes from their principal is 140 days and the procuring entity needs to have an installation testing, and commissioning of the goods to be procured.
- The Chairman read out and directly asked the prospective bidder if he can provide the Technical Requirements No. 17- Valid ISO 9001-2015 Accreditation Certificate - Quality Management System issued by the Manufacturer of the goods being offered.

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- Engr. Generato replied that they can provide the ISO 9001-2015 issued by their Manufacturer.
- Subsequently, Atty. Arcangeles asked Engr. Generato if they can provide the operation manual, brochure, pump shop drawings, and pump performance curve as stated in Technical Requirements No. 19.
- Engr. Generato affirmed the query of the Chairman.
- Consequently, Engr. Lacson explained to the representative of PT Cerna the Technical Requirement No.18. According to Engr. Lacson, in the case of PT Cerna, there must be a Dealership/Distributorship Certificate issued by the Manufacturer of the goods being offered with contact number and contact person written in English.
- Engr. Generato, asked the Committee who is the contact person to be written in the certificate
- The Committee collectively answered that whoever is designated by the company, will be the contact person.
- Having asked by the Committee, Engr. Generato apprised that the technology they are carrying is Wilo from Korea.
- Engr. Lacson told the Committee that the District's present technology is US Gould and Ruhrpumpen
- Engr. Baylon suggested to have a record history of every pumps and motors for easy monitoring on when it was procured and who was the supplier of the goods.
- Engr. Lacson responded that they have a record to closely monitor the history of items.
- The Committee and Technical Working Group reviewed the technical specifications of the following:
 1. 75Hp Vertical Turbine Pump;
 2. 300hp Vertical Turbine Pump;
 3. 75Hp Sewage and Waste Water Pump with Variable Frequency Drive Motor Controller with Accessories and Repair Kit;
 4. 15Hp Non Clog Submersible/Sewage Pump with Repair Kit; and
 5. 7.5Hp Non Clog Submersible/Sewage Pump Motor and Motor Controller with Repair Kit.
- After review and discussion of the abovementioned goods to be procured, the Committee found out that what was stated in the specifications are detailed.
- Afterwards, the Committee in a collective motion agreed to extend the delivery period of lot 1 and 2, from 150 to 160 calendar days from receipt of Contract, Purchase Order, and Notice to Proceed.
- The Chairman instructed the Head of the BAC Secretariat to issue a supplemental bid bulletin for the amended delivery period which is,

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within 160 calendar days from receipt of Contract, Purchase Order, and Notice to Proceed.

- Miss Dela Cruz noted Chairman's instruction.
- The Chairman thanked the Engr. Generato for attending the pre-bid conference.
- The meeting adjourned at 10:23 a.m.

Prepared by:



MARJORIE A. DELA CRUZ
Head, BAC Secretariat

Approved by:



ATTY. DANTE A. ARCANGELES
BAC Chairperson



ENGR. LIZALYN B. BAYLON
Vice-Chairman



ENGR. ZALDY A. LACSON
Member



JESSERIE O. CLORION
Member



SHALMAHR B. VITO
Member

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