

**PURCHASE ORDER**  
**METRO ROXAS WATER DISTRICT**

Supplier: SHELLGAS CORPORATION P.O.No.: 20-07-108  
 Address: Kilometer 1, Lawa-an, Roxas City Date: 21 JUL 2020  
 TIN: \_\_\_\_\_ PR No.: 20-05-089  
 Mode of Procurement: Direct Retail Purchase Date: May 20, 2020

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: MRWD Bldg., Km. 1, Roxas City Delivery Term: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_ Payment Term: 30 days

Stock No.	Unit	Description	Quantity	Unit Cost	Total Amount
<b>FUEL, OIL AND LUBRICANTS FOR June 16-30, 2020</b>					
1	ltr.	Premium	306.553	52.34	16,044.98
		Premium	8.0000	51.09	408.72
		Premium	3.0000	52.32	156.96
		Premium	380.5550	53.39	20,317.83
		Premium	15.000	54.09	811.35
2	ltr.	Diesel	90.0000	36.49	3,284.10
		Diesel	464.2811	37.59	17,452.33
		Diesel	487.8901	38.44	18,754.50
		Diesel	40.0000	38.74	1,549.60
<b>TOTAL FUEL&gt;&gt;&gt;</b>					<b>78,780.37</b>
<b>OIL &amp; LUBRICANTS:</b>					
3	gal	Helix Super	1.00	1,060.00	1,060.00
4	ltr.	Coolant	10.00	253.00	2,530.00
5	gal	R1 #30	5.00	590.00	2,950.00
6	pc	Brakefluid 900ML	1.00	293.00	293.00
<b>TOTAL OIL &amp; LUBRICANTS&gt;&gt;&gt;</b>					<b>6,833.00</b>
<b>TOTAL FUEL, OIL &amp; LUBRICANTS&gt;&gt;&gt;</b>					<b>85,613.37</b>
<b>LESS Discount&gt;&gt;&gt;</b>					<b>533.270</b>
<b>TOTAL FUEL&gt;&gt;&gt;</b>					<b>85,080.10</b>

**Eighty Five Thousand Eighty Pesos and Ten Centavos Only**

**P85,080.10**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme: SHELLGAS CORPORATION

Signature over Printed Name of Supplier  
 \_\_\_\_\_  
 Date 7/27/20

**GONZALO GLEN B. DELGADO**  
 General Manager B

*[Handwritten Signature]*  
 9-23-20

Fund Cluster : \_\_\_\_\_  
 Funds Available : \_\_\_\_\_

*[Handwritten Signature]*  
**MA. ROSARIO MOSES D. ALBA**  
 Division Manager B  
 Accounting Division

ORS/BURS No. : \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount : \_\_\_\_\_

*[Handwritten Signature]*  
 7/21/2020