

BIDS AND AWARDS COMMITTEE
Minutes of the Meeting

Pre-Bid Conference for the Contract on the Supply and Delivery of One (1) Unit Assembly Moulded Case Circuit Breaker and one (1) Assembly Automatic Transfer Switch (ATS) Including Installation, Testing, and Commissioning

June 9, 2020 at 9:00 A.M.

Present:

Atty. Dante A. Arcangeles	-	BAC Chairperson
Engr. Lizalyn B. Baylon	-	BAC Vice-Chairperson
Engr. Zaldy A. Lacson	-	BAC Member
Ms. Shalmahr B. Vito	-	BAC Member
Ms. Jessorie O. Clorion	-	BAC Member
Engr. Riann B. Brillo	-	Head BAC TWG
Engr. Arnel D. Daria	-	TWG- Member
Ms. Marjorie A. Dela Cruz	-	Head, BAC Secretariat
Ms. Cresilda D. Fonte	-	BAC Secretariat
Ms. Anna Rhea R. Basonia	-	BAC Secretariat

Other Present:

Engr. Allan Alcorano	-	End-User, Water Resource Division
Neresa Florentino	-	Sales Representative, NLB Ent.
Wilmil Son B. Cagay	-	Company Engineer, NLB Ent.
Henry L. Generato	-	Sales Engineer, PT Cerna Corp.
Zebb Villaruz	-	Sales Engineer, PT Cerna Corp.

Declaration of Quorum:

The Chairman called the Meeting to Order at 9:00 AM.

Upon determination of the BAC Secretariat that all members were present, it was announced that there was a quorum.

The meeting started with a prayer led by Engr. Brillo.

The BAC then proceeded to transact its business for the Pre-Bid Conference for the Contract in the Supply and Delivery of One (1) Assembly Moulded Circuit Breaker and One (1) Assembly Automatic Transfer Switch (ATS) including Installation, Testing and Commissioning; One Hundred Twenty (120) Meters 500mm² THW Stranded Copper Wire and Twenty-Four (24) Pieces 500mm² Mechanical Lugs, Two Conductor with an Approved Budget for the Contract (ABC) of One Million Eight Hundred Thousand Pesos and 00/100 (P1,800,000.00) charged to account no. 254.111. B/ 1 06 03 110 G.

The Supplemental budget for the procurement of the same was approved by the Board through BOD Resolution No. 128, series of 2019 dated December 17, 2019 amounting to One Million Eight Hundred Fifty Thousand Pesos and 00/100 (P1,850,000.00).

55 The requesting division is Water Resources Division. It was approved for Public
56 Bidding through BOD Resolution No. 19, Series of 2020 dated March 26, 2020.
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58 **Proceedings:**
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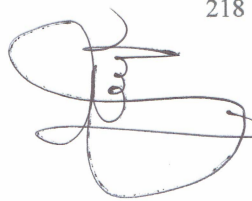
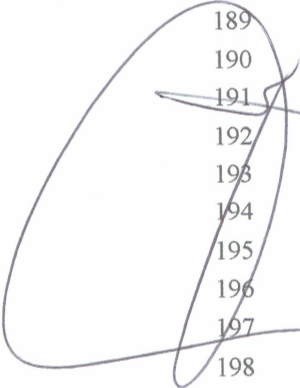
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- 61 • The Chairman emphasize "that the primary purpose of the pre bid
62 conference is to define, clarify, elucidate issues among others the
63 eligibility, technical, and financial requirements of this office in line of
64 this procurement project and also to discuss matter especially
65 clarification coming from prospective bidders before and during pre- bid
66 conference. There are some queries coming from prospective bidder
67 who were not able to attend the pre bid conference and it will be
68 entertained, and whatever the resolution would be, the Committee will
69 issue a supplemental or bid bulletin to be posted in PhilGEPS website
70 and other platforms for the information of everyone". He then
71 acknowledged the presence of the prospective bidders.
 - 72 • Subsequently, Atty. Arcangeles reminded everyone to observe social
73 distancing as mandated by the IATF and the local officials.
 - 74
 - 75 • As instructed by the Chairman, the Head of the BAC Secretariat informed
76 the Committee on the following:
 - 77 ◊ On June 1, 2020, the letter of invitation was sent to three (3)
78 prospective observers, namely: Engr. Jose Ferdinand Dublas, Engr. Edgar
79 Agana, and Mrs. Llane Dalisay. The letter was accordingly received by the
80 addressee but none from them are present.
 - 81 ◊ There was a presence of bidder's representative from NLB Enterprises
82 and PT Cerna Corporation.
 - 83
 - 84 • The representatives introduced themselves: Henry L. Generato and Zebb
85 Villaruz Sales Engineer from PT Cerna Corp., and Neresia Florentino and
86 Wilmil Son B. Cagay- Sales Representative from NLB Enterprises.
 - 87
 - 88 • The Chairman apprised the prospected bidders that they are entitled to
89 clarify whatever matters that tend to disagree with, or confused, and for
90 some clarification. Bidders' representatives may raise their hands to be
91 recognized. Atty. Arcangeles acknowledged the presence of Engr. Arnel
92 Daria as TWG member and Engr. Allan Alcorano as End-User.
 - 93
 - 94 • The Committee proceeded in the Invitation to Bid No. 026-2020. Atty.
95 Arcangeles read out the following:
 - 96 ◊Name of the Project: Contract in the Supply and Delivery of One (1)
97 Assembly Moulded Circuit Breaker and One (1) Assembly Automatic
98 Transfer Switch (ATS) including Installation, Testing and Commissioning;
99 One Hundred Twenty (120) Meters 500mm² THW Stranded Copper Wire
100 and Twenty-Four (24) Pieces 500mm² Mechanical Lugs, Two Conductor
101 Including Installation, Testing, and Commissioning
 - 102 ◊Location of Project: Water Treatment Plant, Brgy.Salocon, Panit-an,
103 Capiz
 - 104 ◊Approved Budget for the Contract: P1,800,000.00
 - 105
 - 106 • According to the Chairman, the Contract Duration, Schedule of Activities
107 and other matters is included in the Invitation to Bid. Then he asked the
108 bidders' representatives regarding the Sixty (60) days delivery period, in

109 which the reckoning period is upon receipt of Contract and Notice to
110 Proceed.
111
112 • Hearing no question from the prospective bidders for the delivery period,
113 Atty. Arcangeles read out the schedule of activities: the Opening of Bids
114 is on June 22, 2020 at 9:00AM, Monday, thirteen days from the day of
115 pre-bid conference.
116
117 • The Committee proceeded to the Checklist of Requirements for Bidders,
118 the preliminaries, Eligibility Requirements No. 1 to 8, Financial
119 Requirement No.9, Technical Requirement No. 10 to 22.
120
121 • Atty. Arcangeles called the attention of the prospective bidders on the
122 following Technical Requirements, to wit:
123 No. 19- The Two (2) Year Warranty Certificate of the offered goods.
124 No. 21 – Certificate of After Sales Service and availability of spare parts
125 within Five (5) Years from the date of Final Acceptance of the Contract.
126 The Certificate shall be issued by the licensed Dealer/Distributor of the
127 Manufacturer of the Goods being offered.
128 No. 17- Permit to Operate as Manufacturer of the goods being offered
129 or in case of Dealer/Distributor, Dealership/Distributorship Certificate
130 issued by the Manufacturer of the Goods being offered with contact
131 number and contact person written in English.
132
133 • Subsequently, Atty. Arcangeles apprised the bidder's representatives that
134 aside from the labor component they will be supplying the certain spare
135 parts/goods and generally will come from other sources. If the bidder is
136 a distributor, the Committee is requiring a dealership/distributorship
137 certificate issued by the Manufacturer of the goods with contact number
138 and contact person written in English.
139
140 • Before the Committee proceeded to the Financial proposal, Atty.
141 Arcangeles informed regarding the letter of inquiries emailed by
142 Innovative Controls Inc.
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144 • As requested by the Chairman, the Head of the BAC Secretariat read out
145 the list of questions propounded by Miss Dianne Kristina Villareal: first
146 question, "Can we offer fixed type Air Circuit Breaker with LSNG
147 protection instead of Moulded Case Circuit Breaker? Since the
148 requirement is 3P+N+G this is a viable option."
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150 • The TWG and the End-User was given a task by the Chairman to help
151 answering the queries, proposal, request of Innovative Control Inc. to
152 accommodate for the advantage of the procuring entity
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154 • Subsequently, Atty. Arcangeles, read out the purchase request where
155 specification / description of the project can be find and broken down as
156 follows:
157 ◇ Moulded CaseCircuit Breaker;
158 ◇ Automatic Transfer Switch (ATS);
159 ◇ 500 mm² THW Stranded Copper Wire; and
160 ◇ 500 mm² Mechanical LUGS; Two Conductor
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162 • After Atty. Arcangeles repeated the first question of Innovative Controls,
163 Engr. Allan Alcorano answered that "We do not allow Ms. Dianne Villareal
164 offer to terminate the manual stage because we are requiring a Moulded

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Case Circuit Breaker that is adoptable to CAPELCO. What Miss Villareal offer is electronic in which the accessibility is difficult to operate by the operator and the attending engineer on duty.

- Thereupon, Engr. Alcorano asked the Committee if the 2500AT can be changed to 3000 Amperes in preparation to additional pumps and motors.
- Engr. Villaruz from PT Cerna, raised his concern on the estimated budget, but according to him they don't still have no cost of the said goods.
- Atty. Arcangeles asked if the Three Hundred Eighty Thousand Pesos (P380,000.00) budget would suffice if there is an increase in capacity from 2500 to 3000 Amperes.
- Thereupon, Engr. Lacson answered that what we need is a manual with a purpose to terminate the CAPELCO line in case there will have a trouble in our main control and to repair the trouble. The Three Hundred Eighty Thousand Pesos (P380,000.00) budget is enough for a 3000 Amperes Moulded Case Circuit Breaker.
- Engr. Generato of PT Cerna, informed the Committee that they will verify from their principal the price of 3000AT Moulded Case Circuit Breaker.
- The Chairman read out the second inquiry of Innovative Controls, "Can we offer any brand of Circuit breaker?"
- Engr. Alcorano replied that since the procurement of goods includes the installation, testing, and commissioning, any type of brand is allowed.
- The Committee confirmed that any brand preference is allowed as long as they complied with the technical specifications.
- The Chairman answered Engr. Generato that any brand preference is applied only to moulded case circuit breaker.
- The 3rd question of Innovative Controls, "Should each circuit breaker enclosed separately?"
- Atty. Arcangeles asked on how many circuit breakers do we have?
- Engr. Alcorano replied that we have a total of three (3) circuit breakers, two (2) automatic transfuse and one (1) molded circuit. The two (2) automatic transfuse is enclosed except the manual.
- The Committee asserted that the circuit breaker should be enclosed separately. This is to reduce the rise of temperature in a panel and will allow a safe space for our main cables, reducing the risk of Line-Line faults.
- Engr. Villaruz asked the Committee if the procuring entity required 3000AT for breaker, "how about the ATS, will it still remain the ATS to 2500?"



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- Atty. Arcangeles clarified the answer of Engr. Brillo, that the breaker is increased to 3000Amperes but the ATS still remain to 2500.
- Engr. Villaruz accepted the answer of the Committee.
- The 4th question raised by Innovative Controls: "Is the circuit breaker 3P+N+G? or could be 4P +G".
- Engr. Alcorano and Engr. Daria, end users, answered "No", because what we required is only 3 Pole.
- The 5th question of Innovative Control: "If the 3P+N+G will be neutral wire go through the breaker or it will terminate in the breaker?"
- Engr. Alcorano and Engr. Daria answered "No", because Innovative Controls will make our system new. Our existing system is 3P + ground.
- The 6th question of Innovative Control: "For ATS controller, can we offer any brand?"
- The end-users answered "YES".
- The 7th question of Innovative Control: "Is there preferred or required enclosure dimension?"
- Engr. Alcorano informed the Committee the proposal to destroy the powerhouse for new installation of new circuit breaker and ATS.
- The end user answered "YES"
- Atty. Arcangeles apprised that we are requiring a certificate of site inspection issued by the Head of the Water Resource Division or its duly authorized representative as required in Technical Requirement No. 20.
- The 8th question of Innovative Control: "Is the termination of cable for Line side & Load side included in our scope of works?"
- The Committee, Technical Working Group, and End-user answered "Yes", it is be included.
- The 9th question of Innovative Control: "Will main (Normal) & Emergency (Generator) Circuit have separate power meters?"
- Engr. Alcorano answered "YES", to know if the power from Capiz Electric Company (CAPELCO) returns after the brown out.
- The Chairman asked the bidders representative if they have any question in line with the District's specifications.
- No question from the prospective bidders.
- The Chairman recapitulated the changes in the specification, to amend the Amperes of moulded case circuit breaker from 2500 to 3000.

- 273 • Engr. Brillo, Head of TWG asked the bidders on where the items may
274 come from.
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276 • According to the prospective bidders, the items will come from abroad.
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278 • Engr. Generato from PT Cerna, answered that they will wait the reply of
279 their principal because based on the current situation they are not sure
280 if they can comply the 60 days delivery period.
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282 • Atty. Arcangeles noted and reminded Engr. Generato that the Committee
283 expect the feedback within a day in order to issue a supplemental
284 bulletin for amendment of delivery schedule, if necessary.
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286 • The Chairman advised the representative of NLB to coordinate to the
287 Head of the BAC Secretariat regarding the number of days they suggest
288 for the delivery of goods.
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290 • Engr. Lacson asked the prospective bidders the origin of the goods
291 offered.
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293 • In answer to Engr. Lacson query, Engr. Generato answered that the
294 brand is Schneider Philippines under Europe technology while the NLB
295 Ent. will still check the brand and its origin.
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297 • The Chairman instructed the Secretariat to update the Innovative
298 Controls regarding their inquiries.
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300 • Miss Dela Cruz noted the Chairman's instruction and inform the
301 Committee to seek help from Engr. Alcorano, to review the answers of
302 Innovative Controls queries.
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304 • On stock no. 3 of the technical specification, Engr. Alcorano suggested
305 to add the temperature.
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307 • Mr. Villaruz from PT Cerna informed that the THW Stranded Copper Wire
308 is standard with a temperature of 75°C.
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310 • Engr. Alcorano answered the query of Engr. Villaruz from PT Cerna, that
311 the 500 mm² THW Stranded Copper Wire and 500 mm² Mechanical
312 LUGS: Two-Conductor are part of stock no. 1 and 2, thus included in the
313 installation, testing and commissioning.
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315 • Engr. Daria shows a picture to the prospective bidders to let them know
316 what they are going to do.
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318 • The Head of the BAC Secretariat raised a question coming from Miss
319 Villareal from Innovative Controls Inc., "if they are allowed to write a
320 letter that they had visited and familiarized the area of Water Resource
321 Division because they previously transact the District."
322
323 • The Committee will not allow the request of Innovative Controls to write
324 a letter because the certificate of site visit is a part of the documents to
325 be submitted by the bidders.
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- 327 • Atty. Arcangeles instructed the Head of the BAC Secretariat to advise
328 Innovative Controls Inc. to send an authorized representative with
329 Special Power of Attorney to conduct a site visit in her behalf.
- 330 • Miss Dela Cruz noted the Chairman instruction.
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- 332 • Engr. Daria recommended to omit the "N" from stock no. 1 and read as
333 "Main ECB 3000AT, 3Phase+G, 460V National Electrical Manufacturer's
334 Association (NEMA) (Free Standing)".
- 335
- 336 • Thereupon Engr. Daria explained the reason to omit the Neutral (N)
337 because they are using the Line to Line plus Ground.
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- 339 • The Committee accepted the recommendation of Engr. Daria.
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- 341 • Subsequently, the Chairman advised the Head of the BAC Secretariat to
342 amend accordingly all the requirement affected by the correction.
- 343
- 344 • Afterwards, Atty. Arcangeles informed the prospective bidders that the
345 Committee will wait for the suggested delivery period within the day. The
346 Committee will push through the sixty (60) days delivery period if there
347 is no recommendation.
- 348
- 349 • There being no other suggestion/comment/clarification, the Chairman
350 thanked the prospective bidders for coming.
- 351
- 352 • The meeting adjourned at 10:13 a.m.
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354 Prepared by:

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356 **MARJORIE A. DELA CRUZ**
357 Head, BAC Secretariat

358 Approved by:

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360 **ATTY. DANTE A. ARCANGELES**
361 BAC Chairperson

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363 **ENGR. LIZALYN B. BAYLON**
364 Vice-Chairman

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366 **ENGR. ZALDY A. LACSON**
367 Member

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369 **JESSERIE O. CLORION**
370 Member

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372 **SHALMAHR B. VITO**
373 Member