

BIDS AND AWARDS COMMITTEE
Minutes of the Meeting

November 13, 2019 at 9:00 A.M.

Minutes of the Pre-bid Conference for the Contract on the Supply, Delivery, and Commissioning of One (1) Unit Brand New Portable Air Compressor with One (1) unit Handheld Pneumatic Breaker with Complete Accessories

Present:

Atty. Dante A. Arcangeles - Chairperson
Engr. Lizalyn B. Baylon - Vice-Chairman
Engr. Zaldy A. Lacson - BAC Member
Jesserie O. Clorion - BAC Member
Shalmahr. B. Vito - BAC Member
Engr. Riann Brillo - Head, BAC TWG
Marjorie A. Dela Cruz - Head, BAC Secretariat
Anna Rhea Babilonia - Asst. BAC Secretariat
Criselda D. Fonte - BAC Secretariat
John Francis P. Roldan - BAC Secretariat

Other Present:

Engr. Jose Ferdinand Dublas - Vice President, PSME
Engr. Rionel M. Carlos Mariano - Sales Engineer, Janglo Trading Construction

Declaration of Quorum:

The Chairman called the Meeting to Order at 9:00 A.M.

Upon determination of the BAC Secretariat that majority of the members are present, she announced that there was a Quorum.

The meeting started with a prayer led by Atty. Arcangeles.

The requesting unit is Construction and Maintenance Division charged to account Acct. No. 1 06 05 080. The goods to be procured will be use for breaking of concrete pavement on various construction and maintenance activities.

It was recommended to the Board of Director to conduct public bidding and subsequently approved through BOD Resolution No. 92 dated October 29, 2019.

The BAC, then proceeded to transact its business for the Pre-Bid Conference for the Contract on the Supply, Delivery, and Commissioning of One (1) Unit Brand New Portable Air Compressor with One (1) unit Handheld Pneumatic Breaker with Complete Accessories with an Approved Budget for the Contract (ABC) for Fiscal Year 2020 amounting to One Million Eight Hundred Twenty-Five Thousand Pesos and 00/100 (P1,825,000.00).

Proceedings:

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MRWD Bids and Awards Committee Minutes of re-Procurement for the Contract on the Supply, Delivery, and Commissioning of One (1) Unit Brand New Portable Air Compressor with One (1) unit Handheld Pneumatic Breaker with Complete Accessories

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- The Chairman apprised the Committee that the pre bid conference is for the Contract on the Supply, Delivery, and Commissioning of One (1) Unit Brand New Portable Air Compressor with One (1) unit Handheld Pneumatic Breaker with Complete Accessories with an Approved Budget for the Contract (ABC) for Fiscal Year 2020 amounting to One Million Eight Hundred Twenty-Five Thousand Pesos and 00/100 (P1,825,000.00).
- Atty. Arcangeles reminded the primordial objective of the Committee is to take closer look, review, and assist what was discussed during pre-procurement conference in line with technical and financial requirement that we will requiring in the project and the avenue for the prospective bidders to review, assist and check the procuring entity requirements.
- Atty. Arcangeles requested the Secretariat to introduce the representative of prospective bidder.
- Miss Dela Cruz introduced Engr. Rionel M. Carlos Mariano a Sales Engineer from Janglo Trading Construction.
- Engr. Mariano answered to the query of Atty. Arcangeles that it is his first time to attend the bidding of MRWD since the past years and he is connected with Janglo an exclusive distributor of Atlas Copco.
- In answer to the query of the Chairman, Miss Dela Cruz apprised that nobody from the prospective bidders purchased the bidding documents.
- The Committee revisited the Invitation to Bid 001-2020, Reviewed the schedule of activity and the delivery of goods.
- The Chairman asked the representative if the ninety (90) calendar days delivery period upon receipt of Contract and Notice to Proceed is enough since the items will be ordered from their principal abroad.
- Engr. Rionel M. Carlos Mariano gave an assurance that they can deliver the goods within 90 calendar days because they have a stock of the said item.
- The Committee proceeded to checked the Checklist of Requirement for Bidder, the preliminaries, Eligibility Requirements 1 to 9.
- The Chairman explained to Engr. Mariano on the SLCC, according to Atty. Arcangeles, the bidder must have one (1) single largest completed contract equivalent to fifty (50%) of the ABC for the last five years.
- The bidders representative was enlightened to the answer of the Chairman.
- The Committee continued the review on Technical requirements No. 10 to 23.
- The prospective bidder asked if they can submit a Bid Securing Declaration as their bid security, and they will not submit any other bid security.

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- The Chairman clarified that any bid security can be submitted because there is a conjunction "or". Atty. Arcangeles also explained to the prospective bidder that they may submit a bid securing declaration or any bid security acceptable form. Then he asked the bidder if the budget for the said item is enough.
- The prospective bidder confirmed that the ABC is enough for the price of the item to be procured.
- Subsequently, Atty. Arcangeles call the attention of the prospective bidder on item no. 19, the two (2) years warranty of the offered goods can be offered
- According to the Engr. Mariano, two (2) years warranty against manufacturing defect is covered provided genuine oil should be used. He also added that during the warranty period the oil to be used should be genuine and if other part/oil will be used, the warranty will be void. He also assured that they can give a (2) years warranty on the item to be procured.
- On technical Requirement No. 22, Engr. Mariano confirmed that he can provide a 1st PMS after a year or 500 running hrs. whichever comes first.
- Engr. Mariano committed to provide the standard tools and accessories as stipulated in technical requirements no. 22.
- Atty. Arcangeles informed Engr. Mariano that their is a form for a Certificate of Non Delinquent issued by the Secretariat, the form will be signed by the bidder and countersigned by the Supervising Procurement Officer.
- The Committee proceeded to bid financial proposal. Then to Technical Specification.
- Atty. Arcangeles asked Engr. Brillo if based on the experience, the performance of Atlas Copco.
- According to Engr. Brillo we had a one (1) unit Atlas Copco that was bought last 2008 and until now it is still working.
- Engr. Brillo informed that the usual damage on compressor is alternator and fan.
- Engr. Mariano apprised that as standard, the technician from Janglo will start-up and commissioning on site. Upon delivery of the unit, it will not be turned over until it will not start up by the technician, then they will teach the proper operation and maintenance .
- According to Engr. Brillo, one day is enough for the intensive training because in the morning is the orientation and on the afternoon is the actual because the MRWD personnel is familiar to the unit, and the knowledge they may learn is on the matter of proper usage.
- The Chairman requested Engr. Mariano that instead of one (1) day intensive training it will be a two (2) days intensive training for users and operators.

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- Engr. Mariano agreed to have a two (2) days intensive training for users and operators.
- Engr. Brillo also requested Engr. Mariano to add in the standard tools and accessories a one (1) spare tire and at least 20 liters diesel fuel.
- Engr. Mariano considered Engr. Brillo's concern.
- The Committee agreed to the suggestion of Engr. Brillo and instructed the Head of the BAC Secretariat to have an addendum for some changes in technical requirements no. 21 and 22.
- The Secretariat recapitulated the addendum to be issued:
Technical Requirement No. 21 - Certification of two (2) days Intensive Training for the user/operators who will be involved in the operation and maintenance such as safety, preventive maintenance and proper operation.

Technical Requirement No. 22 - Certificate indicating the bidders commitment to provide standard tools and accessories, such as:

- **1 piece** Moil Point
- **4 pieces** Hose Clamp
- **4 pieces.** Clamp coupling with hose nipple $\frac{3}{4}$ "
- **3 pieces.** Claw coupling with male thread $\frac{3}{4}$ "
- **1 piece.** Claw coupling with Female thread $\frac{3}{4}$ "
- **1 length (15m)** Light Weight air hose, $\frac{3}{4}$ " I.D.,
- **1 lot** Lubricator
- **20 liters** Compressor Oil
- **2 pieces** Compressor Filter
- **20 liters** Engine Oil
- **2 pieces** Engine Filter
- **2 pieces** Engine Fuel Filter
- **4 liters** Oil for hand held Pneumatic Breaker
- **1 piece** tire
- **At least 20 liters** diesel fuel

- There being no other matter to be discussed in the pre-bid conference at hand, the meeting adjourned at 9:50 AM.

Prepared by:

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STO Dela Cruz

MARJORIE A. DELA CRUZ
Head, BAC Secretariat

APPROVED BY:

ATTY. DANTE A. ARCANGELES
Chairperson

[Signature]

ENGR. LIZALYN B. BAYLON
Vice-Chairperson

[Signature]

ENGR. ZALDY A. LACSON
Member

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SHALMAHR. B. VITO
Member

[Signature]

JESSERIE O. CLORION
Member

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