

Republic of the Philippines
Metro Roxas Water District
 MRWD Bldg., Km. 1, Roxas City 5800, Philippines
 Tel. # (036) 6210-737/ 6210-044/ 6215-474
 Telefax # (036) 6217-492

BIDS AND AWARDS COMMITTEE INVITATION TO BID

No. 004-2019

The **METRO ROXAS WATER DISTRICT (MRWD)**, through its Bids and Awards Committee (BAC), invites Manufacturers/Suppliers/Distributors to apply for eligibility and to bid for the hereunder project:

Name of Project: CONTRACT FOR THE SUPPLY AND DELIVERY OF SIX THOUSAND (6,000) PIECES OF 1/2" Ø MULTI-JET WATER METER, FIFTY (50) PIECES OF 1" WATER METER, TWELVE (12) PIECES OF 2" FLOW METER AND SIX (6) PIECES OF 4" FLOW METER.

Location: MRWD BLDG., KM.1, ROXAS CITY

Brief Description: SUPPLY AND DELIVERY OF SIX THOUSAND (6,000) PIECES OF 1/2" Ø MULTI-JET WATER METER, FIFTY (50) PIECES OF 1" WATER METER, TWELVE (12) PIECES OF 2" FLOW METER AND SIX (6) PIECES OF 4" FLOW METER.

Approved Budget for The Contract (ABC): Php 12,450,200.00

ABC For Lot 1: Php 11,825,000.00 (6,000 pieces 1/2"Ø Multi Jet Water Meter and 50 Pieces 1" Ø Multi Jet Water Meter)

ABC For Lot 2: Php 625,200.00 (12 Pieces 2"Flow Meter and 6 Pieces 4" Flow Meter)

Source of Funds: MRWD CORPORATE BUDGET FOR FISCAL YEAR 2019

Mode of Procurement: PUBLIC BIDDING

Contract Duration: NINETY (90) CALENDAR DAYS FROM RECEIPT OF CONTRACT AND NOTICE TO PROCEED

Delivery of Goods: WITHIN NINETY (90) CALENDAR DAYS FROM RECEIPT OF CONTRACT, PURCHASE ORDER AND NOTICE TO PROCEED

The Eligibility Check/ Screening as well as the Preliminary Examination of Bids shall use non-discretionary "pass/fail" criteria. Bid Evaluation and Post-qualification will also be conducted to determine the responsiveness of the Lowest Calculated Bidder (LCB).

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Revised Implementing Rules and Regulations (IRR).

The schedule of activities is listed, as follows:

<i>Activities</i>	<i>Schedule</i>
1. Advertisement	November 27, 2018 to December 4, 2018
2. Issuance of the Bidding Documents	November 27, 2018 until 8:45 AM of December 19, 2018
3. Pre-bid Conference	December 5, 2018 at 9:00 AM
4. Calibration Testing of Water Meter Samples	December 5-18, 2018
5. Deadline for the Submission and Opening of Bids	December 19, 2018 at 9:00 AM
6. Evaluation of Bids	December 20, 2018
7. Post-qualification of Bids	December 21-26, 2018

The Bid Documents will be available to prospective Bidders from the address stated below. The Bidding Documents shall be received personally by the prospective Bidder or his duly authorized representative. Annual accreditation fee of One Thousand Pesos (P1,000.00) is required from interested bidders, which amount is non-refundable.

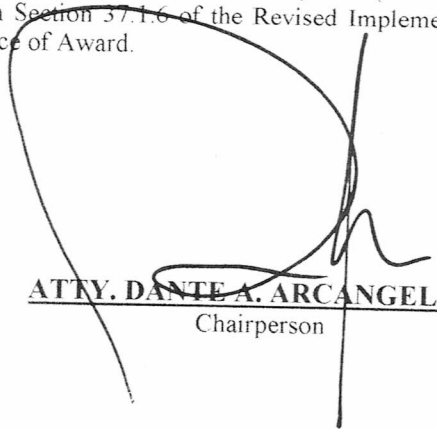
Any prospective bidders may submit separate bids for lots 1 & 2 or all lots (lots 1 & 2). A bidder who intends to participate in all of the lots will pay the amount of Twenty-Five Thousand Pesos (P25,000.00). While, a bidder who intends to participate in Lot 1 shall pay the amount of Twenty-Five Thousand Pesos (P25,000.00) and for Lot 2- One Thousand Pesos (P1,000.00). Amount paid for the bid documents are non-refundable. The submitted bid by prospective bidders shall not exceed the ABC for each lot.

A bidder must have at least one (1) single largest contract equivalent to or at least fifty percent (50%) of the ABC for the last five (5) years which is similar in nature to the goods being offered.

MRWD Bids and Awards Committee

The MRWD assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid. The MRWD also reserves the right to accept or reject any bid, to declare the bidding a failure, not to award the contract, without thereby incurring any liability to the affected bidders. Furthermore, the MRWD reserves the right to waive any minor defects or informality and to accept the proposal most advantageous to the District.

All bidders are requested to download in the Philippine Government Electronic Procurement System (PhilGEPS) the invitation to bid and the bidding documents, in compliance with Section 37.1.6 of the Revised Implementing Rules and Regulations (IRR) of R.A. No. 9184 for the posting of Notice of Award.



ATTY. DANTE A. ARCANGELES
Chairperson

Address: **Metro Roxas Water District**
MRWD Bldg., Km. 1, Roxas City, Capiz

Contact Person: **Marjorie A. Dela Cruz**
Head, BAC Secretariat
Tel. No. (036) 6210-737 or 6210-044 Local No. 125
TeleFax No. (036) 6217-492; 6217-382
Email Address: marjorie.delacruz@metroroxaswd.gov.ph

Place(s) of Publication: PhilGEPS and MRWD Website (<http://metroroxaswd.gov.ph>) and BAC Bulletin Board

MRWD Bids and Awards Committee

BIDS & AWARDS COMMITTEE

Checklist of Requirements for Bidders

ELIGIBILITY & TECHNICAL REQUIREMENTS (TECHNICAL ENVELOPE), AND FINANCIAL REQUIREMENTS (FINANCIAL ENVELOPE) FOR THE PROCUREMENT OF GOODS IN ACCORDANCE TO THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF R. A. 9184

Name of Project: **Contract for the Supply and Delivery of Six Thousand (6,000) Pieces of 1/2" Ø Multi-Jet Water Meter, Fifty (50) Pieces of 1"Ø Water Meter, Twelve (12) Pieces of 2" Flowmeter, and Six (6) Pieces of 4" Flowmeter**

Approved Budget for the Contract: **Php12,450,200.00**

ABC for Lot 1 - P11,825,000.00 (6,000 Pieces of 1/2"Ø Multi-Jet Water Meter and 50 Pieces of 1"Ø Multi-Jet Water Meter)

ABC for Lot 2 - P625,200.00 (12 Pieces of 2" Flow Meter and 6 Pieces of 4" Flowmeter)

Pre-bid Conference: **December 5, 2018 at 9:00 A.M.**

Deadline for the Submission and Opening of Bids: **December 19, 2018 at 9:00 A.M. (MRWD Bundy Clock)**

Delivery Period: **Within 90 Calendar Days from receipt of Contract, Purchase Order and Notice to Proceed**

Payment Period: **Within 30 Calendar Days after Inspection and Final Acceptance**

First Envelope (Technical Proposal)

Note:

All Goods are grouped in lots. Bidders shall have the option of submitting a proposal on any or all lots. The evaluation and contract award shall be undertaken on a per lot basis. The determination of the Lowest Calculated Bidder (LCB) shall be on the total bid price per lot. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award

ELIGIBILITY REQUIREMENTS:

1. Valid Registration Certificate from Security and Exchange Commission (SEC) for corporation and partnership; Department of Trade and Industry (DTI) for sole proprietorship; Cooperative Development Authority (CDA) for cooperatives; or any proof of registration with Articles of Incorporation, Partnership, whichever is applicable and appropriate including amendments thereto, under existing laws of the Philippines;
2. Valid Mayor's Permit/Municipal License issued by the city or municipality where the principal place of business of prospective bidder is located;
3. Valid BIR Registration Certification which contains the Taxpayer's Identification Number;

10. Bid Security in accordance with ITB Clause 18. Bidders may submit the **Bid Securing Declaration (BSD)** or any bid security acceptable forms in the Bidding Documents the amount of which shall be not less than the percentage of the ABC in accordance with the following schedule:

Form of Bid Security	Amount of Bid Security (Equal to Percentage of the ABC)
Cash or cashier's/manager's check issued by a Universal or Commercial Bank;	Two percent (2%) = Php249,004.00 Lot 1 = Php236,500.00 Lot 2 = Php12,504.00
Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank;	
Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security;	Five percent (5%) = Php622,510.00 Lot 1 = Php591,250.00 Lot 2 = Php31,260.00

11. Conformity with the technical specification as enumerated and Specified in Section VI (Schedule of Requirements) and Section VII (Technical Specifications) of the bidding documents;
12. Duly Notarized Omnibus Sworn Statement in accordance with Section 25.3 of the Revised IRR of RA 9184 and using the form prescribed in Section VIII. Bidding Forms;
13. Duly Notarized Authority of the Signatory:
- For Sole Proprietorship- "Special Power of Attorney" issued by the proprietor granting full power and authority to do, execute and perform any and all acts necessary for the bidding at hand;
 - For Corporation, Cooperative, or Joint Venture- "Secretary's Certificate" issued by the Corporate Secretary indicating the Board Resolution No., if any, granting full power and authority to do, execute and perform any and all acts necessary for the bidding at hand; or
 - For Partnership – a "Joint Special Power of Attorney (SPA)" issued by concerned Partners granting full power and authority to do, execute and perform any and all acts necessary for the bidding at hand.
14. Duly signed Production/ Delivery schedule indicating its commitment to deliver the Goods within 90 calendar days from receipt of Contract, Purchase Order and Notice to Proceed;
15. Duly signed Technical Offer with the following complete data: item number, unit, item description, quantity, remarks (Complying or non-complying), reference/brand/manufacturer's name of the offered goods, printed name and signature of the authorized signatory and its designation;
16. Brochure and Shop Drawings of the offered ½"Ø & 1"Ø Multi-jet Water Meter; 2" & 4" Flow Meter.
17. Duly signed warranty certificate that the water meter is built with a life expectancy of not less than five (5) years written in English;
18. Certificate of after-sales service and availability of spare parts within five (5) years from receipt of the Notice to Proceed;

19. Blown-away/exploded drawing of the multi-jet water meter (1/2" Ø) with corresponding part number and price list for each part;
20. Permit to operate as Manufacturer of the Goods being offered or in case of Dealer/Distributor, Dealership/Distributorship Certificate issued by the Manufacturer of the Goods being offered with contact number and contact person written in English;
21. Valid ISO Certificates;
 - a.) ISO 9001 – Quality Management System;
 - b.) ISO 4064 – Product License Certificate;
22. Metrological Approval Test Certificates - OIML R49/2006 – International Organization of Legal Metrology.
23. **(For Lot 1 - 1/2"Ø only)** Calibration Certificate issued by any of the following: Local Water Utilities Administration (LWUA), MAYNILAD or Manila Water;
24. **(For Lot 1 - 1/2"Ø only)** Five (5) units of 1/2" multi-jet water meter sample with the same water meter serial numbers in the submitted calibration certificate in item no. 23;
25. Certification from the bidder stating the fact that it has no delinquent delivery to Metro Roxas Water District until the bid opening;
26. For foreign bidders claiming eligibility by reason of their country's extension of reciprocal rights to Filipinos, a certification from the relevant government office of their country stating that Filipinos are allowed to participate in their government procurement activities for the same item or product.

Second Envelope (Financial Proposal)

1. Duly signed Financial Proposal Form with the following data:
 1. Supplier's/ Company's name;
 2. Address of the company or office address;
 3. Date;
 4. Unit Price for each item;
 5. Total Price per item;
 6. Total Bid Proposal in figure;
 7. Amount in words of the Total Bid Financial Proposal;
 8. Supplier's name
 9. Supplier's signature over printed name
 10. Designation in the company of the signatory;
 11. Tax Identification Number (TIN)
 12. Date signed; and Telephone or Fax No.
2. Duly signed Bid Form.

Note:

1. *The Checklist of Requirements for Bidders shall form part of the bidding documents. Any discrepancy among the list of requirements indicated in Section II*

of the bidding documents and the Checklist of Requirements for Bidder's, the latter shall prevail.

2. Participating bidders are required to use/follow the prescribed forms issued upon purchase of the bidding documents.
3. Bidders must submit one (1) original copy and three (3) certified copies by the bidder or its duly authorized representative/s for each of the required documents.
4. **The submitted bid financial proposal shall be on a per lot basis. Each lot is required to have separate financial bid proposal.**

For the information and guidance of all concerned.

Approved by:

ATTY. DANTE A. ARCANGELES





Chairperson

Bids and Awards Committee

PR No: 18-11-37
Date: Nov. 2, 2018

RMD/ETT 701
 BOARD RES
 10/30/18
 SHALMAH S. VITO
 SUPERVISING PROCUREMENT OFFICER

254.IV.F / 1 OG 03 110L





Signature:	Requested by:  11/7/2018 ENGR. RIANN B. BRILLO Supervising Engineer - A	Recommending for Approval:  ENGR. LIZALYN B. BAYLON Division Manager - B	Noted By:  ENGR. MANUEL B. SALAZAR OIC - Dept. Mngt. Eng'g and	Approved by:  ENGR. GONZALO GLEN B. DELGADO General Manager
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Annex A - 4

PR No: 18-11-370
Date:





SHALMAHR B. VITO
TRAINING & PROCUREMENT OFFICER

254.IV.F | 106 03 110 L

Signature:	Requested by:  11/12/18	Recommending for Approval: 	Noted By: 	Approved by: 
Name:	ENGR. RIAN B. BRILLO Supervising Engineer - A	ENGR. LIZALYN B. BAYLON Division Manager - B	ENGR. MANUEL B. SALAZAR OIC - Dept. Mngr - Eng'g and	ENGR. GONZALO GLEN B. DELGADO General Manager
Designation:				

PR No: 18-11-370
Date:

Purpose: Installation of new service connection and change meter.

Requested by:	Recommended for Approval:	Noted By:	Approved by:
 ENGR. RIANN B. BRILLO Supervising Engineer - A	 ENGR. LIZALYN B. BAYLON Division Manager - B	 ENGR. MANUEL B. SALAZAR OIC - Dept. Mngr - Eng'g and Operation	 ENGR. GONZALO GLEN B. DELGADO General Manager

PR No: 18-11-384
Date: _____

Purpose: ADDITIONAL / CHANGE METER POLE FULG HYDRANT
254.IV.F / 106 03 110 L

THIS IS TO CERTIFY THAT THE
ITEMS STATED ABOVE ARE INCLUDED
IN THE A/P OF THIS OFFICE. BUDGET 2019
BOARD RESO #87
10/30/18
SHARMAH B. VITO
SUPERVISING/PROCUREMENT OFFICER

Date: _____

THIS IS TO CERTIFY THAT THE
ITEMS STATED ABOVE ARE INCLUDED
IN THE APP 2019 OF THIS OFFICE. BUDGET 2019
BOARD RESO #87
10/30/18
SHALMAHR B. VITO
SUPERVISING PROCUREMENT OFFICER