

Republic of the Philippines
Metro Roxas Water District
MRWD Bldg., Km. 1, Roxas City 5800, Philippines
Tel. # (036) 6210-737/ 6210-044/ 6215-474
Telefax # (036) 6217-492

BIDS AND AWARDS COMMITTEE
INVITATION TO BID
No. 073-2019

The **METRO ROXAS WATER DISTRICT (MRWD)**, through its Bids and Awards Committee (BAC), invites Manufacturers/Suppliers/Distributors to apply for eligibility and to bid for the hereunder project:

Name of Project: CONTRACT FOR THE SUPPLY AND DELIVERY OF VARIOUS SERVICE CONNECTION MATERIALS
Location of Project: WITHIN ROXAS CITY, PANAY, IVISAN, PANITAN, CAPIZ
Place of Delivery: MRWD BLDG., KM. 1, ROXAS CITY
Brief Description: SUPPLY AND DELIVERY OF VARIOUS SERVICE CONNECTION MATERIALS
Approved Budget for the Contract (ABC): Php2,405,140.00
Source of Funds: MRWD CORPORATE BUDGET FOR FISCAL YEAR 2019
Mode of Procurement: PUBLIC BIDDING
Contract Duration: THIRTY (30) CALENDAR DAYS FROM RECEIPT OF CONTRACT AND NOTICE TO PROCEED
Delivery of Goods: WITHIN THIRTY (30) CALENDAR DAYS FROM RECEIPT OF CONTRACT, PURCHASE ORDER AND NOTICE TO PROCEED

The Eligibility Check/ Screening as well as the Preliminary Examination of Bids shall use non-discretionary "pass/fail" criteria. Bid Evaluation and Post-qualification will also be conducted to determine the responsiveness of the Lowest Calculated Bidder (LCB).

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Revised Implementing Rules and Regulations (IRR).

The schedule of activities is listed, as follows:

<i>Activities</i>	<i>Schedule</i>
1. Advertisement	May 7-14, 2019
2. Issuance of the Bidding Documents	May 7- until 8:45 AM of May 27, 2019
3. Pre-bid Conference	May 15, 2019 at 9:00 A.M.
4. Deadline for the Submission and Opening of Bids	May 27, 2019 at 9:00 A.M.
5. Evaluation of Bids	May 28, 2019
6. Post-qualification of Bids	May 29-30, 2019

The Bid Documents will be available to prospective Bidders from the address stated below only upon payment of a non-refundable amount of Five Thousand Pesos (Php5,000.00). The Bidding Documents shall be received personally by the prospective Bidder or his duly authorized representative. Accreditation fee is required to interested bidder of a non-refundable amount of One Thousand Pesos (Php1,000.00).

It is highly recommended that interested bidder/s should attend the Pre-bid Conference in order to avail all the necessary information of the bidding at hand and be guided with the preparation of the Technical and Financial Components of the project.

A bidder must have at least one (1) single largest contract equivalent to or at least twenty-five percent (25%) of the ABC for the last two (2) years which is similar in nature to the goods being offered.

The MRWD assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid. The MRWD also reserves the right to accept or reject any bid, to declare the bidding a failure, not to award the contract, without thereby incurring any liability to the affected bidders. Furthermore, the MRWD reserves the right to waive any minor defects or informality and to accept the proposal most advantageous to the District.

All bidders are requested to download in the Philippine Government Electronic Procurement System (PhilGEPS) the invitation to bid and the bidding documents, in compliance with Section 37.1.6 of the Revised Implementing Rules

and Regulations (IRR) of R.A. No. 9184 for the posting of Notice of Award.



ATTY. DANTE A. ARCANGELES
Chairperson

Address: **Metro Roxas Water District**
MRWD Bldg., Km. 1, Roxas City, Capiz

Contact Person: **Marjorie A. Dela Cruz**
Head, BAC Secretariat
Tel. No. (036) 6210-737 or 6210-044 Local No. 125
TeleFax No. (036) 6217-492, 6217-382
Email Address: marjorie.delacruz@metroroxaswd.gov.ph

Place(s) of Publication: PhilGEPS and MRWD Websites (<http://metroroxaswd.gov.ph>), and BAC Bulletin Board

Republic of the Philippines
METRO ROXAS WATER DISTRICT
MRWD Bldg., Km. 1, Roxas City 5800, Philippines

BIDS & AWARDS COMMITTEE

Checklist of Requirements for Bidders

ELIGIBILITY & TECHNICAL REQUIREMENTS (TECHNICAL ENVELOPE), AND FINANCIAL REQUIREMENTS (FINANCIAL ENVELOPE) FOR THE PROCUREMENT OF GOODS IN ACCORDANCE TO THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF R. A. 9184

Name of Project: **Contract for the Supply and Delivery of Various Service Connection Materials**

Approved Budget for the Contract: **Php2,405,140.00**

Pre-bid Conference: **May 15, 2019 at 9:00 A.M.**

Deadline for the Submission and Opening of Bids: **May 27, 2019 at 9:00 A.M. (MRWD Bundy Clock)**

Delivery Period: **Within 30 Calendar Days from receipt of Contract, Purchase Order and Notice to Proceed**

Payment Period: **Within 30 Calendar Days after Inspection and Final Acceptance**

First Envelope (Technical Proposal)

ELIGIBILITY REQUIREMENTS:

Class "A" Documents

Legal Document

1. Valid PhilGEPS Certificate of Registration and Membership in accordance with Section 8.5.2 of the IRR, except for foreign bidders participating in the procurement by a Philippine Foreign Service Office or post, which shall submit their eligibility documents under Section 23.1 of the IRR, provided, that the winning bidder shall register with the PhilGEPS in accordance with Section 37.1.4 of the IRR;

Technical Document

2. Statement of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid: and

Statement of the Bidder's single largest completed contract (SLCC) similar to the contract to be bid, in accordance with ITB Clause 5.4, within the relevant period as provided in the **BDS**. A bidder must have at least one (1) single largest contract equivalent to or at least twenty-five percent (25%) of the ABC for the last two (2) years which is similar in nature to the goods being offered:

The statement shall include, for each contract, the following:

- (1) name of the contract;
- (2) date of the contract;
- (3) contract duration;
- (4) owner's name and address;

- (5) kinds of Goods;
- (6) For Statement of Ongoing Contract – amount of contract and value of outstanding contracts;
- (7) For Statement of SLCC – amount of completed contracts, adjusted by the Bidder to current prices using PSA's consumer price index, if necessary for the purpose of meeting the SLCC requirement;
- (8) date of delivery; and
- (9) end user's acceptance or official receipt(s) or sales invoice issued for the contract, if completed, which shall be attached to the statements.

Financial Document

- 3. Net Financial Contracting Capacity (NFCC) computation which must be at least equal to the Approved Budget for the Contract (ABC) in accordance with ITB Clause 5.5 or a committed Line of Credit from a universal or commercial bank which must be at least equal to ten percent (10%) of the ABC;

Class "B" Document

- 4. If applicable, the JVA, in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners in accordance with Section 23.1 (b) of the IRR;

Additional Eligibility Requirements (Class "A" Documents)

Legal Documents

- 5. Valid Registration Certificate from Security and Exchange Commission (SEC) for corporation and partnership, Department of Trade and Industry (DTI) for sole proprietorship; Cooperative Development Authority (CDA) for cooperatives; or any proof of registration with Articles of Incorporation, Partnership, whichever is applicable and appropriate including amendments thereto, under existing laws of the Philippines;
- 6. Valid Mayor's Permit/Municipal License issued by the city or municipality where the principal place of business of prospective bidder is located;
- 7. Valid BIR Registration Certification which contains the Taxpayer's Identification Number;
- 8. Valid Tax clearance per E.O. 398, s.2005, as finally reviewed and approved by the BIR (GPPB Res.21-203, 30 July 2013);

Financial Document

- 9. Audited financial statements, stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions, showing, among others, the prospective bidder's total and current assets and liabilities for the preceding calendar year, which should not be earlier than two (2) years from bid submission;

Technical Requirements:

Class "B" Documents

Technical Documents

10. Bid Security in accordance with ITB Clause 18. Bidders may submit the **Bid Securing Declaration (BSD)** or any bid security acceptable forms in the Bidding Documents the amount of which shall be not less than the percentage of the ABC in accordance with the following schedule:

Form of Bid Security	Amount of Bid Security (Equal to Percentage of the ABC)
Cash or cashier's/manager's check issued by a Universal or Commercial Bank;	Two percent (2%) = Php48,102.80
Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank;	
Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security;	Five percent (5%) = Php120,257.00

11. Conformity with the technical specification as enumerated and Specified in Section VI (Schedule of Requirements) and Section VII (Technical Specifications) of the bidding documents;
12. Duly Notarized Omnibus Sworn Statement in accordance with Section 25.3 of the Revised IRR of RA 9184 and using the form prescribed in Section VIII. Bidding Forms;
13. For foreign bidders claiming eligibility by reason of their country's extension of reciprocal rights to Filipinos, a certification from the relevant government office of their country stating that Filipinos are allowed to participate in their government procurement activities for the same item or product.

Additional Technical Requirements (Class "B" Documents)

14. Duly Notarized Authority of the Signatory:
- a.) For Sole Proprietorship- "Special Power of Attorney" issued by the proprietor granting full power and authority to do, execute and perform any and all acts necessary for the bidding at hand;
 - b.) For Corporation, Cooperative, or Joint Venture- "Secretary's Certificate" issued by the Corporate Secretary indicating the Board Resolution No., if any, granting full power and authority to do, execute and perform any and all acts necessary for the bidding at hand; or
 - c.) For Partnership – a "Joint Special Power of Attorney (SPA)" issued by concerned Partners granting full power and authority to do, execute and perform any and all acts necessary for the bidding at hand.
15. Duly signed Production/ Delivery schedule indicating its commitment to deliver the Goods within 30 calendar days from receipt of Contract, Purchase Order and Notice to Proceed;

16. Duly signed Technical Offer with the following complete data: item number, unit, item description, quantity, remarks (Complying or non-complying), reference/brand/manufacturer's name of the Goods offered, printed name and signature of the authorized signatory and its designation;
17. Permit to operate as manufacturer of the Goods being offered or in case of Dealer/Distributor, Dealership/ Distributorship Certificate issued by the Manufacturer of the Goods being offered with contact number and contact person written in English;
18. Brochures and or Shop Drawings of all the items stipulated under Section VI (Schedule of Requirements) of the bidding documents;
19. Certification from the bidder stating the fact that it has no delinquent delivery from Metro Roxas Water District until the bid opening.

Second Envelope (Financial Proposal)

1. Duly signed Financial Proposal Form with the following data:
 1. Supplier's/ Company's name;
 2. Address of the company or office address;
 3. Date;
 4. Unit Price for each item;
 5. Total Price per item;
 6. Total Bid Proposal in figure;
 7. Amount in words of the Total Bid Financial Proposal;
 8. Supplier's name
 9. Supplier's signature over printed name
 10. Designation in the company of the signatory;
 11. Tax Identification Number (TIN)
 12. Date signed; and Telephone or Fax No.
2. Duly signed Bid Form.

Note:

1. *The Checklist of Requirements for Bidders shall form part of the bidding documents. Any discrepancy among the list of requirements indicated in Section II of the bidding documents and the Checklist of Requirements for Bidder's, the latter shall prevail.*
2. *Participating bidders are required to use/follow the prescribed forms issued upon purchase of the bidding documents.*
3. *Bidders must submit one (1) original copy and three (3) certified copies by the bidder or its duly authorized representative/s for each of the required documents.*
4. *Bidder must submit two (2) sealed envelope for Technical Proposal and Financial Proposal.*

For the information and guidance of all concerned.

Approved by:

ATTY. DANTE A. ARCANGELES
Chairperson
Bids and Awards Committee

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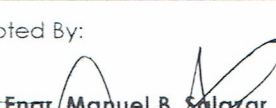
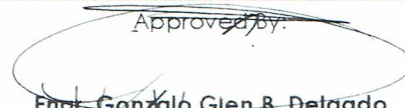
MRWD Bids and Awards Committee

PURCHASE REQUEST
METRO ROXAS WATER DISTRICT

Department: Engineering PR No.: 19-03-064
 Division: Const. & Maint. Date: 21 MAR 2019

Stock Number	Unit	Item Description	QNTY	Estimated Unit Cost	Estimated Total Cost
Malleable Iron Pipe Fittings (Heavy Duty)					
1	pc	G.I. pipe riser 1/2"x 12" Threaded both ends ASTM sch. 40 (Heavy Duty)	1320	84.00	110,880.00
2	pc	G.I. pipe riser 1/2"x 18" Threaded both ends ASTM sch. 40 (Heavy Duty)	1350	108.00	145,800.00
3	pc	G.I. pipe riser 1/2"x 24" Threaded both ends ASTM sch. 40 (Heavy Duty)	260	169.00	43,940.00
4	pc	G.I. pipe riser 3/4"x 18" Threaded both ends ASTM sch. 40 (Heavy Duty)	120	162.00	19,440.00
5	pc	G.I. pipe riser 1"x 18" Threaded both ends ASTM sch. 40 (Heavy Duty)	45	228.00	10,260.00
6	pc	G.I. pipe riser 1"x 12" Threaded both ends ASTM sch. 40 (Heavy Duty)	45	200.00	9,000.00
7	pc	G.I. Close Nipple 1/2" Threaded both ends ASTM sch. 40 (Heavy Duty)	100	17.00	1,700.00
8	pc	G.I. Close Nipple 3/4" Threaded both ends ASTM sch. 40 (Heavy Duty)	40	19.00	760.00
9	pc	G.I. Close Nipple 1" Threaded both ends ASTM sch. 40 (Heavy Duty)	30	25.00	750.00
10	pc	G.I. Nipple 1"x 2" Threaded both ends ASTM sch. 40 (Heavy Duty)	250	20.00	5,000.00
11	pc	G.I. Nipple 1"x 3" Threaded both ends ASTM sch. 40 (Heavy Duty)	200	54.00	10,800.00
12	pc	G.I. Nipple 1"x 4" Threaded both ends ASTM sch. 40 (Heavy Duty)	150	69.00	10,350.00
13	pc	G.I. Nipple 1"x 5" Threaded both ends ASTM sch. 40 (Heavy Duty)	150	108.00	16,200.00
14	pc	G.I. Nipple 3/4"x 2" Threaded both ends ASTM sch. 40 (Heavy Duty)	30	23.00	690.00
15	pc	G.I. Nipple 3/4"x 3" Threaded both ends ASTM sch. 40 (Heavy Duty)	30	30.00	900.00
16	pc	G.I. Nipple 3/4"x 5" Threaded both ends ASTM sch. 40 (Heavy Duty)	60	47.00	2,820.00
17	pc	G.I. Nipple 1/2"x 2" Threaded both ends ASTM sch. 40 (Heavy Duty)	300	26.00	7,800.00
18	pc	G.I. Nipple 1/2"x 3" Threaded both ends ASTM sch. 40 (Heavy Duty)	300	27.00	8,100.00
19	pc	G.I. Nipple 1/2"x 4" Threaded both ends ASTM sch. 40 (Heavy Duty)	200	35.00	7,000.00
20	pc	G.I. Nipple 1/2"x 5" Threaded both ends ASTM sch. 40 (Heavy Duty)	100	43.00	4,300.00
21	pc	G.I. Cross Tee 1" (Heavy Duty)	500	268.00	134,000.00
22	pc	G.I. Cross Tee 1/2" (Heavy Duty)	150	134.00	20,100.00
23	pc	G.I. Tee 1" (Heavy Duty)	1200	105.00	126,000.00
24	pc	G.I. Tee 1/2" (Heavy Duty)	100	48.00	4,800.00
25	pc	G.I. Elbow 1" x 90° (Heavy Duty)	380	81.00	30,780.00
26	pc	G.I. Elbow 3/4" x 90° (Heavy Duty)	120	53.00	6,360.00
27	pc	G.I. Elbow 1/2" x 90° (Heavy Duty)	2400	41.00	98,400.00
28	pc	G.I. St. Elbow 1" (Heavy Duty)	80	92.00	7,360.00
29	pc	G.I. St. Elbow 3/4" (Heavy Duty)	120	55.00	6,600.00
30	pc	G.I. St. Elbow 1/2" (Heavy Duty)	2400	41.00	98,400.00
31	pc	G.I. Reducer 1 1/4" x 1" (Heavy Duty)	20	88.00	1,760.00
32	pc	G.I. Reducer 3/4" x 1/2" (Heavy Duty)	500	49.00	24,500.00
33	pc	G.I. Bushing 1"x 3/4" (Heavy Duty)	1440	51.00	73,440.00
34	pc	G.I. Bushing 3/4"x 1/2" (Heavy Duty)	50	35.00	1,750.00
					1,050,740.00

Purpose: Installation of New Service Connections
854.IV.E - Service Connection Materials | 5 02 B 030 N.E

Requested by:	Recommending Approval:	Noted By:	Approved By:
			
Signature: Engr. Riann B. Brillo	Signature: Engr. Lizalyn B. Baylon	Signature: Engr. Manuel B. Salazar	Signature: Engr. Gonzalo Glen B. Delgado
Name: Supervising Engr A	Name: Division Manager	Name: OIC - Department Mngr.	Name: General Manager
Designation: Const. and Maint.	Designation: Const. and Maint.	Designation: Eng'land Operation Dept.	Designation: General Manager

THIS IS TO CERTIFY THAT THE
 ITEMS STATED ABOVE ARE INCLUDED IN THE APP OF THIS OFFICE. PR
 SHALMAHR B. WTC
 SUPERVISING PROCUREMENT OFFICER

PURCHASE REQUEST
METRO ROXAS WATER DISTRICT

Department:	Engineering	PR No.:	4
Division:	Const. & Maint.	Date:	21 MAR 2019

Stock Number	Unit	Item Description	QNTY	Estimated Unit Cost	Estimated Total Cost
Brass Fittings					
35	pc.	Brass Comb. Corp. Stopcock 1" (flared type)	40	1,155.00	46,200.00
36	pc.	Brass Comb. Corp. Stopcock 3/4" (flared type)	60	618.00	37,080.00
37	pc.	Brass Comb. Corp. Stopcock 1/2" (flared type)	500	349.00	174,500.00
38	pc.	Brass St. Coupling 1" (flared type)	40	514.00	20,560.00
39	pc.	Brass St. Coupling 3/4" (flared type)	60	302.00	18,120.00
40	pc.	Brass St. Coupling 1/2" (flared type)	500	155.00	77,500.00
41	pc.	Brass Ball Valve with lockwing 1/2"	2000	269.00	538,000.00
42	pc.	Brass Ball Gate Valve 1"	70	617.00	43,190.00
					955,150.00
HDPE Tubings					
43	pc.	H.D.P.E. Tubing 1" SDR-11 CTS (90m/roll)	8	4,000.00	32,000.00
44	pc.	H.D.P.E. Tubing 3/4" SDR-11 CTS (150m/roll)	5	3,500.00	17,500.00
45	pc.	H.D.P.E. Tubing 1/2" SDR-11 CTS (300m/roll)	15	3,800.00	57,000.00
					106,500.00
PTFE THREAD SEALTAPE (High Quality)					
46.	pc.	Teflon Tape (0.075mm x 12mm (1/2") x 10 meters)	6000	11.00	66,000.00
Clip Type Plastic Saddle Clamps (Double Clips)					
47	pc.	50mm x 1/2" C.T. Plastic Saddle Clamp (Double Clip)	350	240.00	84,000.00
48	pc.	50mm x 3/4" C.T. Plastic Saddle Clamp (Double Clip)	20	267.00	5,340.00
49	pc.	50mm x 1" C.T. Plastic Saddle Clamp (Double Clip)	10	298.00	2,980.00
50	pc.	75mm x 1/2" C.T. Plastic Saddle Clamp (Double Clip)	50	352.00	17,600.00
51	pc.	75mm x 3/4" C.T. Plastic Saddle Clamp (Double Clip)	20	241.00	4,820.00
52	pc.	75mm x 1" C.T. Plastic Saddle Clamp (Double Clip)	10	277.00	2,770.00
53	pc.	100mm x 1/2" C.T. Plastic Saddle Clamp (Double Clip)	50	378.00	18,900.00
54	pc.	100mm x 3/4" C.T. Plastic Saddle Clamp (Double Clip)	10	452.00	4,520.00
55	pc.	100mm x 1" C.T. Plastic Saddle Clamp (Double Clip)	10	525.00	5,250.00
56	pc.	150mm x 1/2" C.I. Saddle Clamp	50	1,117.00	55,850.00
57	pc.	150mm x 3/4" C.I. Saddle Clamp	10	1,144.00	11,440.00
58	pc.	150mm x 1" C.I. Saddle Clamp	10	1,328.00	13,280.00
					226,750.00
				Total:	2,405,140.00

Purpose:	Installation of New Service Connections
	854.IV.E - Service Connection Materials 502 B 030 IV.E

Requested by:	Recommending Approval:	Noted By:	Approved By:
Signature: Engr. Riann B. Brillo	Signature: Engr. Lizalyn B. Baylon	Signature: Engr. Manuel B. Salazar	Signature: Engr. Gonzalo Glen B. Delgado
Name: Supervising Engr A	Name: Division Manager	Name: OIC - Department Mngr.	Name: General Manager
Designation: Const. and Maint.	Designation: Const. and Maint.	Designation: Eng'g and Operation Dept.	Designation: General Manager

THIS IS TO CERTIFY THAT THE
ITEMS STATED ABOVE ARE INCLUDED
IN THE APPROPRIATE OF HIS OFFICE. P8

SHALYN B. NITU
SUPERVISING PROCEEDMENT OFFICER - R