

BIDS AND AWARDS COMMITTEE
INVITATION TO BID
No. 122-2018

The **METRO ROXAS WATER DISTRICT (MRWD)**, through its Bids and Awards Committee (BAC), invites Manufacturers/Suppliers/Distributors to apply for eligibility and to bid for the hereunder project:

Name of Project: CONTRACT FOR THE SUPPLY AND DELIVERY OF NINE (9) UNITS OF MOTORCYCLE

Location: MRWD BLDG., KM. 1, ROXAS CITY

Brief Description: SUPPLY AND DELIVERY OF NINE (9) UNITS VARIOUS MOTORCYCLE

Approved Budget for the Contract (ABC): Php662,500.00

Source of Funds: MRWD CORPORATE BUDGET FOR FISCAL YEAR 2018

Mode of Procurement: PUBLIC BIDDING

Contract Duration: THIRTY (30) CALENDAR DAYS FROM RECEIPT OF CONTRACT AND NOTICE TO PROCEED

Delivery of Goods: WITHIN THIRTY (30) CALENDAR DAYS FROM RECEIPT OF CONTRACT, PURCHASE ORDER AND NOTICE TO PROCEED

The Eligibility Check/ Screening as well as the Preliminary Examination of Bids shall use non-discretionary "pass/fail" criteria. Bid Evaluation and Post-qualification will also be conducted to determine the responsiveness of the Lowest Calculated Bidder (LCB).

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Revised Implementing Rules and Regulations (IRR).

The schedule of activities is listed, as follows:

<i>Activities</i>	<i>Schedule</i>
1. Advertisement	September 14-21, 2018
2. Issuance of the Bidding Documents	September 14– until 8:45 AM of October 8, 2018
3. Pre-bid Conference	September 24, 2018 at 9:00 A.M.
4. Deadline for the Submission and Opening of Bids	October 8, 2018 at 9:00 A.M.
5. Evaluation of Bids	October 9, 2018
6. Post-qualification of Bids	October 10-11, 2018

The Bid Documents will be available to prospective Bidders from the address stated below only upon payment of a non-refundable amount of One Thousand Pesos (Php 1,000.00). The Bidding Documents shall be received personally by the prospective Bidder or his duly authorized representative. Accreditation fee is required to interested bidder of a non-refundable amount of One Thousand Pesos (Php 1,000.00).

It is highly recommended that interested bidder/s should attend the Pre-bid Conference in order to avail all the necessary information of the bidding at hand and be guided with the preparation of the Technical and Financial Components of the project.

A bidder must have at least one (1) single largest contract equivalent to or at least fifty percent (50%) of the ABC for the last five (5) years which is similar in nature to the goods being offered.

The MRWD assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid. The MRWD also reserves the right to accept or reject any bid, to declare the bidding a failure, not to award the contract, without thereby incurring any liability to the affected bidders. Furthermore, the MRWD reserves the right to waive any minor defects or informality and to accept the proposal most advantageous to the District.

All bidders are requested to download in the Philippine Government Electronic System (PhilGEPS) the invitation to bid and the bidding documents, in compliance with Section 37.1.6 of the Revised Implementing Rules and Regulations (IRR) of R.A. No. 9184 for the posting of Notice of Award.



ATTY. DANTE A. ARCANGELES

Chairperson

Address: **Metro Roxas Water District**
MRWD Bldg., Km. 1, Roxas City, Capiz

Contact Person: **Marjorie A. Dela Cruz**
Head, BAC Secretariat
Tel. No. (036) 6210-737 or 6210-044 Local No. 122
TeleFax No. (036) 6217-492; 6217-382

Place(s) of Publication: PhilGEPS and MRWD Websites (<http://metroroxaswd.gov.ph>), and BAC Bulletin Board

Republic of the Philippines
METRO ROXAS WATER DISTRICT
MRWD Bldg., Km. 1, Roxas City 5800, Philippines

BIDS & AWARDS COMMITTEE

Checklist of Requirements for Bidders

ELIGIBILITY & TECHNICAL REQUIREMENTS (TECHNICAL ENVELOPE), AND FINANCIAL REQUIREMENTS (FINANCIAL ENVELOPE) FOR THE PROCUREMENT OF GOODS IN ACCORDANCE TO THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF R. A. 9184

Name of Project: **Contract for the Supply and Delivery of Nine (9) Units of Motorcycle**

Approved Budget for the Contract: **P662,500.00**

Pre-bid Conference: **September 24, 2018 at 9:00 A.M.**

Deadline for the Submission and Opening of Bids: **October 8, 2018 at 9:00 A.M.**
(MRWD Bundy Clock)

Delivery Period: **Within 30 Calendar Days from receipt of the Contract, Purchase Order and Notice to Proceed**

Payment Period: **Within 30 Calendar Days after Inspection and Final Acceptance**

First Envelope (Technical Proposal)

ELIGIBILITY REQUIREMENTS:

1. Valid Registration Certificate from Security and Exchange Commission (SEC) for corporation and partnership, Department of Trade and Industry (DTI) for sole proprietorship; Cooperative Development Authority (CDA) for cooperatives; or any proof of registration with Articles of Incorporation, Partnership, whichever is applicable and appropriate including amendments thereto, under existing laws of the Philippines;
2. Valid Mayor's Permit/Municipal License issued by the city or municipality where the principal place of business of prospective bidder is located;
3. Valid BIR Registration Certification which contains the Taxpayer's Identification Number;
4. Statement of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid: and

Statement of the Bidder's single largest completed contract (SLCC) similar to the contract to be bid, in accordance with ITB Clause 5.4, within the relevant period as provided in the **BDS**. A bidder must have at least one (1) single largest contract equivalent to or at least fifty percent (50%) of the ABC for the last five (5) years which is similar in nature to the goods being offered:

The statement shall include, for each contract, the following:

- (1) name of the contract;
- (2) date of the contract;

- (3) contract duration;
- (4) owner's name and address;
- (5) kinds of Goods;
- (6) For Statement of Ongoing Contract – amount of contract and value of outstanding contracts;
- (7) For Statement of SLCC – amount of completed contracts, adjusted by the Bidder to current prices using PSA's consumer price index, if necessary for the purpose of meeting the SLCC requirement;
- (8) date of delivery; and
- (9) end user's acceptance or official receipt(s) or sales invoice issued for the contract, if completed, which shall be attached to the statements.

For the procurement of goods, a contract shall be considered "similar" to the contract to be bid if it involves Goods of the same nature and complexity as those, which are the subject of the public bidding concerned.

5. Audited financial statements, stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions, showing, among others, the prospective bidder's total and current assets and liabilities for the preceding calendar year, which should not be earlier than two (2) years from bid submission;
6. Net Financial Contracting Capacity (NFCC) computation which must be at least equal to the Approved Budget for the Contract (ABC) in accordance with ITB Clause 5.5 or a committed Line of Credit from a universal or commercial bank which must be at least equal to ten percent (10%) of the ABC;
7. Valid Tax clearance per E.O. 398, s.2005, as finally reviewed and approved by the BIR (GPPB Res.21-203, 30 July 2013);
8. Valid PhilGEPS Certificate of Registration and Membership in accordance with Section 8.5.2 of the IRR, except for foreign bidders participating in the procurement by a Philippine Foreign Service Office or post, which shall submit their eligibility documents under Section 23.1 of the IRR, provided, that the winning bidder shall register with the PhilGEPS in accordance with Section 37.1.4 of the IRR;
9. If applicable, the JVA, in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners in accordance with Section 23.1 (b) of the IRR;

Technical Requirements:

10. Bid Security in accordance with ITB Clause 18. Bidders shall submit a **Bid Securing Declaration (BSD)** or any Bid Security in the amount stated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the following schedule:

Form of Bid Security	Amount of Bid Security (Equal to Percentage of the ABC)
Cash or cashier's/manager's check issued by a Universal or Commercial Bank;	

20. Permit to operate as manufacturer of the Goods being offered or in case of Dealer/Distributor, Dealership/ Distributorship Certificate issued by the Manufacturer of the Goods being offered with contact number and contact person written in English;
21. For foreign bidders claiming eligibility by reason of their country's extension of reciprocal rights to Filipinos, a certification from the relevant government office of their country stating that Filipinos are allowed to participate in their government procurement activities for the same item or product.
22. Certification from the bidder stating the fact that it has no delinquent delivery from Metro Roxas Water District until the bid opening.

Second Envelope (Financial Proposal)

1. Duly signed Financial Proposal Form with the following data:

1. Supplier's/ Company's name;
2. Address of the company or office address;
3. Date;
4. Unit Price for each item;
5. Total Price per item;
6. Total Bid Proposal in figure;
7. Amount in words of the Total Bid Financial Proposal;
8. Supplier's name
9. Supplier's signature over printed name
10. Designation in the company of the signatory;
11. Tax Identification Number (TIN)
12. Date signed; and Telephone or Fax No.

2. Duly signed Bid Form.

Note:

1. *The Checklist of Requirements for Bidders shall form part of the bidding documents. Any discrepancy among the list of requirements indicated in Section II of the bidding documents and the Checklist of Requirements for Bidder's, the latter shall prevail.*
2. *Participating bidders are required to use/follow the prescribed forms issued upon purchase of the bidding documents.*
3. *Bidders must submit one (1) original copy and three (3) certified copies by the bidder or its duly authorized representative/s for each of the required documents.*

For the information and guidance of all concerned.

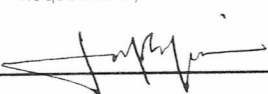

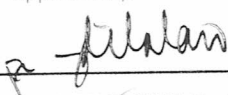
ATTY. DANTE A. ARCANGELES

Chairperson
Bids and Awards Committee

		Fuel Tank Capacity : 3.7 liters or longer			
		Fuel System : Carburetor			
3	Unit	Motorcycle,115 cc (Construction and Maintenance service)	2	65,000.00	130,000.00
		Specifications:			
		Engine Type: 4-stroke, Single Cylinder			
		Displacement: 112.80 cc (6.88 cubic inches)			
		Ignition System : CDI			
		Transmission Type : Chain			
		Suspension (Front) : Telescopic Fork			
		Suspension (Rear) : Swing arm			
		Brakes (Front) : Single disc			
		Brake(Rear): Expanding brake (drum brake)			
		Tire (Front) : 70/90x17			
		Tire (Rear): 80/90x17			
		Fuel Tank Capacity : 4.3 liters			
		Starter: Electric and kick			
			Total		662,500.00

Purpose:

For MRWD Motorcycle service
241- Account Number/ PFRS Acct. 1 06 06 010


	Requested by:	Checked by:	Approved by:
Signature:			
Name:	JOECEL B. BELVIS	VINCENT I. VILLASIS	GONZALO GLEN B. DELGADO
Designation:	Admin Services Chief C	Division Manager B	General Manager B





Republic of the Philippines
METRO ROXAS WATER DISTRICT
MRWD Bldg., Km. 1, Roxas City 5800, Philippines


**BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 217-2018**


BAC Resolution Recommending for Approval by the Board of Directors to Declare Failure of Bidding for the Contract on the Supply and Delivery of Nine (9) Units of Motorcycle with an Approved Budget for the Contract of Six Hundred Sixty-Two Thousand Five Hundred Pesos and 00/100 (P662,500.00) and to Conduct Re-bidding


 WHEREAS, the Bids & Awards Committee (BAC) received a duly approved Purchase Requisition (P.R.) No. 18-02-074 by the General Services Division for the procurement of nine (9) units of motorcycle with an approved budget for the contract (ABC) of Six Hundred Sixty-Two Thousand Five Hundred Pesos and 00/100 (P662,500.00) to be charged under Account No. 241/PFRS Acct. 1 06 06 010;

 WHEREAS, the items to be procured will be used as service vehicle for the day to day operations of the Construction and Maintenance Division, General Services Division, and Customers Account Division;

 WHEREAS, based on the approved Annual Procurement Plan (APP) for the Year 2018, Public Bidding (Competitive Bidding) is the mode of procurement for the said account in accordance with Section 10 of the Revised Implementing Rules and Regulations (IRR) of R.A 9184;

 WHEREAS, the BAC through Resolution No.162-2018 recommended for approval by the Board of Directors (BOD) to conduct Public Bidding for the procurement of the requested nine (9) units of motorcycle. The recommendation was subsequently approved by the BOD through Resolution No. 57 dated July 26, 2018;

 WHEREAS, the BAC through its Secretariat advertised the Invitation to Apply for Eligibility and to Bid in the PhilGEPS website, MRWD website and the BAC bulletin board for seven (7) calendar days, July 31, 2018 to August 7, 2018;

 WHEREAS, on July 31, 2018, the BAC sent invitation letters to the following observers: Ms. Llane A. Dalisay (Audit Team Leader, Commission on Audit), Engr. Midelo D. Ocampo (Member, Kiwanis Club of Roxas City), and Engr. Rolly D. Degala (President, Philippine Society of Mechanical Engineers);

WHEREAS, on August 10, 2018 at 9:00 AM, the BAC held a Pre-bid Conference; Mr. Jessie Arce from Solid Motorcycle Distributor, Inc. attended the said conference but none from the invited prospective observers;

WHEREAS, based on the Detail Tracking Report none from the prospective bidder downloaded in the PhilGEPS website;

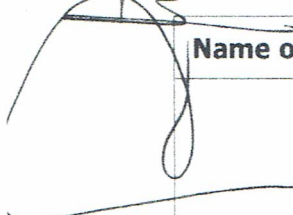
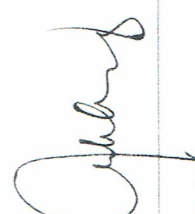
WHEREAS, the deadline for submission and opening of bids was on August 23, 2018 at 9:00 A.M.; only SOLID MOTORCYCLE DISTRIBUTOR, INC. purchased the bidding documents and submitted their bids on August 23, 2018 at 8:58 A.M. handed by Mr. Robert Diel Nalica;

WHEREAS, among from the invited observers only Engr. Midelo D. Ocampo (Member, Kiwanis Club of Roxas City) attended during the deadline for submission and opening of bids;

WHEREAS, the Committee checked, evaluated and examined the submitted eligibility and technical documents of the SOLID MOTORCYCLE DISTRIBUTOR, INC. against the checklist of required documents to ascertain if they are all present, using the non-discretionary "pass/fail" criterion;

WHEREAS, after thorough examination and evaluation of bids by the Committee, the SOLID MOTORCYCLE DISTRIBUTOR, INC. was declared ineligible and non-complying;

WHEREAS, the Committee's findings are as follows:

Name of Bidder	Findings
  SOLID MOTORCYCLE DISTRIBUTOR, INC.	<p>Ineligible/Non-Complying for the following reasons:</p> <ol style="list-style-type: none">1. Eligibility Requirement #4. Non-submittal of Single Largest Completed Contract (SLCC).2. Eligibility Requirement #6. Non-submittal of Net Financial Contracting Capacity (NFCC) computation which must be at least equal to the Approved Budget for the Contract (ABC) in accordance with ITB Clause 5.5 or a committed Line of Credit from a universal or commercial bank which must be at least equal to ten percent (10%) of the ABC;3. Eligibility Requirement #7. Non-submittal of Valid Tax Clearance.4. Technical Requirement #10. Non-submittal of Bid Securing Declaration (BDS).5. Technical Requirement #11. Non-Submittal of Conformity with the technical specification as enumerated and Specified in Section VI (Schedule of Requirements) and Section VII (Technical Specifications) of the bidding documents.6. Technical Requirement #12. Non-Submittal of Duly Notarized Omnibus Sworn Statement.7. Technical Requirement #22. Non-Submittal of Certification from the bidder stating the fact that it has no delinquent delivery from Metro Roxas Water District until the bid opening.

WHEREAS, in view of the above findings, the Committee issued the Notice of Ineligibility dated August 24, 2018 to SOLID MOTORCYCLE DISTRIBUTOR, INC. within three (3) calendar days bidders were given the chance to file a request for reconsideration pursuant to Section 55.1 of the Revised IRR of R.A. 9184;

WHEREAS, pursuant to Section 35.1(b) of the revised IRR of R.A. 9184, the Committee in a collective motion decided to recommend for approval by the Board of Directors to declare failure of bidding with an Approved Budget for the Contract (ABC) of Six Hundred Sixty-Two Thousand Five Hundred 00/100 Pesos (P662,500.00) and to conduct re-bidding.

NOW, THEREFORE, We, the members of the **Bids and Awards Committee**, hereby **RESOLVE** as it is hereby **RESOLVED**:

- a) To recommend for approval by the Board of Directors to declare failure of bidding for the Contract on the Supply and Delivery of Nine (9) Units of Motorcycle with an Approved Budget for the Contract of Six Hundred Sixty-Two Thousand Five Hundred 00/100 Pesos (P662,500.00) and to conduct re-bidding; and
- b) To recommend for approval by the Board of Directors of the Metro Roxas Water District, this BAC Resolution No. 217-2018.

RESOLVED, at the Bids and Awards Committee Office, 1st floor, MRWD Bldg., Km. 1, Roxas City, this 24th day of August 2018.

ATTY. DANTE A. ARCANGELES

BAC Chairperson

(on travel)
ENGR. LIZALYN B. BAYLON

BAC Vice-Chairperson

ENGR. JOECEL B. BELVIS

BAC Member

NELIN B. ANDONG

BAC Member

ENGR. ZALDY A. LACSON

BAC Member

Recommending Approval:

GONZALO GLEN B. DELGADO

General Manager

By Authority of the Board of Directors through Resolution No. 65 Series of 2018.

Approved date: September 10, 2018

PURCHASE REQUEST
METRO ROXAS WATER DISTRICT

Department:	Admin Services and Finance	PR No.:	18-02-074
Section:	General Services Division	Date:	February 2, 2018

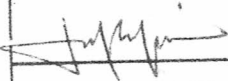
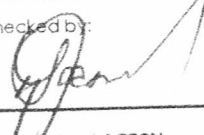
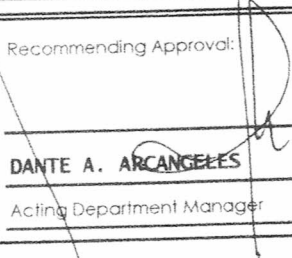
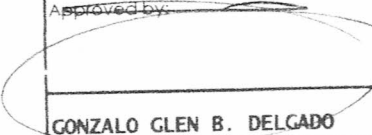
Stock Number	Unit	Item Description	Quantity	Estimated Unit Cost	Estimated Total Cost
1	unit	Motorcycle - Construction and Maintenance(4) and General Services(1)	5	82,500.00	412,500.00
		Specifications:			
		Engine Type: 4 Stroke, single overhead, camshaft, 1 cylinder			
		Cooling System: Air cooled			
		Displacement: 176.60 CC or larger			
		Bore and Stroke: 65.5mm x 52.4mm			
		Max Horsepower: 13.41hp @ 7,500 rpm			
		Max.Torque: 1.41kgf @ 5,500 rpm			
		Starting System: Kick/ electric starter			
		Ignition System: CDI			
		Transmission Type: 4 speed, return			
		Chassis type: Tubular semi double cradle			
		Dimension: 2010x805x1070mm or larger			
		Wheelbase: 1250mm or larger			
		Ground Clearance: 140mm or larger			
		Seat Height: 775mm			
		Suspension: Front Telescopic Fork			
		Rear Swingarm			
		Tire Size: Front 3.00x17(4 PR)			
		Rear 3.00x17(4 PR)			
		Brake: Front Drum(150mm)			
		Rear Drum(150mm)			
		Curve Mass/Weight: 132kg or larger			
		Fuel Tank Capacity: 12 liters or larger			
2	Unit	Motorcycle, 110cc (Meter reader service)	2	60,000.00	120,000.00
		Specifications:			
		Engine Type: 4-stroke, Single Cylinder			
		Displacement: 109-111 CC			
		Ignition System : Electric & Kick Starter			
		Transmission Type : 4-Speed -5 Speed			
		Suspension (Front) : Telescopic Fork			
		Suspension (Rear) : Twin			
		Brake System (Front) : Drum Type			
		Brake System (Rear)			
		Tire Size (Front) : 70/90x17M/C 38P			
		Tire Size (Rear) 80/90x17M/C 50P			
		Wheels Type : Spoke / Cast Variants			

THIS IS TO CERTIFY THAT THE
ITEMS STATED ABOVE ARE INCLUDED
IN THE APP OF HIS OFFICE.

SHALMAH B. VITO
SUPERVISING PROCUREMENT OFFICER

3	Unit	Fuel Tank Capacity : 3.7 liters or longer			
		Fuel System : Carburetor			
		Motorcycle, 115 cc (Construction and Maintenance service)	2	65,000.00	130,000.00
		Specifications:			
		Engine Type: 4-stroke, Single Cylinder			
		Displacement: 112.80 cc (6.88 cubic inches)			
		Ignition System : CDI			
		Transmission Type : Chain			
		Suspension (Front) : Telescopic Fork			
		Suspension (Rear) : Swing arm			
		Brakes (Front) : Single disc			
		Brake(Rear): Expanding brake (drum brake)			
		Tire (Front) : 70/90x17			
		Tire (Rear): 80/90x17			
		Fuel Tank Capacity : 4.3 liters			
		Starter: Electric and kick			
			Total		662,500.00

Purpose:
For MRWD Motorcycle service
241- Account Number/ PTRS Acct. 1 06 06 010

Signature:	Requested by:	Checked by:	Recommending Approval:	Approved by:
				
	JOECEL B. BELVIS	ZALDY A. LACSON	DANTE A. ARCANGELLES	GONZALO GLEN B. DELGADO
Name:	Admin Services Chief C	Division Manager B	Acting Department Manager	General Manager B
Designation:				