



Republic of the Philippines
Metro Roxas Water District
MRWD Bldg., Km. 1, Roxas City 5800, Philippines
Tel. # (036) 6210-737/ 6210-044/ 6215-474
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BIDS AND AWARDS COMMITTEE
INVITATION TO BID
No. 005-2020

The METRO ROXAS WATER DISTRICT (MRWD), through its Bids and Awards Committee (BAC), invites Manufacturers/Suppliers/Distributors to apply for eligibility and to bid for the hereunder project:

Name of Project: CONTRACT FOR THE SUPPLY AND DELIVERY OF EIGHTEEN (18) SETS DESKTOP COMPUTER, ONE (1) UNIT LAPTOP, AND VARIOUS PRINTERS
Location of Project: MRWD BLDG., KM. 1, ROXAS CITY
Place of Delivery: MRWD BLDG., KM. 1, ROXAS CITY
Brief Description: SUPPLY AND DELIVERY OF EIGHTEEN (18) SETS DESKTOP COMPUTER, ONE (1) UNIT LAPTOP, AND VARIOUS PRINTERS
Approved Budget for the Contract (ABC): Php945,000.00
Source of Funds: MRWD CORPORATE BUDGET FOR FISCAL YEAR 2020
Mode of Procurement: PUBLIC BIDDING
Contract Duration: THIRTY (30) CALENDAR DAYS FROM RECEIPT OF CONTRACT AND NOTICE TO PROCEED
Delivery of Goods: WITHIN THIRTY (30) CALENDAR DAYS FROM RECEIPT OF CONTRACT, PURCHASE ORDER AND NOTICE TO PROCEED

The Eligibility Check/ Screening as well as the Preliminary Examination of Bids shall use non-discretionary “pass/fail” criteria. Bid Evaluation and Post-qualification will also be conducted to determine the responsiveness of the Lowest Calculated Bidder (LCB).

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Revised Implementing Rules and Regulations (IRR).

The schedule of activities is listed, as follows:

<i>Activities</i>	<i>Schedule</i>
1. Advertisement	October 31, 2019 to November 7, 2019
2. Issuance of the Bidding Documents	October 31– until 8:45 AM of November 20, 2019
3. Pre-bid Conference	November 8, 2019 at 9:00 A.M.
4. Deadline for the Submission and Opening of Bids	November 20, 2019 at 9:00 A.M.
5. Evaluation of Bids	November 21, 2019
6. Post-qualification of Bids	November 22-28, 2019

The Bid Documents will be available to prospective Bidders from the address stated below only upon payment of a non-refundable amount of One Thousand Pesos (Php1,000.00). The Bidding Documents shall be received personally by the prospective Bidder or his duly authorized representative. Accreditation fee is required to interested bidder of a non-refundable amount of One Thousand Pesos (Php1,000.00).

It is highly recommended that interested bidder/s should attend the Pre-bid Conference in order to avail all the necessary information of the bidding at hand and be guided with the preparation of the Technical and Financial Components of the project.

A bidder must have at least one (1) single largest completed contract equivalent to or at least fifty percent (50%) of the ABC for the last five (5) years which is similar in nature to the goods being offered.

The MRWD assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid. The MRWD also reserves the right to accept or reject any bid, to declare the bidding a failure, not to award the contract, without thereby incurring any liability to the affected bidders. Furthermore, the MRWD reserves the right to waive any minor defects or informality and to accept the proposal most advantageous to the District.

All bidders are requested to download in the Philippine Government Electronic Procurement System (PhilGEPS) the invitation to bid and the bidding documents, in compliance with Section 37.1.6 of the Revised Implementing Rules and Regulations (IRR) of R.A. No. 9184 for the posting of Notice of Award.

(Originally Signed)

ATTY. DANTE A. ARCANGELES

Chairperson

Address: **Metro Roxas Water District**
MRWD Bldg., Km. 1, Roxas City, Capiz

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