

BIDS AND AWARDS COMMITTEE
Minutes of the Meeting

Pre-Bidding Conference for the Contract on the Supply, Delivery, and Replacement of Two (2) Filter Structure Filter Media with Commissioning and Testing

March 4, 2019 at 9:00 A.M.

Minutes of the Pre-Bidding Conference for the Contract on the Supply, Delivery, and Replacement of Two (2) Filter Structure Filter Media with Commissioning and Testing

Present:

Engr. Zaldy A. Lacson	-	BAC Vice-Chairperson
Engr. Joecel B. Belvis	-	BAC Member
Jesserie O. Clorion	-	BAC Member
Shalmahr B. Vito	-	Head, BAC TWG
Marjorie A. Dela Cruz	-	Head, BAC Secretariat
John Francis P. Roldan	-	BAC Secretariat
Criselda D. Fonte	-	BAC Secretariat
Anna Rhea R. Basilonia	-	BAC Secretariat

Absent:

Atty. Dante A. Arcangeles	-	BAC Chairperson
Bobby J. Dela Cruz	-	BAC Member
Engr. Ereneo D. Gregorio	-	TWG Member

Other Present:

Engr. Manuel Salazar	-	Acting Dept. Manager of Engineering and Operations Department, End - User
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Declaration of Quorum:

The Vice-Chairman called the Meeting to Order at 9:00 A.M.

The meeting started with a prayer led by the Head of the BAC Secretariat.

Upon determination of the BAC Secretariat that majority of the members are present, she announced that there was a Quorum.

The BAC, then proceeded to transact its business for the Pre-Bid Conference for the Contract on the Supply, Delivery, and Replacement of Two (2) Filter Structure Filter Media with Commissioning and Testing with an Approved Budget for the Contract (ABC) amounting to Ten Million Six

51 Hundred Twenty Thousand Pesos and 00/100 (P10,620,000.00). This
52 procurement was approved by the Board of Directors for public bidding
53 through BOD Resolution No. 14 dated January 29, 2019. The requesting unit is
54 Planning and Design Division.
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56 **Proceedings:**

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- 58 • The Vice-Chairman informed the Committee that he will preside the
59 meeting because the BAC Chairman is on official travel in Manila. He
60 also announced that the Pre-Bid Conference is for the Contract on the
61 Supply, Delivery, and Replacement of Two (2) Filter Structure
62 Filter Media with Commissioning with an Approved Budget for the
63 Contract (ABC) of Ten Million Six Hundred Twenty Thousand Pesos and
64 00/100 (P10,620,000.00).

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- 66 • Miss Dela Cruz informed the Committee that on February 22, 2018,
67 the BAC through its Secretariat send a letter of invitation to three (3)
68 prospective observers, namely: Ms. Llane A. Dalisay- COA State Auditor
69 1V, Mr. Ronnie Buncalan- President Kiwanis Club of Roxas City, and
70 Mrs. Ruby B. Frio- President- Philippine Institute of Certified Public
71 Accountant.

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74 The Vice-Chairman reminded his fellow BAC member, Technical
75 Working Group, and End-Users on their primordial duty is to the review,
76 evaluate, clarify and look into eligibility/technical requirements of the
77 said procurement.

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- 79 • The Chairman instructed the Committee to proceed to the first
80 document which is Invitation to Bid no. 053-2019 and to go over
81 reviewing the document page 1 and 2.
 - 82 • The Committee proceeded to Checklist of requirements for Bidders, the
83 eligibility requirements 1 to 9, having no comments, they proceeded to
84 technical requirements 10 to 22.
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 - 86 • Engr. Salazar- end user had a concern because they will be requiring
87 the prototype model after bid opening and the filter media of the
88 winning bidder must be tested. The former then asked the Committee
89 what will be the outcome in the event that the winning bidder will not
90 pass the submitted prototype model.
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 - 92 • Engr. Lacson had suggested that before opening of the financial
93 proposal, the test must comes first.
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 - 95 • The Committee thoroughly discussed the concern of the end-user.
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 - 97 • Miss Vito suggested to issue an addendum for the extension of bid
98 opening schedule for the sole purpose of performing the testing of
99 filter media.
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 - 101 • The Committee agreed to Miss Vito's suggestion.
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- Subsequently, Miss Vito recommended the testing will be done only for fifteen (15) calendar days instead of one (1) month period.
- Engr. Salazar considered the proposal of Miss Vito because the testing operation will be done continuously within 24 hours.
- In the Technical Specification, Engr. Salazar recommended to add the phrase "with at least 24 hours run time" in number 3.
- To make the technical specification clear and comprehensive, the Committee collectively agreed to amend Technical Specification no. 3, to add "with at least 24 hours run time", to delete letter "b - Supplier should provide a filter prototype model containing exact specified height of different AFM filter media grade and Anthracite for filtration testing for a period of fifteen (15) days". Technical Specification no. 3 will be read as:

Filtration rate = 12(m³/hr)/m² with at least 24 hours run time.
Delivery Period: 90 days upon receipt of Purchase Order
Each of the two filter should be provided with the following filter media height for each AFM Grade and Anthracite
AFM Grade 1= .72meters
AFM Grade 2= .09 meters
Anthracite= .09 meters

a.) Suppliers should provide additional filter media for each AFM grade and Anthracite to compensate for any media loss due to fines and errors on estimated quantities.

- Thereafter, the Committee recalled the Non-Policy Opinion No. 019-2016 issued by the Government Procurement Policy Board (GPPB) regarding the demonstration prior to bidding.
- The Committee unanimously decided to retain the original schedule of activities as stated in the Invitation to Bid because there will be no filtration testing of AFM prior to bidding and to have an amendments in the Checklist of Requirement for Bidders, to wit:
 - To rephrased the Technical Requirement 20 - Certification from the bidder to provide additional filter media for each AFM grade and Anthracite to compensate for any media loss due to fines and errors on estimated quantities.
 - To add in the Technical Requirement:
Technical Requirement No. 23 - Certification from the bidder that they had conducted filtration testing of Activated Filter Media (AFM) to any water utilities including but not limited to Local Water District's, Maynilad, and Manila Water, maintaining and operating water treatment facilities.

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- The meeting adjourned at 10:02 AM.

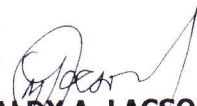
Prepared by:



MARJORIE A. DELA CRUZ
Head, BAC Secretariat

APPROVED BY:

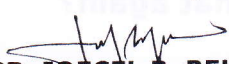
(On travel)
ATTY. DANTE A. ARCANGELES
Chairperson



ENGR. ZALDY A. LACSON
Vice-Chairperson



JESSERIE O. CLORION
Member



ENGR. JOECEL B. BELVIS
Member

(Absent)
BOBBY J. DLA CRUZ
Member