

BIDS AND AWARDS COMMITTEE
Minutes of the Meeting

Pre-Bid Conference for the Contract on the Supply and Delivery of
Various Chemicals

December 06, 2018 at 9:00 A.M.

Present:

14	Atty. Dante A. Arcangeles	-	BAC Chairperson
15	Engr. Zaldy A. Lacson	-	BAC Vice-Chairperson
16	Engr. Joecel B. Belvis	-	BAC Member
17	Jesserie O. Clorion	-	BAC Member
18	Shalmahr. B. Vito	-	Head, BAC TWG
19	Rudilyn Atanque	-	BAC TWG, Member-Chemicals
20	Marjorie A. Dela Cruz	-	Head, BAC Secretariat
21	Criselda D. Fonte	-	BAC Secretariat
22	John Francis Roldan	-	BAC Secretariat

Absent:

25	Bobby J. Dela Cruz	-	BAC Member
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Other Present:

29	Ma. Leilanie Hom	-	Branch Manager, Chemical Research Product and Sales
31	Marilou A. Samson	-	Sales coordinator, Red Maple Multi- Resources, Inc.

Declaration of Quorum:

The Chairman called the Meeting to Order at 9:00 A.M.

The meeting started with a prayer led by the BAC Chairman.

Upon determination of the BAC Secretariat that majority of the members are present, it was announced that there was a Quorum.

The BAC, then proceeded to transact its business for the Pre-Bid Conference for the Contract on the Supply and Delivery of Various Chemicals with an Approved Budget for the Contract of Fourteen Million One Hundred Five Thousand Pesos (PhP14,105,000.00). The requesting unit is Water Resource Division. It was divided into three (3) lots, to wit:

ABC for Lot 1 P3,500,000.00 (50,000 kgs. of Liquefied Gas Chlorine with 99.5% Chlorine Content).

ABC for Lot 2 P2,025,000.00 (1,350 bags of Aluminum Sulfate with 17% Alumina Content)

ABC for Lot 3 P5,400,000.00 (6,600 bags of Poly Aluminum Chloride with 30% Alumina Content).

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It was approved for public bidding through BOD Resolution No. 98 dated November 20, 2018.

Proceedings:

- The Chairman informed the committee that the pre-bid conference is for the Contract on the Supply and Delivery of 50,000 kgs. of Liquefied Gas Chlorine with 99.5% Chlorine Content, 1,350 bags of Aluminum Sulfate with 17% Alumina Content at 50 kgs. per bag, and 6,600 bags of Poly Aluminum Chloride with at least 30% Alumina Content. The said procurement is a part of 2019 early procurement.
- As instructed by the Chairman, the Head of the BAC Secretariat requested the representatives to introduce themselves.
- The Chairman acknowledged the presence of bidder's representative. He also apprised the Committee the purpose of pre-bid conference is to discuss, clarify and explain, among other things, the eligibility requirements and the technical and financial components of the contract to be bid including questions and clarifications raised by the prospective bidders before and during the pre-bid conference.
- The Secretariat gave an update on the procurement at hand. The two (2) prospective bidders downloaded in the PhilGEPS website, namely: Moldex Products, Inc. and Chemical Research Products Industrial Sales Inc. The following bidders paid their BAC Accreditation Fee for Fiscal Year 2019 and purchased the bidding documents, to wit: Chemical Research Products Industrial Sales Inc. for Lot 2 (Aluminum Sulfate) and 3 (Poly Aluminum Chloride) and Red Maple Multi Resources, Inc. for Lot 1 (Liquefied Gas Chlorine) and 2 (Aluminum Sulfate). The Secretariat also informed the Committee regarding the letter received through email from Penton Marketing dated December 5, 2018.
- The Chairman suggested to take up the concern of Penton Marketing later after reviewing all requirements set for the said procurement.
- Thereafter, the Chairman read out the Invitation to Bid 006-2019.
- There was no comments on the ITB, the Chairman instructed the Committee to proceed on the Checklist of Requirements for Bidders, the preliminaries, Eligibility Requirement 1 to 9 and Technical Requirements 10 to 24.
- Atty. Arcangeles informed the bidder's representative that the required 25% Single Largest Completed Contract (SLCC) must be equivalent or at least equal to the ABC for the last two (2) years which is similar in nature to the goods offered.
- Subsequently, the Chairman asked the representative of Red Maple who joined for lot 1 if they can comply the said requirements.
- Miss Samson confirmed that they can comply technical requirements no. 19 "Certificate of one (1) day intensive training for the safety and

107 proper handling of Liquefied Gas Chlorine (LGC) to be conducted upon
108 first delivery.”
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- 110 • The Committee agreed to require the bidder's a 1/4 kls. sample of
111 yellow and white Poly Aluminum Chloride (PAC) to be submitted on or
112 before December 18, 2018 to be jar test by the MRWD Chemist.
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- 114 • The bidder's noted the Committee's requirements.
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- 116 • Subsequently, the Chairman clearly emphasized to bidders the
117 importance of Technical Requirements No. 21 " Valid Certificate of
118 Product Safety for public protection issued by National Sanitation
119 Foundation (NSF) or any authorized agency such as Bureau of
120 Foods and Drugs (BFAD) and Department of Health (DOH).
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- 122 • Afterwards, Miss Atanque answered Engr. Lacson's query regarding the
123 result of PIPAC analysis if the PAC to be analyze is yellow. According to
124 Miss Atanque, the white has less impurities while the yellow depends
125 on the raw water turbidity.
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- 127 • Miss Vito, requested whoever will be the winning bidder to deliver the
128 600 bags of PAC and the rest after the receipt of purchase order.
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- 130 • The request of Miss Vito was seconded by Engr. Lacson. He advised
131 the prospective bidders' representative who are present in the
132 conference to adhere in the schedule of delivery since the goods to be
133 procured is a vital needs in water production. Thus, the BAC
134 recommended a strict compliance on the delivery of coagulant
135 chemicals.
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- 137 • The Chairman asserted that the primordial criteria for the procurement
138 of chemicals is to deliver the PAC with a minimum of 30% Alumina
139 Content and Aluminum Sulfate with a minimum of 17% Alumina
140 content.
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- 142 • The Chairman instructed the Committee to read the letter send by
143 Penton Marketing.
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- 145 • The Penton Marketing informed that their PIPAC Certificate expired on
146 November 20, 2018 and to extend the PIPAC Certificate to January 30,
147 2019 for them to be able to participate in the bidding.
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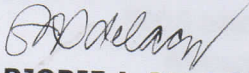
- 149 • The Committee in a collective motion, agreed to extend the issuance of
150 Certificate of Analysis for Aluminum Sulfate and Poly Aluminum
151 Chloride into eight (8) months prior to the date of opening of bids by
152 Philippine Institute of Pure Applied Chemistry (PIPAC) or other
153 authorized government laboratories, such as Department of Health
154 (DOH), Department of Science and Technology (DOST), University of
155 the Philippines (UP), and the likes.
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- 157 • Thereafter, the Chairman advice the Head of the BAC Secretariat to
158 issue an addendum regarding the amendments agreed by the
159 Committee and be made available to all prospective bidders.
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- The meeting adjourned at 10:45 AM.

Prepared by:

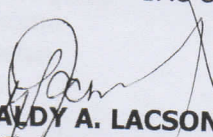


MARJORIE A. DELA CRUZ
Head, BAC Secretariat

Approved by:




ATTY. DANTE A. ARCANGELES
BAC Chairperson



ENGR. ZALDY A. LACSON
Vice-Chairperson



ENGR. JOECE B. BELVIS
Member



JESSERIE O. CLORION
Member

(absent)
BOBBY J. DELA CRUZ
Member

