

BIDS AND AWARDS COMMITTEE
Minutes of the Meeting

Minutes of the Pre-Bidding Conference for the Contract on the Supply and Delivery of Various Service Connection Materials and Various Construction Materials

December 4, 2018 at 9:00 A.M.

Present:

Engr. Zaldy A. Lacson - BAC Vice-Chairperson
Bobby J. Dela Cruz - BAC Member
Jesserie O. Clorion - BAC Member
Engr. Joecel B. Belvis - BAC Member
Shalmahr B. Vito - Head, BAC TWG
Marjorie A. Dela Cruz - Head, BAC Secretariat
Criselda D. Fonte - BAC Secretariat

Absent:

Atty. Dante A. Arcangeles - BAC Chairperson

Declaration of Quorum:

The Chairman called the Meeting to Order at 9:00 A.M.

Upon determination of the BAC Secretariat that majority of the members are present, she announced that there was a Quorum.

The BAC, then proceeded to transact its business for the Pre-Bid Conference for the Contract on the Supply and Delivery of Various Service Connection Materials and Various Construction Materials with an approved budget for the contract amounting to Eight Million Five Hundred Fourteen Thousand One Hundred Seventy-Eight Pesos and 69/100 (P8,514,178.69). The requesting unit is Construction and Maintenance Division and Planning and Design Division. It was recommended for public bidding and was subsequently approved through BOD Resolution No. 102 dated November 20, 2018. It was divided into four (4) lots, to wit:

Lot 1: Php 2,159,183.69 (Distribution Line Expansion on Unserved Areas)

Lot 2: Php 1,700,000.00 (Cluster Installation of Service Connections)

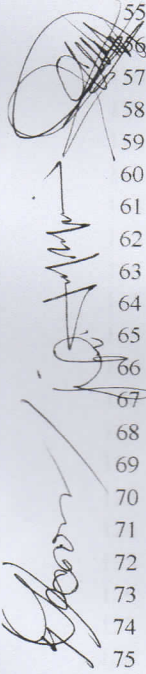
Lot 3: Php 3,585,500.00 (Upgrading of Pipeline at Brgy. Dumolog, Cogon
and Cagay, Roxas City)

Lot 4: Php 1,069,495.00 (Various Construction Materials)

47
48
49 **Proceedings:**
50

- 51 • The Vice-Chairman gave his opening statement. He also announced that
52 the pre-bid conference is for the Contract on the Supply and Delivery of
53 Various Service Connection Materials and Various Construction Materials.
54 The purpose of this procurement is intended for cluster installation of new
55 service connection and Distribution lines expansion on unserved areas by
56 Construction and Maintenance Division, and upgrading of MRWD Pipelines
57 of Brgy. Cogon and Brgy. Cagay.
58
- 59 • Subsequently requested the Head of the BAC Secretariat to apprise the
60 Committee on the status of the procurement.
61
- 62 • The Head of Secretariat informed the Committee that there were seven (7)
63 prospective bidder in the Opportunity Request List of the Detail Tracking
64 Report in the PhilGEPS website, namely: Moldex Products, Inc., U1Mig
65 Enterprise, Excel Worldwide Marketing Corporation, PhilBon Builders and
66 Supply, Co., Jema Multi Trading Incorporated ,AVK Philippines, Inc. and
67 P.T. Cerna Corporation. Nobody bought the bidding documents. The BAC
68 through its Secretariat had sent a letter of invitation to three (3)
69 prospective observers on November 22, 2018 but none from them
70 attended the said conference.
71
- 72 • The Vice-Chairman reminded the Committee that the objective of pre-bid
73 conference is being held in order that the prospective bidders may clarify
74 things about the procurement and to guide them in the preparation of
75 bidding documents.
76
- 77 • Consequently, Engr. Lacson requested the Committee to take a second
78 look on the Invitation to Bid since it was already deliberated during the
79 pre-procurement conference.
80
- 81 • Engr. Lacson informed that the bidding at hand is an early procurement
82 and it is within in the approved Indicative Annual Procurement Plan (APP)
83 for the year 2019.
84
- 85 • Having no other comments on the Invitation To Bid, the Committee
86 proceeded to the Checklist of Requirements for Bidders.
87
- 88 • After the Committee carefully checked the Eligibility/Technical
89 Requirements, they proceeded to the Technical Specifications.
90
- 91 • Miss Vito apprised the Committee that she consolidated all items with the
92 same in nature in order to simplify the checking of items during the bid
93 opening.
94
- 95 • The Committee reviewed the technical specifications and found
96 everything in order.
97
- 98 • There being no other matters to be discussed regarding the pre-bid
99 conference, the meeting was adjourned at 10:55 A.M.

47
48
49
50
51
52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79
80
81
82
83
84
85
86
87
88
89
90
91
92
93
94
95
96
97
98
99



Proceedings:

- The Vice-Chairman gave his opening statement. He also announced that the pre-bid conference is for the Contract on the Supply and Delivery of Various Service Connection Materials and Various Construction Materials. The purpose of this procurement is intended for cluster installation of new service connection and Distribution lines expansion on unserved areas by Construction and Maintenance Division, and upgrading of MRWD Pipelines of Brgy. Cogon and Brgy. Cagay.
- Subsequently requested the Head of the BAC Secretariat to apprise the Committee on the status of the procurement.
- The Head of Secretariat informed the Committee that there were seven (7) prospective bidder in the Opportunity Request List of the Detail Tracking Report in the PhilGEPS website, namely: Moldex Products, Inc., U1Mig Enterprise, Excel Worldwide Marketing Corporation, PhilBon Builders and Supply, Co., Jema Multi Trading Incorporated ,AVK Philippines, Inc. and P.T. Cerna Corporation. Nobody bought the bidding documents. The BAC through its Secretariat had sent a letter of invitation to three (3) prospective observers on November 22, 2018 but none from them attended the said conference.
- The Vice-Chairman reminded the Committee that the objective of pre-bid conference is being held in order that the prospective bidders may clarify things about the procurement and to guide them in the preparation of bidding documents.
- Consequently, Engr. Lacson requested the Committee to take a second look on the Invitation to Bid since it was already deliberated during the pre-procurement conference.
- Engr. Lacson informed that the bidding at hand is an early procurement and it is within in the approved Indicative Annual Procurement Plan (APP) for the year 2019.
- Having no other comments on the Invitation To Bid, the Committee proceeded to the Checklist of Requirements for Bidders.
- After the Committee carefully checked the Eligibility/Technical Requirements, they proceeded to the Technical Specifications.
- Miss Vito apprised the Committee that she consolidated all items with the same in nature in order to simplify the checking of items during the bid opening.
- The Committee reviewed the technical specifications and found everything in order.
- There being no other matters to be discussed regarding the pre-bid conference, the meeting was adjourned at 10:55 A.M.