

BIDS AND AWARDS COMMITTEE
Minutes of the Meeting

Pre-Bid Conference for the Contract on the Supply and Delivery of
2,000 Pieces of Multi-Jet Water Meter 1/2"Ø
October 31, 2018 at 9:00 A.M.

Present:

Atty. Dante A. Arcangeles - BAC Chairperson
Engr. Zaldy A. Lacson - BAC Vice-Chairperson
Jesserio O. Clorion - BAC Member
Ms. Shalmahr B. Vito - Head, BAC TWG
Shalmahr B. Vito - TWG-Member
Ms. Marjorie A. Dela Cruz - Head, BAC Secretariat
Ms. Anna Rhea R. Basilonia - BAC Secretariat
Ms. Cresilda D. Fonte - BAC Secretariat
Mr. John Francis Roldan - BAC Secretariat

Absent:

Engr. Joecel B. Belvis - BAC Member
Bobby J. Dela Cruz - BAC Member

Other Present:

Miss Nelin Andong - End-User, Construction and Maintenance
Division
Mr. Martin Flestado Jr. - Area Manager, Uni-field Enterprises, Inc.

Declaration of Quorum:

The Chairman called the Meeting to Order at 9:00 AM.

Upon determination of the BAC Secretariat that majority of the members are present, it was announced that a Quorum was present.

The meeting started with a prayer led by the Chairman.

The BAC then proceeded to transact its business for the Pre-Bid Conference for the Contract on the Supply and Delivery of 2,000 pieces Multi-Jet Water Meter 1/2"Ø with an Approved Budget for the Contract (ABC) amounting to Three Million Eight Hundred Thousand Pesos (PhP3,800,000.00). It was approved for public bidding through BOD Resolution No. 84, dated October 16, 2018. The Requesting Unit is Construction and Maintenance Division charged to Account No. 254.1V.F.

Proceedings:

- Atty. Dante A. Arcangeles, the BAC Chairman, started by emphasizing that "the pre-bid conference is being held to review, discuss, among other things, the eligibility requirements and the technical and financial components of the Contract on the Supply and Delivery of 2,000 units

54 Multi-Jet Water Meter". He then acknowledged the presence of
55 prospective bidder from Uni-Field Enterprises, Inc., Mr. Martin Flestado
56 Jr.
57

- 58 • The Head of the BAC Secretariat informed the Committee that based
59 on the Detail Tracking Report of the PhilGEPS website, there were
60 eight (8) prospective bidders in the Opportunity Request List, namely:
61 UNIFIELD ENTERPRISES, INC., U1MIG ENTERPRISES, PHILIPPINE
62 VALVE MANUFACTURING CORPORATION, FANM ENTERPRISE,
63 MECHANICAL HANDLING EQUIPMENT COMPANY, INC., ALUMINATES
64 METERING SUPPLY COMPANY, INC., EDM I PHILIPPINES, INC., and
65 CISTEMA INTEGRATED SALES COMPANY. However, only UNIFIELD
66 ENTERPRISES, INC. purchased the bidding documents on October 11,
67 2018.
68
- 69 • The Chairman then requested the BAC members to re-visit and read
70 every details of "Invitation to Bid".
71
- 72 • Subsequently, Atty. Arcangeles asked Mr. Flestado regarding the sixty
73 (60) days delivery period.
74
- 75 • Mr. Flestado answered that sixty (60) days delivery period is enough to
76 deliver the 2,000 units of water meter.
77
- 78 • The Committee proceed to review the Checklist of Requirements for
79 Bidders. The preliminaries, Eligibility Requirements 1 to 9 and
80 Technical Requirements No.10 to 26.
81
- 82 • Thereafter, Engr. Bernas asked Mr. Flestado if the items can be
83 delivered less than sixty (60) days as set forth in the bidding document.
84
- 85 • According to Mr. Flestado, the water meter can be delivered in less
86 than the period stipulated in the requirements, however, the procuring
87 entity required to have a markings of MRWD to the water meter itself,
88 therefore its unfeasible for the supplier to deliver the 2,000 units of
89 MRWD marked water meter in less than sixty days.
90
- 91 • Afterwards, Mr Flestado informed the Committee regarding the
92 calibration certificate of water meter, the acquisition of certificate itself
93 took time because there is a lot of water meter lined up for the same
94 purpose, aside from that, the calibration certificate will be issued in
95 two weeks time or more but he will try to comply the said
96 requirements.
97
- 98 • The Committee together with the Technical Working Group proceeded
99 to technical specifications.
100
- 101 • Engr. Bernas, TWG Member asked the representative from Uni-Field
102 regarding the Specification of water meter in particular the word
103 "engineering plastic" as specified in Magnetic Protection-measuring
104 chamber turbine/vane wheel and register/pressure chamber must be
105 made of engineering plastic
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- 107 • Since the Technical Specification came from the end-user of MRWD,
108 the Vice Chairman answered Engr. Bernas query.

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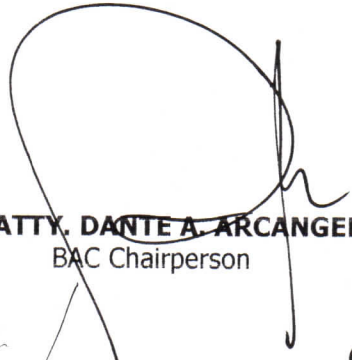
- Engr. Lacson explained that engineering plastic is required because the materials has a better mechanical and thermal properties, therefore it last more than five (5) years.
- There being no other suggestion/comment/clarification, the meeting adjourned at 10:59 a.m.

Prepared by:



MARJORIE A. DELA CRUZ
Head, BAC Secretariat

Approved by:



ATTY. DANTE A. ARCANGELES
BAC Chairperson



ENGR. ZALDY A. LACSON
Vice-Chairman

(Absent)

ENGR. JOECEL B. BELVIS
Member



JESSERIE O. CLORION
Member

(Absent)

BOBBY J. DELA CRUZ
Member