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**BIDS AND AWARDS COMMITTEE**  
**Minutes of the Meeting**

**Pre-Bidding Conference for the Contract on the Supply and Delivery of  
Two (2) Pieces Cylindrical Mixing Tank with Agitator**  
October 30, 2018 at 9:00 A.M.

Minutes of the Pre-Bidding Conference for the Contract on the Supply and  
Delivery of Two (2) Pieces Cylindrical Mixing Tank with Agitator

**Present:**

- Atty. Dante A. Arcangeles - BAC Chairperson
- Engr. Zaldy A. Lacson - BAC Vice-Chairperson
- Engr. Joecel B. Belvis - BAC Member
- Bobby J. Dela Cruz - BAC Member
- Jesserie O. Clorion - BAC Member
- Shalmahr B. Vito - Head, BAC TWG
- Engr. Ereneo D. Gregorio - TWG Member
- Marjorie A. Dela Cruz - Head, BAC Secretariat
- John Francis P. Roldan - BAC Secretariat
- ~~Criselda D. Fonte - BAC Secretariat~~
- Anna Rhea R. Babilonia - BAC Secretariat

**Other Present:**

- Henry Generato - Sales Engineer, PT Cerna Corp.

**Declaration of Quorum:**

The Chairman called the Meeting to Order at 9:00 A.M.

The meeting started with a prayer led by the Head of Technical Working Group.

Upon determination of the BAC Secretariat that all members are present, she announced that there was a Quorum.

The BAC, then proceeded to transact its business for the Pre-Bidding Conference for the Contract on the Supply and Delivery of Two (2) Pieces Cylindrical Mixing Tank with Agitator with an Approved Budget for the Contract of One Million Two Hundred Thousand Pesos (P1,200,000.00). This procurement was approved by the Board of Directors for re-bidding through BOD Resolution No. 78 dated October 12, 2018. The requesting division is Water Resource Division.

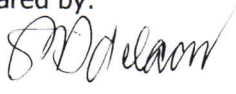
**Proceedings:**

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- The pre-bid conference started within the prescribed time as scheduled, the Vice- Chairman presided the conference. He gave the details of the procurement at hand.
  - According to Engr. Gregorio, the goods to be procured is a replacement of an obsolete mixing tank which was acquired on year 1983.
  - Engr. Lacson apprised the Committee that this procurement was a re-bidding. The first public bidding was a failure because no bids were received. The following reasons of the prospective suppliers for not joining the bidding were no Certificate from National Sanitation Foundation (NSF), and the materials offered by the prospective bidders for mixing tank is made of HDPE. The tank materials required by the procuring entity is fiber glass.
  - As instructed by the Vice-Chairman, the Secretariat apprised the Committee that there were three (3) prospective bidders downloaded in the Opportunity Request List in the Detail Tracking Report of the PhiGEPS website, namely: U1MIG ENTERPRISES, BUSIL BUILDERS AND SUPPLY, AND CISTEMA INTEGRATED SALES COMPANY. Nobody bought the bidding documents. The Secretariat had sent invitation letters to three (3) prospective observers but none from them are present even the letters was accordingly received by the addressee.
  - The Head of the BAC Secretariat read out Invitation to Bid No. 087-2018.
  - The Chairman came to join the pre-bid conference.
  - Engr. Lacson recapitulated the discussions made before the Chairman's arrival.
  - Subsequently, Atty. Arcangeles asked the Secretariat if there will be any representative from the prospective bidders to attend the said conference.
  - Miss Dela Cruz informed that PT Cerna Corporation representative had confirmed to attend the pre-bid conference and Busil Builders will purchase a bidding document for this procurement.
  - The Chairman continued presiding the conference.
  - The Committee welcomed the representative from PT Cerna Corporation.
  - As requested by the Chairman, he introduced himself as Mr. Henry Generato, Sales Engineer of PT Cerna Corporation.
  - The Committee proceeded to Checklist of Requirements for Bidders.
  - The Chairman had a query if the delivery period which is ninety (90) calendar days is enough knowing that the goods to be procured is imported.



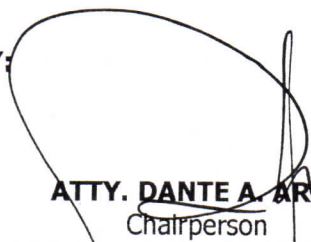
- 101 • According to Mr. Generato, the ninety (90) days calendar delivery period
- 102 is enough because the agitator will come in Singapore within eight (8)
- 103 weeks and the mixing tank is five (5) weeks.
- 104
- 105 • The representative from PT Cerna told the Committee that if ever the
- 106 procurement will be awarded to them, they will send technical personnel
- 107 to assemble and install the said item in the Water Treatment Plant
- 108
- 109 • Atty. Arcangeles asked the representative of PT Cerna Corp. if they can
- 110 comply the two years warranty of the goods offered as required in
- 111 Technical Requirements No. 18.
- 112
- 113 • Mr Generato told the Committee that they offer only a one (1) year
- 114 warranty, however, they can consider to comply the required two (2)
- 115 years warranty of the goods offered by adding 10% on the cost of the
- 116 items.
- 117
- 118 • In response to the query of the Chairman, Mr. Generato assured that the
- 119 Principal which is SCW from Germany with an office in Singapore can
- 120 issue a Distributor/Dealership Certificate to PT Cerna Corp.
- 121
- 122 • On Technical Requirements No. 22, the representative from PT Cerna
- 123 informed that if the materials for cylindrical mixing tank is still in liquid
- 124 form that harmful but after it will be solidified, then become non toxic and
- 125 safe for consumption.
- 126
- 127 • Mr. Generato asked the Committee regarding the output speed of motor.
- 128
- 129 • Engr. Lacson, informed Mr. Generato that "Lightning" is the existing
- 130 brand of motor.
- 131
- 132 • The Committee and Technical Working Group checked and found the
- 133 Technical Specification in order.
- 134
- 135 • The meeting was adjourned at 11:25 AM
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139 Prepared by:



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143 **MARJORIE A. DELA CRUZ**  
144 Head, BAC Secretariat

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148 **APPROVED BY:**



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152 **ATTY. DANTE A. ARCANGELES**  
153 Chairperson

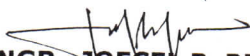
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**ENGR. ZALDY A. LACSON**  
Vice-Chairperson



**JESSERIE O. CLORION**  
Member



**ENGR. JOECE B. BELVIS**  
Member



**BOBBY J. DELA CRUZ**  
Member