

## BIDS AND AWARDS COMMITTEE Minutes of the Meeting

Minutes of the Pre-Bidding Conference for the Supply and Delivery of Various Service Connection Materials

June 13, 2018 at 9:00 A.M.

### Present:

Atty. Dante A. Arcangeles	-	BAC Chairperson
Engr. Lizalyn B. Baylon	-	Vice Chairperson
Engr. Zaldy A. Lacson	-	BAC Member
Joecil Belvis	-	BAC Member
Nelin B. Andong	-	BAC Member
Shalmahr. B. Vito	-	Head, BAC TWG
Engr. Riann B. Brillo	-	Member, TWG Pipes and Fittings
Marjorie A. Dela Cruz	-	Head, BAC Secretariat
Anna Rhea R. Basonia	-	BAC Secretariat
Cresilda D. Fonte	-	BAC Secretariat
John Francis P. Roldan	-	BAC Secretariat

### Declaration of Quorum:

The Chairman called the Meeting to Order at 9:00 A.M.

Upon determination of the BAC Secretariat that all members are present, she announced that there was a Quorum.

The BAC, then proceeded to transact its business for the Pre-Bid Conference for the Contract on the Supply and Delivery of Various Service Connection Materials with an approved budget for the contract amounting to Two Million Four Hundred Ninety-Five Thousand Eighty-Six Pesos and 00/100 (P2,495,086.00). The requesting unit is Construction and Maintenance Division. It was recommended for public bidding and was subsequently approved through BOD Resolution No. 45 dated May 31, 2018.

### Proceedings:

- The Chairman gave his opening statement. He also announced that the pre-bid conference is for the Contract on the Supply and Delivery of Various Service Connection Materials.
- Subsequently requested the Head of the BAC Secretariat to apprise the Committee on the status of the procurement.
- The Head of Secretariat informed the Committee that there were nine (9) prospective bidder in the Opportunity Request List of the Detail Tracking

53 Report in the PhilGEPS website, namely: Moldex Products, Inc., U1Mig  
54 Enterprise, FANM Enterprises, Aluminates Metering Supply Company, Inc.,  
55 RRY Enterprises, Excel Worldwide Marketing Corporation, Greystone Asia  
56 Resources, Inc., PhilBon Builders and Supply, Co. and Philippine Valve  
57 Manufacturing Company. Only U1Mig Enterprise purchased the bidding  
58 documents on June 7, 2018. The BAC through its Secretariat had sent a  
59 letter of invitation to three (3) prospective observers on June 1, 2018 but  
60 none from them attended the said conference.

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- 62 • The Chairman reminded the Committee that the objective of pre-bid  
63 conference is being held in order that the prospective bidders may clarify  
64 things about the procurement and to guide them in the preparation of  
65 bidding documents. Unfortunately, none from the prospective bidders  
66 attended the conference.
- 67
- 68 • Consequently, Atty. Arcangeles requested the Committee to take a  
69 second look on the Invitation to Bid since it was already deliberated  
70 during the pre-procurement conference. She also informed the Committee  
71 of the deadline of submission of bids is on June 25, 2018.
- 72
- 73 • Engr. Brillo confirmed that the procurement at hand is intended for the  
74 installation of new service connection.
- 75
- 76 • Atty. Arcangeles verified if the bidding at hand is within the approved  
77 Annual Procurement Plan (APP) for the year 2018.
- 78
- 79 • The Committee together with Miss Vito checked and confirmed that the  
80 said procurement is included in the 2018 approved APP.
- 81
- 82 • Having no other comments on the Invitation To Bid, the Committee  
83 proceeded to the Checklist of Requirements for Bidders.
- 84
- 85 • After the Committee carefully checked the Eligibility/Technical  
86 Requirements, they proceeded to the Technical Specifications.
- 87
- 88 • The Committee reviewed the technical specifications and found  
89 everything in order.
- 90
- 91 • There being no other matters to be discussed regarding the pre-bid  
92 conference, the meeting was adjourned at 10:55 A.M.
- 93


94 Prepared by:

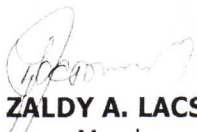
95 *M. Dela Cruz*  
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97 **MARJORIE A. DELA CRUZ**  
98 Head, BAC Secretariat


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100 APPROVED BY:

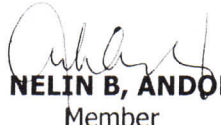
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104 **ATTY. DANTE ARCANGELES**  
105 BAC Chairperson  
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**ENGR. LIZALYN B. BAYLON**  
Vice-Chairperson

  
**ENGR. ZALDY A. LACSON**  
Member

  
**ENGR. JOECEL B. BELVIS**  
Member

  
**NELIN B, ANDONG**  
Member