

BIDS AND AWARDS COMMITTEE
Minutes of the Meeting

Minutes of the Pre-Bidding Conference for the Supply and Delivery of Pipes and Various Service Connection Materials

August 17, 2018 at 9:00 A.M.

Present:

Engr. Lizalyn B. Baylon - Vice Chairperson
Engr. Zaldy A. Lacson - BAC Member
Joecil Belvis - BAC Member
Nelin B. Andong - BAC Member
Shalmahr. B. Vito - Head, BAC TWG
Engr. Riann B. Brillo - Member, TWG Pipes and Fittings
Marjorie A. Dela Cruz - Head, BAC Secretariat
Anna Rhea R. Basilonia - BAC Secretariat
Cresilda D. Fonte - BAC Secretariat
John Francis P. Roldan - BAC Secretariat

Absent:

Atty. Dante A. Arcangeles - BAC Chairperson

Declaration of Quorum:

The Vice-Chairman called the Meeting to Order at 9:00 A.M.

Upon determination of the BAC Secretariat that majority of the members are present, she announced that there was a Quorum.

The BAC, then proceeded to transact its business for the Pre-Bid Conference for the Contract on the Supply and Delivery of Pipes and Various Service Connection Materials with an approved budget for the contract amounting to Six Hundred Six Thousand Eight Hundred Twenty-One Pesos and 00/100 (P606,821.00). The requesting unit is Construction and Maintenance Division. It was recommended for public bidding and was subsequently approved through BOD Resolution No. 59 dated August 6, 2018.

Proceedings:

- The Vce-Chairman gave her opening statement. She also announced that the pre-bid conference is for the Contract on the Supply and Delivery of Pipes and Various Service Connection Materials.
- Subsequently, she requested the Head of the BAC Secretariat to apprise the Committee on the status of the procurement.

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- The Head of Secretariat informed the Committee that there were seven (7) prospective bidders in the Opportunity Request List of the Detail Tracking Report in the PhilGEPS website, namely: Moldex Products, Inc., U1Mig Enterprise, FANM Enterprises, Excel Worldwide Marketing Corporation, Jessel and Jojo Trading, AVK Philippine, Inc. and Philippine Valve Manufacturing Company. The BAC Secretariat sent a letter of invitation to three (3) prospective observers on August 9, 2018. None from the prospective observers nor prospective bidders attended the said conference.
- The Vice-Chairman reminded the Committee that the objective of pre-bid conference is being held in order that the prospective bidders may clarify things about the procurement at hand and to guide them in the preparation of the bidding documents. But since no prospective bidder was present, Engr. Baylon requested the Committee to take a second look on the Invitation to Bid. She also reminded the Committee of the deadline of submission of bids which is on August 30, 2018.
- Engr. Brillo asserted that the procurement at hand is intended for the distribution lines expansion on unserve areas.
- Having no other comments on the Invitation To Bid, the Committee proceeded to the Checklist of Requirements for Bidders.
- After the Committee carefully checked the Eligibility/Technical Requirements, they proceeded to the Technical Specifications.
- The Committee and the Technical Working Group (TWG) reviewed the technical specifications, and found everything in order.
- There being no other matters to be discussed regarding the pre-bid conference, the meeting was adjourned at 10:10 A.M.

Prepared by:

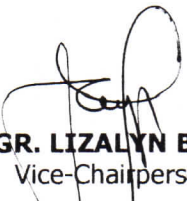


MARJORIE A. DELA CRUZ
Head, BAC Secretariat

APPROVED BY:

(absent)

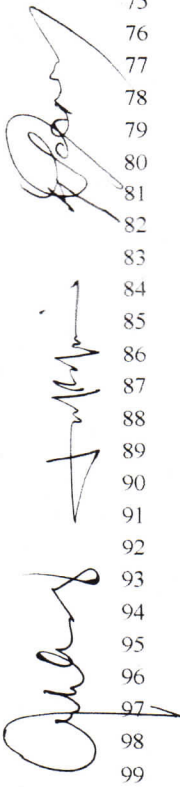
ATTY. DANTE ARCANGELES
BAC Chairperson



ENGR. LIZALYN B. BAYLON
Vice-Chairperson



ENGR. ZALDY A. LACSON
Member



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ENGR. JOECEL B. BELVIS
Member


NELIN B. ANDONG
Member