



BIDS AND AWARDS COMMITTEE
Minutes of the Meeting

Minutes of the Pre-Bidding Conference for the Supply and Delivery of Pipes and Various Service Connection Materials

August 17, 2018 at 9:00 A.M.

Present:

- Engr. Lizalyn B. Baylon - Vice Chairperson
- Engr. Zaldy A. Lacson - BAC Member
- Joecil Belvis - BAC Member
- Nelin B. Andong - BAC Member
- Shalmahr. B. Vito - Head, BAC TWG
- Engr. Riann B. Brillo - Member, TWG Pipes and Fittings
- Marjorie A. Dela Cruz - Head, BAC Secretariat
- Anna Rhea R. Basonia - BAC Secretariat
- Cresilda D. Fonte - BAC Secretariat
- John Francis P. Roldan - BAC Secretariat

Absent:

- Atty. Dante A. Arcangeles - BAC Chairperson

Declaration of Quorum:

The Vice-Chairman called the Meeting to Order at 9:00 A.M.

Upon determination of the BAC Secretariat that majority of the members are present, she announced that there was a Quorum.

The BAC, then proceeded to transact its business for the Pre-Bid Conference for the Contract on the Supply and Delivery of Pipes and Various Service Connection Materials with an approved budget for the contract amounting to Six Hundred Six Thousand Eight Hundred Twenty-One Pesos and 00/100 (P606,821.00). The requesting unit is Construction and Maintenance Division. It was recommended for public bidding and was subsequently approved through BOD Resolution No. 59 dated August 6, 2018.

Proceedings:

- The Vce-Chairman gave her opening statement. She also announced that the pre-bid conference is for the Contract on the Supply and Delivery of Pipes and Various Service Connection Materials.
- Subsequently, she requested the Head of the BAC Secretariat to apprise the Committee on the status of the procurement.

[Handwritten signatures and initials on the left margin]

- 51 • The Head of Secretariat informed the Committee that there were seven (7)
- 52 prospective bidders in the Opportunity Request List of the Detail Tracking
- 53 Report in the PhilGEPS website, namely: Moldex Products, Inc., U1Mig
- 54 Enterprise, FANM Enterprises, Excel Worldwide Marketing Corporation,
- 55 Jessel and Jojo Trading, AVK Philippine, Inc. and Philippine Valve
- 56 Manufacturing Company. The BAC Secretariat sent a letter of invitation to
- 57 three (3) prospective observers on August 9, 2018. None from the
- 58 prospective observers nor prospective bidders attended the said
- 59 conference.
- 60
- 61 • The Vice-Chairman reminded the Committee that the objective of pre-bid
- 62 conference is being held in order that the prospective bidders may clarify
- 63 things about the procurement at hand and to guide them in the
- 64 preparation of the bidding documents. But since no prospective bidder
- 65 was present, Engr. Baylon requested the Committee to take a second look
- 66 on the Invitation to Bid. She also reminded the Committee of the deadline
- 67 of submission of bids which is on August 30, 2018.
- 68
- 69 • Engr. Brillo asserted that the procurement at hand is intended for the
- 70 distribution lines expansion on unserve areas.
- 71
- 72 • Having no other comments on the Invitation To Bid, the Committee
- 73 proceeded to the Checklist of Requirements for Bidders.
- 74
- 75 • After the Committee carefully checked the Eligibility/Technical
- 76 Requirements, they proceeded to the Technical Specifications.
- 77
- 78 • The Committee and the Technical Working Group (TWG) reviewed the
- 79 technical specifications, and found everything in order.
- 80
- 81 • There being no other matters to be discussed regarding the pre-bid
- 82 conference, the meeting was adjourned at 10:10 A.M.
- 83

84 Prepared by:

85 

86 **MARJORIE A. DELA CRUZ**
87 Head, BAC Secretariat

88 APPROVED BY:

89 (absent)

90 **ATTY. DANTE ARCANGELES**
91 BAC Chairperson

92 
93 **ENGR. LIZALYN B. BAYLON**
94 Vice-Chairperson

95 
96 **ENGR. ZALDY A. LACSON**
97 Member



104
105 **ENGR. JOECEL B. BELVIS**
106 Member

105 **NELIN B. ANDONG**
106 Member

108 BIDS AND AWARDS COMMITTEE
109 Minutes of the Meeting

113 Minutes of the Pre-Bidding Conference for the Supply and Delivery of Pipes and
114 Various Service Connection Materials
115 August 17, 2018 at 9:00 A.M.

118 Present:

- | | |
|-----------------------------|-------------------------------|
| 119 Engr. Lizalyn B. Sarmat | Vice Chairperson |
| 120 Engr. Zaldy A. Laceran | BAC Member |
| 121 Joecl Belvis | BAC Member |
| 122 Nelin B. Andong | BAC Member |
| 123 Shalimar B. Vito | Head, BAC TWG |
| 124 Engr. Biann B. Brillio | Member TWG Pipes and Fittings |
| 125 Marlon A. Dela Cruz | Head, BAC Secretariat |
| 126 Anna Rhea R. Basirasa | BAC Secretariat |
| 127 Cresilda D. Parize | BAC Secretariat |
| 128 John Francis P. Roxas | BAC Secretariat |

130 Absent:

- | | |
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| 131 Atty. Dante A. Arcangelos | BAC Chairperson |
|-------------------------------|-----------------|

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138 present, she announced that there was a Quorum.

140 The BAC then proceeded to transact its business for the Pre-Bid Conference
141 for the Contract on the Supply and Delivery of Pipes and Various Service
142 Connection Materials with an approved budget for the contract amounting to Six
143 Hundred Six Thousand Eight Hundred Twenty-One Pesos and 00/100
144 (P606,821.00). The requesting unit is Construction and Maintenance Division. It
145 was recommended for public bidding and was subsequently approved through
146 BOD Resolution No. 59 dated August 6, 2018.

148 Proceedings:

- 150 • The Vice-Chairman gave her opening statement. She also announced that
- 151 the pre-bid conference is for the Contract on the Supply and Delivery of
- 152 Pipes and Various Service Connection Materials.
- 154 • Subsequently, she requested the Head of the BAC Secretariat to apprise
- 155 the Committee on the status of the procurement.