

BIDS AND AWARDS COMMITTEE
Minutes of the Meeting

**Pre-Bid Conference for the Contract on the Supply and Delivery of Nine
(9) Units Motorcycle**
August 10, 2018 at 9:00 A.M.

Present:

Engr. Lizalyn B. Baylon - BAC Vice-Chairperson
Engr. Zaldy A. Lacson - BAC Member
Engr. Joecel B. Belvis - BAC Member and End-User
Nelin A. Andong - BAC Member
Shalmahr B. Vito - Head- Technical Working Group
Marjorie A. Dela Cruz - Head, BAC Secretariat
John Francis P. Roldan - BAC Secretariat
Criselda D. Fonte - BAC Secretariat
Anna Rhea R. Basilonia - BAC Secretariat

Absent:

Atty. Dante A. Arcangeles - BAC Chairperson

Other Present:

Jessie Arce - SMDI - Representative

Declaration of Quorum:

The Vice Chairman called the Meeting to Order at 9:00 A.M.

Upon determination of the BAC Secretariat that majority of the members are present, she announced that there was a Quorum.

The BAC, then proceeded to transact its business for the Pre-Bid Conference for the Contract on the Supply and Delivery of Nine (9) Units Motorcycle with an Approved Budget for the Contract of Six Hundred Sixty-Two Thousand Five Hundred Pesos (PhP662,500.00). The requesting unit is General Services Division. It was presented to the Board of Directors for public bidding and subsequently was approved through IBOD Resolution No. 57 dated July 26, 2018.

Proceedings:

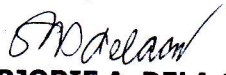
The Vice-Chairman started that the pre-bid conference is being held to discuss, among other things, the eligibility requirements and the technical and financial components of the Contract on the Supply and Delivery of Nine (9) Units Motorcycle and for the prospective to avail all the necessary information of the bidding at hand and be guided with the preparation of the Technical and Financial Components of the project.

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Suzuki/Kawasaki and ten thousand (10,000) kilometer mileage if Honda whichever comes first.


- The Committee suggested to Mr. Arce that in the case he will be the winning bidder, the unit to be delivered should be insured with Government Service Insurance System (GSIS) since the procuring entity is a government agency.
- Mr. Arce acknowledged the Committee's suggestion.
- There being no other matter to be discussed regarding the procurement at hand, the meeting adjourned at 10:45 AM.

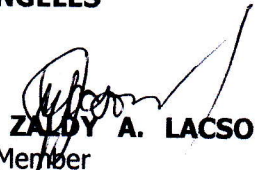
Prepared by:



MARJORIE A. DELA CRUZ
Head, BAC Secretariat

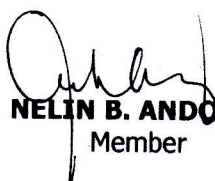
Approved by:

(OIC)
ATTY. DANTE A. ARCANGELES
Chairperson


ENGR. LIZALYN B. BAYLON
Vice-Chairperson


ENGR. ZALDY A. LACSON
Member


ENGR. JOECE B. BELVIS
Member


NELIN B. ANDONG
Member