

**METRO ROXAS WATER DISTRICT (MRWD) Annual Procurement Plan for Fiscal year 2016**

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post or IAB	Set/Date of Bids	Notice of Award	Contract Signing		Total	MODE	DO	
211	Office Building	General Services Division	Public Bidding / Shopping		January - December			Corporate Budget for FY 2016	P626,376.00			Construction of Archive Building-Phase II
211	Office Building	General Services Division	Shopping / Small Value Procurement		January - December				P280,914.00			Construction of 228 Im. Lawaan WTP/Reservoir Perimeter Fence
222	Furniture and Fixtures	General Services Division	Shopping / Small Value Procurement		January - December				P16,000.00			Four (4) units of ceiling fan for Archive Building
222	Furniture and Fixtures	General Services Division	Shopping / Small Value Procurement		January - December				P385,100.00			Construction of Filing Cabinets for Archive Building
222	Furniture and Fixtures	General Services Division	Shopping / Small Value Procurement		January - December				P35,000.00			One (1) unit of Aircon for Archive Building
223	IT Equipment and Software	Office of the General Manager	Shopping / Small Value Procurement		January - December				P45,000.00			One (1) unit of 24 Ports Switch Hub
223	IT Equipment and Software	Office of the General Manager	Shopping / Small Value Procurement		January - December				P41,500.00			Eight (8) units of Open-Frame Network Rack and Cable
223	IT Equipment and Software	Office of the General Manager	Shopping / Small Value Procurement		January - December				P15,000.00			Two (2) units of External Hard Drive for Data Storage (CCTV)
223	IT Equipment and Software	Office of the General Manager	Direct Contracting		January - December				P80,000.00			Software Volume Licensing
223	IT Equipment and Software	Customers Account Division	Shopping		January - December				P150,000.00			Fifteen (15) units of Android Tablet for Meter Reading
223	IT Equipment and Software	Customers Account Division	Shopping		January - December				P175,000.00			Five (5) units of Computer Set for Billing and Collection System
223	IT Equipment and Software	Planning and Design Department	Shopping		January - December				P42,000.00			Two (2) units of CPU
223	IT Equipment and Software	Construction and Maintenance Division	Shopping / Small Value Procurement		January - December				P35,000.00			One (1) set of Desktop Computer
223	IT Equipment and Software	Customers Account Division	Shopping / Small Value Procurement		January - December				P225,000.00			Five (5) units of Dot Matrix Printer
223	IT Equipment and Software	Construction and Maintenance Division	Shopping / Small Value Procurement		January - December				P5,000.00			One (1) unit of External Hard Drive for Data Storage
223	IT Equipment and Software	Office of the General Manager and Customer Service Division	Shopping / Small Value Procurement		January - December				P35,000.00			Three (3) units of Computer Printer
223	IT Equipment and Software	Customers Account Division, General Services, Construction and Maintenance Division	Shopping / Small Value Procurement		January - December				P37,500.00			Three (3) units of Computer Printer with Scanner
223	IT Equipment and Software	Planning and Design Division	Public Bidding		January - December				P2,000,000.00			Supervisory Control And Data Acquisition (SCADA) Equipment
229	Communication Equipment	General Services Division	Shopping / Small Value Procurement		January - December				P150,000.00			Installation / Upgrading of Trunk Line
241	Motor/Service Vehicle	General Services Division	Public Bidding		January - December				P1,200,000.00			One (1) unit of Pick-Up for Office Service
241	Motor/Service Vehicle	Construction and Maintenance Division	Public Bidding		January - December				P800,000.00			One (1) unit of L-300 Crew Cab for Office Service
241	Motor/Service Vehicle	Planning and Design Department	Shopping		January - December				P100,000.00			One (1) unit of Motorcycle with Sidecar for Office Service
250-A	Other Property, Plant and Equipment (PPE)-Tools	Construction and Maintenance Division	Shopping		January - December				P100,000.00			Various Tools for repair and maintenance use
250-B	Other PPE-General Plant	Operation and Maintenance Division	Public Bidding / Shopping		January - December				P500,000.00			Installation of CCTV System
254-II.C	WTP Pumping Equipment	Operation and Maintenance Division	Shopping		January - December				P300,000.00			One (1) unit of 250mm Swing Check Valve
254-II.C	WTP Pumping Equipment	Operation and Maintenance Division	Public Bidding		January - December				P1,500,000.00			One (1) unit of 300HP Electrical Motor
254-II.C	WTP Pumping Equipment	Operation and Maintenance Division	Public Bidding		January - December				P500,000.00			One (1) unit of 300HP Motor Control
254-II.C	WTP Pumping Equipment	Operation and Maintenance Division	Public Bidding		January - December				P4,000,000.00			One (1) unit of 75HP Submersible Pump
254-III.A	WTP Structure and Improvement	Operation and Maintenance Division	Public Bidding / Shopping		January - December				P750,000.00			Construction of Chemical Mixing House
254-III.B	WTP Equipment	Operation and Maintenance Division	Public Bidding		January - December				P850,000.00			Twenty-Four (24) of pieces Filter Through Guard
254-III.B	WTP Equipment	Operation and Maintenance Division	Public Bidding		January - December				P500,000.00			One (1) unit of Chlorinator-500PPD
254-III.B	WTP Equipment	Operation and Maintenance Division	Public Bidding		January - December				P500,000.00			One (1) unit of Metering Pump
254-IV.C	Transmission and Distribution Mains	Planning and Design Division	Public Bidding / Shopping		January - December				P2,847,955.35			Distribution Line Expansion on unserved areas
254-IV.C	Transmission and Distribution Mains	Planning and Design Division	Public Bidding / Shopping		January - December				P1,301,128.66			Upgrading of Pipeline
254-IV.C	Transmission and Distribution Mains-NRW	Planning and Design Division	Public Bidding		January - December				P1,305,000.00			Four (4) units of Electromagnetic Fullbore Flowmeter
254-IV.C	Transmission and Distribution Mains-NRW	Planning and Design Division	Public Bidding		January - December				P1,300,000.00			Procurement of Correlating Radio Logger
254-IV.C	Transmission and Distribution Mains-NRW	Planning and Design Division	Public Bidding		January - December				P1,361,379.53			Area Metering for Roxas City and Pansy service areas
254-IV.C	Transmission and Distribution Mains	Construction and Maintenance Division	Public Bidding		January - December				P2,600,000.00			Two Thousand (2,000) pieces of Multi-Jet Water Meter, 1/2" New Installation
254-IV.F	Transmission and Distribution Mains	Planning and Design Division	Public Bidding		January - December				P5,075,000.00			Three Thousand Five Hundred (3,500) Multi-Jet Water Meter, 1/2" Change Meter
780-A	Advertising and Promotion	Administrative Division/Office of the General Manager	Shopping		January - December			Corporate Budget for FY 2016	P40,000.00			Subscription of magazine / newspaper, ads / promotion and publication charges
780-A	Advertising and Promotion	Administrative Division/Office of the General Manager	Shopping		January - December				P210,000.00			Printing of MRWD Calendar for 2016
780-A	Advertising and Promotion	Administrative Division/Office of the General Manager	Shopping		January - December				P150,000.00			Printing of MRWD Newsletter
884-A	Miscellaneous Administrative and General Expenses	Administrative Division	Shopping		January - December				P200,000.00			Annual Planning Conference
884-A	Miscellaneous Administrative and General Expenses	Administrative Division	Shopping		January - December				P200,000.00			Inauguration / Anniversary Celebration / Year-end Assessment
884-A	Miscellaneous Administrative and General Expenses	Administrative Division	Shopping		January - December				P100,000.00			Various Utility Supplies
755	Office Supplies	General Services Division	Shopping		January - December				P1,090,000.00			Regular Office Supplies
840	Fuel, Oil and Lubricants	General Services Division	Shopping		January - December				P5,100,000.00			For MRWD motor/service vehicles, generator set and grass cutter
811	Maintenance of General Plant	General Services Division	Shopping		January - December				P240,000.00			Maintenance of Office Building and Grounds
821-A	Maintenance of Office Equipment	General Services Division	Shopping		January - December				P120,000.00			Repair and Maintenance of Office Equipment
822-A	Maintenance of Furniture and Fixtures	General Services Division	Shopping		January - December				P200,000.00			Repair and Maintenance/Replacement of Air-conditioning Units
823-A	Maintenance of IT Equipment & Software	General Services Division	Shopping		January - December				P150,000.00			Repair and Maintenance/Replacement of IT Equipment and Software
829-A	Maintenance of Communication Equipment	General Services Division	Shopping		January - December				P30,000.00			Repair and Maintenance/Replacement of VHS Base/ Handheld Radio Sets
841-A	Maintenance of Motor/Service Vehicle	General Services Division	Direct Contracting / Shopping		January - December				P400,000.00			Preventive Maintenance, Repair and Replacement Parts of Motor/Service Vehicles
850-B	Maintenance of General Plant	General Services Division	Shopping		January - December				P150,000.00			Refill Additional Fire Extinguisher
767-A	Other Outside Services Employed	General Services Division	Public Bidding		January - December				P5,558,400.00			Security Services
758-C	Accountable Forms	Commercial Department	Direct Contracting		January - December				P350,000.00			Printing of MRWD Official Receipts

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				Adm/Post of UAB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	
760-C	Miscellaneous Customer Account Expenses	Commercial Department	Shopping		January - December				P100,000.00		Marketing Program / Information Campaign
821-C	Maintenance of Office Equipment	Commercial Department	Shopping		January - December				P100,000.00		Repair and Maintenance of Office Equipment
822-C	Maintenance of Furniture and Fixtures	Commercial Department	Shopping / Small Value Procurement		January - December				P100,000.00		Repair and Maintenance/Replacement of Air-conditioning Units
823-C	Maintenance of I.T. Equipment & Software	Commercial Department	Shopping		January - December				P200,000.00		Repair and Maintenance of IT Equipment and Software
841-C	Maintenance of Motor/Service Vehicle	Commercial Department	Shopping / Direct Contracting		January - December				P150,000.00		Repair and Maintenance of Motor/Service Vehicles
884-C	Miscellaneous Expenses	Commercial Department	Shopping		January - December				P140,000.00		Other Miscellaneous Expenses
762	Maintenance of Reservoir and Tanks	Construction and Maintenance Division	Shopping / Small Value Procurement		January - December				P155,050.00		Repair and Maintenance of Reservoir and Tanks
854.IV.C	Maintenance of Transmission and Distribution Mains	Construction and Maintenance Division	Procurement		January - December				P1,035,416.00		Repair and Maintenance of Transmission and Distribution Mains
854.IV.C	Maintenance of Water Service Connection	Construction and Maintenance Division	Shopping		January - December				P910,696.00		Repair and Maintenance of Service Connections
854.IV.E	Maintenance of Services	Construction and Maintenance Division	Public Bidding / Shopping		January - December				P4,350,000.00		Various Service Connection Materials
854.IV.F	Maintenance of Water Meter	Construction and Maintenance Division	Direct Contracting / Small Value Procurement		January - December				P500,000.00		Repair and Maintenance / Replacement of Water Meter Parts
754.IV.H	Maintenance of Fire Hydrants	Construction and Maintenance Division	Shopping		January - December				P85,039.00		Repair and Maintenance / Replacement of Fire Hydrants / Blow-offs
850-A	Maintenance of General Plant	Construction and Maintenance Division	Shopping		January - December				P150,000.00		Repair and Maintenance of Tools and Equipment
821-M	Maintenance of Office Equipment	Construction and Maintenance Division	Shopping		January - December				P100,000.00		Repair and Maintenance of Office Equipment
822-M	Maintenance of Furniture and Fixtures	Construction and Maintenance Division	Shopping		January - December				P80,000.00		Repair and Maintenance/Replacement of Air-conditioning Units
823-M	Maintenance of I.T. Equipment & Software	Construction and Maintenance Division	Shopping		January - December				P80,000.00		Repair and Maintenance of IT Equipment and Software
841-M	Maintenance of Motor/Service Vehicle	Construction and Maintenance Division	Shopping / Direct Contracting		January - December				P1,268,400.00		Repair and Maintenance of Motor/Service Vehicles
884-M	Miscellaneous Expenses	Construction and Maintenance Division	Shopping		January - December				P151,240.00		Other Miscellaneous Expenses
765-P3-A	Chemicals and Filtering Materials	Operation and Maintenance Division	Public Bidding / Shopping		January - December				P143,000.00		Five Hundred (500) kgs. of Polymer
765-P3-A	Chemicals and Filtering Materials	Operation and Maintenance Division	Public Bidding / Shopping		January - December				P2,340,000.00		Thirty-Six (36) metric tons of Liquefied Gas Chlorine (LGC)
765-P3-A	Chemicals and Filtering Materials	Operation and Maintenance Division	Public Bidding / Shopping		January - December				P2,779,828.42		Three Thousand Six Hundred (3,600) bags of Aluminum Sulfate (AS)
765-P3-A	Chemicals and Filtering Materials	Operation and Maintenance Division	Public Bidding / Shopping		January - December				P1,700,000.00		Two Thousand Five Hundred (2,500) bags Poly Aluminum Chloride (PAC)
821-P1 and P3	Maintenance of Office Equipment	Operation and Maintenance Division	Shopping		January - December				P30,000.00		Repair and Maintenance of Office Equipment
822-P1	Maintenance of Furniture and Fixtures	Operation and Maintenance Division	Shopping		January - December				P30,000.00		Repair and Maintenance of Furniture and Fixture/Air-conditioning units
823-P1 and P3	Maintenance of I.T. Equipment & Software	Operation and Maintenance Division	Shopping		January - December				P44,000.00		Repair and Maintenance of IT Equipment and Software
884-P1 and P3	Maintenance of Communication Equipment	Operation and Maintenance Division	Shopping		January - December				P34,000.00		Repair and Maintenance of Communication Equipment
884-P1 and P3	Miscellaneous Expenses	Operation and Maintenance Division	Shopping		January - December				P88,278.00		Miscellaneous Expenses
841-P1 and P3	Maintenance of Motor/Service Vehicle	Operation and Maintenance Division	Shopping		January - December				P100,000.00		Repair and Maintenance of Motor/Service Vehicles
854-II.A	Maintenance of Structure and Improvements	Operation and Maintenance Division	Shopping / Small Value Procurement		January - December				P150,000.00		Repair and Maintenance of Structures and Improvements
854-II.C	Maintenance of Pumping Equipment	Operation and Maintenance Division	Direct Contracting / Small Value Procurement		January - December				P1,277,010.00		Repair and Maintenance of Pumping Equipment / Machinery works
854-II.A	Maintenance of WTP Structures and Improvements	Operation and Maintenance Division	Shopping / Small Value Procurement		January - December				P572,690.00		Repair and Maintenance of WTP Structures and Improvement
854-II.B	Maintenance of Water Treatment Plant Equipment	Operation and Maintenance Division	Shopping / Small Value Procurement		January - December				P700,000.00		Repair and Maintenance of Water Treatment Plant (WTP) Equipment
744-2	Other Supply Expenses	Quality Control Division	Shopping		January - December				P50,000.00		Chlorine Test Refill pack
744-2	Other Supply Expenses	Quality Control Division	Shopping		January - December				P10,000.00		Buffer Solution: (pH4, pH7, pH10)
744-2	Other Supply Expenses	Quality Control Division	Shopping		January - December				P6,000.00		Potassium Chloride Reagent
744-2	Other Supply Expenses	Quality Control Division	Shopping		January - December				P5,000.00		Phenol Red Tablet
744-2	Other Supply Expenses	Quality Control Division	Shopping		January - December				P16,000.00		Reduct 10
744-2	Other Supply Expenses	Quality Control Division	Shopping		January - December				P12,000.00		Silver Nitrate
744-2	Miscellaneous Expenses	Quality Control Division	Shopping		January - December				P25,000.00		Patent Reagents / Chemicals
745-2	Maintenance of Laboratory Equipment	Quality Control Division	Shopping		January - December				P50,000.00		Repair and Maintenance of Office Equipment, IT Equipment & Software, Office Supplies, and Utility Expenses
			Shopping		January - December				P10,000.00		Maintenance of Laboratory Apparatus and Equipment
<b>GRAND TOTAL &gt;&gt;&gt;</b>									<b>P66,004,892.36</b>		

**LEGEND:**

Capital Outlay (CO)  
Maintenance and Other Operating Expenses (MOOE)

PREPARED BY:

LIZALYN B. BAYLON  
Head, BAC Secretariat

CHECKED BY:

MA. ROSARIO MOSES D. ALBA  
DIC-Division Manager C  
Accounting, Budget & Cash

EVALUATED AND VALIDATED BY:

ZALDA A. LACSON  
Chairman  
Risk and Awards Committee (RAC)

RECOMMENDING FOR APPROVAL:

GONZALO GLEN B. DELGADO  
General Manager B

