



Republic of the Philippines
Metro Roxas Water District
MRWD Bldg., Km. 1
Roxas City 5800, Philippines
Tel # (036) 6210-737/6210-044 ♦ Telefax # (036) 6216-083
(036)6215-474/6215-475/522-1160/522-1161

BIDS AND AWARDS COMMITTEE

RESOLUTION NO. 011-2011

BAC Resolution Recommending to Amend/Modify the Annual Procurement Plan for Fiscal Year 2011, Pursuant to Rule II, Section 7 of the Implementing Rules and Regulations of R.A 9184

WHEREAS, the Annual Procurement Plan (APP) of Metro Roxas Water District (MRWD) was approved last March 29, 2011 through Interim Board of Directors (IBOD) Resolution No. 29, series of 2011;

WHEREAS, all procurements undertaken by MRWD were consistent with the approved APP. This is in consonance to Section 7.2 of the Implementing Rules and Regulations of R.A 9184 which states: "no procurement shall be undertaken unless it is in accordance with the approved APP of the procuring entity";

WHEREAS, during the implementation of the approved APP, the Committee and some end-users encountered problems with regard on the mode of procurement and allocation of the estimated budget per quarter;

WHEREAS, because of the abovementioned problems, the Management encouraged the concerned end-users to review and update their respective Project Procurement Management Plan (PPMP) while the consolidation of the said PPMPs into an APP shall be lodged with the BAC Secretariat, subject for approval of the Head of the Procuring Entity;


WHEREAS, the propose amendments in the APP would include the mode of procurement, budget allocation per quarter taking into account the actual operating expenses for the first quarter and the financial aspect of the District for the next succeeding quarters. The amendments will cover APP for Capital Expenditures, Construction and Maintenance Division and Production Division (Attached is the propose amendments of the APP);


WHEREAS, taking into consideration the importance of the APP in all procurement, the Committee collectively decided to recommend to the Interim Board of Directors to amend/modify the APP for the betterment and effective delivery of our services to the consuming public;

NOW, THEREFORE, We, the Members of the Bids and Awards Committee, hereby collectively RESOLVE as it is hereby RESOLVED:

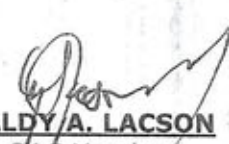
- a) To recommend for the approval of the Interim Board of Directors to amend/modify the Annual Procurement Plan of Metro Roxas Water District for fiscal year 2011;
- b) To recommend for approval of the Interim Board of Directors of the Metro Roxas Water District this BAC Resolution No. 011-2011.

RESOLVED, at the Bids and Awards Committee Office, 1st floor, MRWD Bldg., Km. 1, Roxas City, this 26th day of April, 2011.


WINIFRED O. DELA PEÑA
BAC Chairman


LILIBETH A. ARLUZ
BAC Vice-Chairman


MANUEL B. SALAZAR
BAC Member


ZALDY A. LACSON
BAC Member


BENEDICTO B. BUENO
BAC Member

Approved by:


GONZALO GLEN B. DELGADO

General Manager

By Authority of the IBOD through Board Resolution No. 40 series of 2011

Approved on April 28, 2011

PROPOSED AMENDMENTS IN THE ANNUAL PROCUREMENT PLAN for FISCAL YEAR 2011

Capital Expenditures				From:					To:				
Procurement Description		Account	Total Estimated	1st quarter	2nd quarter	3rd quarter	4th quarter	Mode of	1st quarter	2nd quarter	3rd quarter	4th quarter	Mode of
General Description of the Project	Purpose of the Project	No.	Budget	Breakdown of ABC per quarter				Procurement	Breakdown of ABC per quarter				Procurement
1 Four (4) Units of Hand-held Meter Reading Device	Efficient accounting of water consumed; minimize expenses	223	400,000.00	400,000.00				Direct Contracting		400,000.00			Public Bidding/Direct Contracting
2 One (1) Set of Computer with Licensed OS & SQL Server 2008 (25-CAL)	Improve billing & collection activities; minimize expenses	223	500,000.00	500,000.00				Public Bidding		500,000.00			Public Bidding
3 Revision of the BCS Software	Improve billing & collection activities; minimize expenses	223	800,000.00	800,000.00				Direct Contracting		800,000.00			Public Bidding/Direct Contracting
4 Three (3) Sets of Computers with Complete Accessories & Printers	Improve Services by the Admin. & Finance Dept.	223	130,000.00	86,866.67	43,333.33			Shopping	13,400.00	38,866.67	38,866.67	38,866.67	Shopping
5 One (1) Unit of 300Hp Electric Motor	Reduce expenses; minimize electric motor burn-out	254.II.C	1,000,000.00	1,000,000.00				Public Bidding		1,000,000.00			Public Bidding
7 Fixtures for the Records Room	Improve Services by the Admin. & Finance Dept.	222	250,000.00	62,500.00	62,500.00	62,500.00	62,500.00	Shopping	42,360.00	69,140.00	69,140.00	69,140.00	Shopping
8 Distribution Line Rehabilitation Project Ph. 3	Increase revenue through new connections.	254.IV.C	4,000,000.00	3,000,000.00	3,000,000.00			Public Bidding	1,744,267.59	2,127,866.21	2,127,866.20		Public Bidding/Shopping
9 Distribution Lines Expansions on unserved areas.	Increase revenue ; reduce expenses & NRW.	254.IV.C	1,000,000.00	250,000.00	250,000.00	250,000.00	250,000.00	Shopping		300,000.00	350,000.00	350,000.00	Public Bidding/Shopping
11 6 air-conditioning units.	Improve services.	222	200,000.00	33,333.33	33,333.33	33,333.33	100,000.00	Shopping		50,000.00	50,000.00	100,000.00	Shopping
12 Construction of a Motor Pool & Multi-Purpose Gym	Improve Services.	211	1,920,000.00			960,000.00	960,000.00	Public Bidding			960,000.00	960,000.00	Public Bidding/Shopping
13 Construction of a Records/Archive Building	Improve Services	211	1,000,000.00			500,000.00	500,000.00	Public Bidding			500,000.00	500,000.00	Public Bidding/Shopping
17 50 pcs. 1"Ø water meters, complete with accessories	Increase revenue through new connections.	254.IV.F	276,900.00									276,900.00	Public Bidding

Construction & Maintenance Division				From:					To:				
Procurement Description (General Description of the Project)	Purpose of the Project	Account No.	Total Estimated Budget	1st quarter	2nd quarter	3rd quarter	4th quarter	Mode of Procurement	1st quarter	2nd quarter	3rd quarter	4th quarter	Mode of Procurement
				Breakdown of ABC per quarter					Breakdown of ABC per quarter				
1 Maintenance of Transmission and Distribution Mains	Repair and Maintenance of Old Transmission and Distribution Mains	763/854/IV, C	700,000.00	175,000.00	175,000.00	175,000.00	175,000.00	Shopping		175,000.00	262,500.00	262,500.00	Shopping
2 Maintenance of Water Service Connections	Repair and Maintenance of Water Service Connections	764	700,000.00	175,000.00	175,000.00	175,000.00	175,000.00	Shopping	56,500.00	175,000.00	234,250.00	234,250.00	Shopping
3 Maintenance of Services	Service Connection Materials & Miscellaneous	765/854/IV, E	4,050,000.00	1,012,500.00	1,012,500.00	1,012,500.00	1,012,500.00	Public Bidding	1,012,500.00	1,012,500.00	1,012,500.00	1,012,500.00	Bidding Shopping

Production Division				From:					To:				
Procurement Description (General Description of the Project)	Purpose of the Project	Account No.	Total Estimated Budget	1st quarter	2nd quarter	3rd quarter	4th quarter	Mode of Procurement	1st quarter	2nd quarter	3rd quarter	4th quarter	Mode of Procurement
				Breakdown of ABC per quarter					Breakdown of ABC per quarter				
1. Liquefied Gas Chlorine	Chemicals for Water Treatment	765-P3A	2,768,800.00	692,200.00	692,200.00	692,200.00	692,200.00	Public Bidding	692,200.00	692,200.00	692,200.00	692,200.00	BiddingShopping
2. Aluminum Sulfate	Chemicals for Water Treatment	765-P3A	4,849,892.00	4,000,000.00		849,892.00		Public Bidding	4,000,000.00		849,892.00		BiddingShopping
3. Poly Aluminum Chloride	Chemicals for Water Treatment	765-P3A	2,205,403.00		2,205,403.00			Public Bidding		1,200,000.00		1,005,403.00	BiddingShopping

Prepared by:

DOMINADOR B. GETUYA, JR.

Head of the BAC Secretariat

Checked by:

JOSÉ A. DELFIN

Division Manager

Accounting, Budget, and Cash Division

Recommending approval:

WINIFRED O. DELA PEÑA

Chairman

Bids and Awards Committee

Approved by:

GONZALO GLEN B. DELGADO

General Manager

By authority of the IBOD through IBOD Resolution
No. _____, series of 2011

DUPLICATE

METRO ROXAS WATER DISTRICT
2011 AMENDED ANNUAL PROCUREMENT PLAN

DIVISION

ADMINISTRATIVE DIVISION	690,000.00
CONSTRUCTION & MAINTENANCE DIVISION	11,490,600.00
COMMERCIAL DIVISION	1,687,000.00
PRODUCTION DIVISION	17,124,928.00
CAPITAL EXPENDITURES (ACCOUNTING, BUDGET & CASH DIVISION)	20,131,450.00
GRAND TOTAL	51,123,978.00

Prepared by:

DOMINADOR B. GENTUYA, JR.
Head of the BAC Secretariat

Checked by:

WINIFRED O. DELA PEÑA
BAC Chairman

Recommending Approval

ELITA M. FRANCISCO
Division Manager C
Administrative Division

LILIBETH A. ARLUZ
Division Manager C
Commercial Division

WINIFRED O. DELA PEÑA
Division Manager C
Production Division

JOCY A. DELFIN
Division Manager
Accounting, Budget & Cash Division

ZALDY A. LACSON
OIC-Division Manager
Construction & Maintenance Division

Approved by:

GONZALO GLEN B. DELGADO
General Manager

By authority of the IBOD through IBOD Resolution No. _____, series of 2011

ANNUAL PROCUREMENT PLAN for 2011
CAPITAL EXPENDITURES (AMENDED)

Procurement Description (General Description of the Project)	Purpose of the Project	Account No.	Total Estimated ABC	1st quarter	2nd quarter	3rd quarter	4th quarter	Mode of Procurement
				Breakdown per quarter				
1 Four (4) Units of Hand-held Meter Reading Device	Efficient accounting of water consumed; minimize expenses	223	400,000.00		400,000.00			Public Bidding/Direct Contracting
2 One (1) Set of Computer with Licensed OS & SQL Server 2008 (25-CAL)	Improve billing & collection activities; minimize expenses	223	500,000.00		500,000.00			Public Bidding
3 Revision of the BCS Software	Improve billing & collection activities; minimize expenses	223	800,000.00		800,000.00			Public Bidding/Direct Contracting
4 Three (3) Sets of Computers with Complete Accessories & Printers	Improve Services by the Admin. & Finance Dept.	223	130,000.00	13,400.00	38,866.67	38,866.67	38,866.67	Shopping
5 One (1) Unit of 300Hp Electric Motor	Reduce expenses; minimize electric motor burn-out ¹	254.II.C	1,000,000.00		1,000,000.00			Public Bidding
6 One (1) unit Lathe Machine	Reduce expenses by the Prodn. Dept.	250-A	500,000.00		500,000.00			Public Bidding
7 Fixtures for the Records Room	Improve Services by the Admin. & Finance Dept.	222	250,000.00	42,580.00	69,140.00	69,140.00	69,140.00	Shopping
8 Distribution Line Rehabilitation Project Ph. 3	Increase revenue through new connections.	254.IV.C	6,000,000.00	1,744,267.59	2,127,866.21	2,127,866.20		Public Bidding/Shopping
9 Distribution Lines Expansions on unserved areas.	Increase revenue ; reduce expenses & NRW.	254.IV.C	1,000,000.00		300,000.00	350,000.00	350,000.00	Public Bidding/Shopping
10 Surveillance/Monitoring System (CCTV)	Safety of assets.	250-B	400,000.00			400,000.00		Public Bidding
11 6 air-conditioning units.	Improve services.	222	200,000.00		50,000.00	50,000.00	100,000.00	Shopping
12 Construction of a Motor Pool & Multi-Purpose Gym	Improve Services.	211	1,920,000.00			960,000.00	960,000.00	Public Bidding/Shopping
13 Construction of a Records/Archive Building	Improve Services	211	1,000,000.00			500,000.00	500,000.00	Public Bidding/Shopping
14 Rehabilitation of the NWTP Sludge Lagoon Phase I	Reduce production expenses & Improve operation of the New WTP.	254.III.A	1,900,000.00			950,000.00	950,000.00	Public Bidding

16	50 pcs 1/4" & 50 pcs 1" water meters, complete w/ accessories	Increase revenue through new connections.	254.IV.F	3,666,000.00			1,833,000.00	1,833,000.00	Public Bidding
17	50 pcs 1" water meters, complete with accessories	Increase revenue through new connections.	254.IV.F	188,550.00				188,550.00	Public Bidding
				276,900.00				276,900.00	Public Bidding
Grand Total				28,131,450.00	1,806,247.59	5,785,872.68	7,278,872.67	5,266,456.67	

Prepared by:

DOMINADOR B. GENTUYA, JR.

Head of the BAC Secretariat

Checked by:

WINIFRED O. DELA PENA

BAC Chairman

Recommending approval

JOYTA DELFIN

Division Manager

Approved by:

GONZALO GLEN B. DELGADO

General Manager

ANNUAL PROCUREMENT PLAN for 2011
CONSTRUCTION & MAINTENANCE DIVISION (AMENDED)

Procurement Description (General Description of the Project)	Purpose of the Project	Account No.	Total Estimated ABC	1st quarter	2nd quarter	3rd quarter	4th quarter	Mode of Procurement
				Breakdown per quarter				
1 Maintenance of Transmission and Distribution Mains.	Repair and Maintenance of Old Transmission and Distribution Mains.	763/854.IV.C	700,000.00		175,000.00	262,500.00	262,500.00	Shopping
2 Maintenance of Water Service Connections	Repair and Maintenance of Water Service Connections.	764	700,000.00	56,500.00	175,000.00	234,250.00	234,250.00	Shopping
3 Maintenance of Services	Service Connection Materials & Miscellaneous	765/854.IV.E	4,050,000.00	1,012,500.00	1,012,500.00	1,012,500.00	1,012,500.00	Public Bidding/Shopping
4 Maintenance of Water Meters	Replacement of Water Meter Inserts and Spareparts	766/854.IV.F	3,012,500.00	753,125.00	753,125.00	753,125.00	753,125.00	Direct Contracting
5 Maintenance of Fire Hydrants	Repair and Maintenance of Fire Hydrants	767/754.IV.H	100,000.00	25,000.00	25,000.00	25,000.00	25,000.00	Shopping
6 Maintenance of Reservoir and Tanks	Repair and Maintenance of Water Barge	762/844	150,000.00	37,500.00	37,500.00	37,500.00	37,500.00	Shopping
7 Maintenance of Miscellaneous Plant/Construction and Maintenance General Expenses	Repair and Maintenance of other Equipment	850-A	240,000.00	60,000.00	60,000.00	60,000.00	60,000.00	Shopping
8 Maintenance of Miscellaneous Plant/Construction and Maintenance General Expenses	Gasoline, Diesel, Oil and Lubricants	761-M	1,938,100.00	484,525.00	484,525.00	484,525.00	484,525.00	Shopping
9 Maintenance of Miscellaneous Plant/Construction and Maintenance General Expenses	Office Supplies	755-M	200,000.00	50,000.00	50,000.00	50,000.00	50,000.00	Shopping
10 Maintenance of Miscellaneous Plant/Construction and Maintenance General Expenses	Repair and Maintenance of Office Equipments	821-M	50,000.00	12,500.00	12,500.00	12,500.00	12,500.00	Shopping
11 Maintenance of Miscellaneous Plant/Construction and Maintenance General Expenses	Repair and Maintenance of Furnitures and Fixtures	822-M	50,000.00	12,500.00	12,500.00	12,500.00	12,500.00	Shopping
12 Maintenance of Miscellaneous Plant/Construction and Maintenance General Expenses	Repair and Maintenance of IT Equipment and Software	823-M	100,000.00	25,000.00	25,000.00	25,000.00	25,000.00	Shopping
13 Maintenance of Miscellaneous Plant/Construction and Maintenance General Expenses	Miscellaneous Expenses	884-M	200,000.00	50,000.00	50,000.00	50,000.00	50,000.00	Shopping

Prepared by:

DOMINADOR B. GENTUYA, JR.

Head of the BAC Secretariat

Checked by:

WINIFRED O. DELA PENA

BAC Chairman

Recommending approval:

ZALDY A. LACSON

OIC-Division Manager

Approved by:

GONZALO GLEN B. DELGADO

General Manager

ANNUAL PROCUREMENT PLAN for 2011
PRODUCTION DIVISION (AMENDED)

Procurement Description (General Description of the Project)	Purpose of the Project	Account No.	Total Estimated ABC	1st quarter	2nd quarter	3rd quarter	4th quarter	Mode of Procurement
				Breakdown per quarter				
1 Liquefied Gas Chlorine	Chemicals for Water Treatment	765-P3A	2,768,800.00	692,200.00	692,200.00	692,200.00	692,200.00	Public Bidding/Shopping
2 Aluminum Sulfate	Chemicals for Water Treatment	765-P3A	4,849,892.00	4,000,000.00		849,892.00		Public Bidding/Shopping
3 Poly Aluminum Chloride	Chemicals for Water Treatment	765-P3A	2,205,403.00		1,200,000.00		1,005,403.00	Public Bidding/Shopping
4 Fuel, Oil and Lubricants for the Stand-by Gen-set	Fuel, Oil and Lubricants for the Stand-by Gen-set	854-IIC	6,014,400.00	1,770,356.00	1,503,600.00	1,503,600.00	1,236,844.00	Small Value Procurement/Direct Contracting
5 Materials for Electric Motor, Metering Pumps and MOV	Maintenance of Pumps and Motors	854-IIIB	916,433.00	229,108.25	229,108.25	229,108.25	229,108.25	Shopping/ Small Value Procurement
6 Building and Structure Maintenance for Old Paslang Pumping Station (PPS) and Lawa-an WTP	Repair and Maintenance (repair of roofs of Old PPS and Lawa-an WTP)	854-IIIA	120,000.00		120,000.00			Small Value Procurement
7 Building and Structure Old PPS and WTP	Maintenance for Structure and Improvements	854-IIIA	250,000.00		250,000.00			Shopping/ Small Value Procurement
Grand Total			17,124,928.00	6,491,644.25	3,994,908.25	3,274,800.25	3,143,555.25	

Prepared by:

DOMINADOR B. GENTUYA, JR.

Head of the BAC Secretariat

Checked by:

WINIFRED O. DELA PENA

BAC Chairman

Recommending approval:

WINIFRED O. DELA PENA

Division Manager

Approved by:

GONZALO GLEN B. DELGADO

General Manager

ANNUAL PROCUREMENT PLAN for 2011
COMMERCIAL DIVISION

Procurement Description (General Description of the Project)	Purpose of the Project	Account No.	Total Estimated ABC	1st quarter	2nd quarter	3rd quarter	4th quarter	Mode of Procurement
				Breakdown per quarter				
1 Office Supplies Expenses	Office Use	755-C	500,000.00	125,000.00	125,000.00	125,000.00	125,000.00	Shopping
2 Water Bills (Loose leaf)	Billing and Collection	756-C	147,000.00			147,000.00		Shopping
3 Collectors O.R.	Collection	756-C	35,000.00	8,750.00	8,750.00	8,750.00	8,750.00	Shopping
4 Thermal Paper	Meter Reading	756-C	100,000.00		33,334.00	33,333.00	33,333.00	Shopping
5 Posters	Information Drive	780-C	265,000.00	66,250.00	66,250.00	66,250.00	66,250.00	Shopping
6 TV / Radio Program	Information Drive	780-C	240,000.00	60,000.00	60,000.00	60,000.00	60,000.00	Shopping
7 Repair & Maintenance	Biling and Collection	823-C	400,000.00	100,000.00	100,000.00	100,000.00	100,000.00	Shopping
Grand Total			1,687,000.00	340,000.00	393,334.00	540,333.00	393,333.00	

Prepared by:

DOMINADOR B. GENTUYA, JR.

Head of the BAC Secretariat

Checked by:

WINIFRED O. DELA PENA

BAC Chairman

Recommending approval:

LILIBETH A. ARLUZ

Division Manager

Approved by:

GONZALO GLEN B. DELGADO

General Manager

ANNUAL PROCUREMENT PLAN for 2011
ADMINISTRATIVE DIVISION

Procurement Description (General Description of the Project)		Purpose of the Project	Account No.	Total Estimated ABC	1st quarter	2nd quarter	3rd quarter	4th quarter	Mode of Procurement
					Breakdown per quarter				
1	Office Supplies	For Office Use	755-A	214,800.00	53,700.00	53,700.00	53,700.00	53,700.00	Shopping
2	Samsung 108/ML 16400 Toner Cartridge	Replacement of Toner Cartridge	755-A	20,000.00	5,000.00	5,000.00	5,000.00	5,000.00	Shopping
3	Samsung ML 1610 Toner Cartridge	Replacement of Toner Cartridge	755-A	20,000.00	5,000.00	5,000.00	5,000.00	5,000.00	Shopping
4	Epson C45 Printer Ink	Replacement of Toner Cartridge	755-A	10,000.00	2,500.00	2,500.00	2,500.00	2,500.00	Shopping
5	Brother MCF9440 Toner Cartridge	Replacement of Toner Cartridge	755-A	92,000.00	23,000.00	23,000.00	23,000.00	23,000.00	Shopping
6	Canon Pixma Printer Ink	Replacement of Toner Cartridge	755-A	122,000.00	30,500.00	30,500.00	30,500.00	30,500.00	Shopping
7	Taskalfa 180 Printer Copier Toner Cartridge	Replacement of Toner Cartridge	755-A	121,200.00	30,300.00	30,300.00	30,300.00	30,300.00	Shopping
8	Epson Office Jet Ink	Replacement of Toner Cartridge	755-A	60,000.00	15,000.00	15,000.00	15,000.00	15,000.00	Shopping
9	HP Ink	Replacement of Toner Cartridge	755-A	30,000.00	7,500.00	7,500.00	7,500.00	7,500.00	Shopping
Grand Total				690,800.00	172,500.00	172,500.00	172,500.00	172,500.00	

Prepared by:

DOMINADOR B. GENTUYA, JR.

Head of the BAC Secretariat

Checked by:

WINIFRED O. DELA PENA

BAC Chairman

Recommending approval:

ELITA M. FRANCISCO

Division Manager

Approved by:

GONZALO GLEN B. DELGADO

General Manager



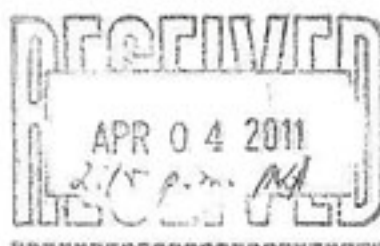
Republic of the Philippines
Metro Roxas Water District
MRWD Bldg., Km. 1
Roxas City 5800, Philippines
Tel # (036) 6210-737/6210-044 ♦ Telefax # (036) 6216-083
(036)6215-474/6215-475/522-1160/522-1161

Memorandum

Date : April 4, 2011

For : **GONZALO GLEN B. DELGADO**
General Manager

From : **WINIFRED O. DELA PEÑA**
Chairman
Bids and Awards Committee



Subject : **MRWD Annual Procurement Plan for Fiscal Year 2011**

This is in connection to Rule II, Section 7 of the Revised Implementing Rules and Regulations of R.A 9184 that all procurement shall be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the procuring entity through the Annual Procurement Plan (APP). No procurement shall be undertaken unless it is in accordance with the approved APP.

The APP shall bear the approval of the Head of the Procuring Entity (HOPE) or second-ranking official designated by the HOPE to act on his behalf, and must be consistent with its duly approved yearly budget. The APP shall be formulated and revised only in accordance with the conditions permitted in the IRR of R.A 9184.

It is also respectfully requested that every Requesting Unit/End User should prepare their respective Project Procurement Management Plan (PPMP) through Purchase Requisitions/Job-Orders for their different programs, activities, and projects (PAPs). The PPMP shall include:

- a. information on whether PAPs will be contracted out, implemented by administration in accordance with the guidelines issued by the GPPB, or consigned;
- b. the type and objective of the contract to be employed;
- c. the extent/size of the contract scopes/packages;
- d. the procurement methods to be adopted, and indicating if the procurement tasks are to be outsourced as provided in Section 53.6 of the IRR;
- e. the time schedule for each procurement activity and for the contract implementation; and
- f. the estimated budget for the general components of the contract.

In view of the foregoing, we are forwarding herewith the APP for fiscal year 2011 for your perusal and approval.

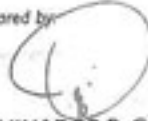
"We Serve Our Best"

METRO ROXAS WATER DISTRICT
2011 ANNUAL PROCUREMENT PLAN

DIVISION

ADMINISTRATIVE DIVISION	690,000.00
CONSTRUCTION & MAINTENANCE DIVISION	11,490,600.00
COMMERCIAL DIVISION	1,687,000.00
PRODUCTION DIVISION	17,124,928.00
CAPITAL EXPENDITURES (ACCOUNTING, BUDGET & CASH DIVISION)	20,131,450.00
GRAND TOTAL	51,123,978.00


Prepared by:


DOMINADOR B. GENTUYA, JR.
Head of the BAC Secretariat

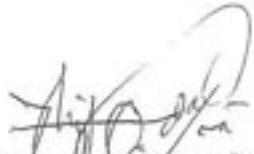
Checked by:


WINIFRED O. DELA PEÑA
BAC Chairman


Recommending Approval


ELITA M. FRANCISCO
Division Manager C
Administrative Division


LILIBETH A. ARLUZ
Division Manager C
Commercial Division


WINIFRED O. DELA PEÑA
Division Manager C
Production Division


JOCI A. DELFIN
Division Manager
Accounting, Budget & Cash Division


ZALDY A. LACSON
OIC-Division Manager
Construction & Maintenance Division

Approved by:


GONZALO GLEN B. DELGADO
General Manager

By authority of the IBOD through IBOD Resolution No. 24, series of 2011

ANNUAL PROCUREMENT PLAN for 2011
CONSTRUCTION & MAINTENANCE DIVISION

Procurement Description (General Description of the Project)	Purpose of the Project	Account No.	Total Estimated ABC	1st quarter	2nd quarter	3rd quarter	4th quarter	Mode of Procurement
				Breakdown per quarter				
1 Maintenance of Transmission and Distribution Mains.	Repair and Maintenance of Old Transmission and Distribution Mains.	763/854.IV.C	700,000.00	175,000.00	175,000.00	175,000.00	175,000.00	Shopping
2 Maintenance of Water Service Connections	Repair and Maintenance of Water Service Connections.	764	700,000.00	175,000.00	175,000.00	175,000.00	175,000.00	Shopping
3 Maintenance of Services	Service Connection Materials & Miscellaneous	765/854.IV.E	4,050,000.00	1,012,500.00	1,012,500.00	1,012,500.00	1,012,500.00	Public Bidding
4 Maintenance of Water Meters	Replacement of Water Meter Inserts and Spareparts	766/854.IV.F	3,012,500.00	753,125.00	753,125.00	753,125.00	753,125.00	Direct Contracting
5 Maintenance of Fire Hydrants	Repair and Maintenance of Fire Hydrants	767/754.IV.H	100,000.00	25,000.00	25,000.00	25,000.00	25,000.00	Shopping
6 Maintenance of Reservoir and Tanks	Repair and Maintenance of Water Barge	762/844	150,000.00	37,500.00	37,500.00	37,500.00	37,500.00	Shopping
7 Maintenance of Miscellaneous Plant/Construction and Maintenance General Expenses	Repair and Maintenance of other Equipment	850-A	240,000.00	60,000.00	60,000.00	60,000.00	60,000.00	Shopping
8 Maintenance of Miscellaneous Plant/Construction and Maintenance General Expenses	Gasoline, Diesel, Oil and Lubricants	761-M	1,938,100.00	484,525.00	484,525.00	484,525.00	484,525.00	Shopping
9 Maintenance of Miscellaneous Plant/Construction and Maintenance General Expenses	Office Supplies	755-M	200,000.00	50,000.00	50,000.00	50,000.00	50,000.00	Shopping
10 Maintenance of Miscellaneous Plant/Construction and Maintenance General Expenses	Repair and Maintenance of Office Equipments	821-M	50,000.00	12,500.00	12,500.00	12,500.00	12,500.00	Shopping
11 Maintenance of Miscellaneous Plant/Construction and Maintenance General Expenses	Repair and Maintenance of Furnitures and Fixtures	822-M	50,000.00	12,500.00	12,500.00	12,500.00	12,500.00	Shopping
12 Maintenance of Miscellaneous Plant/Construction and Maintenance General Expenses	Repair and Maintenance of IT Equipment and Software	823-M	100,000.00	25,000.00	25,000.00	25,000.00	25,000.00	Shopping
13 Maintenance of Miscellaneous Plant/Construction and Maintenance General Expenses	Miscellaneous Expenses	884-M	200,000.00	50,000.00	50,000.00	50,000.00	50,000.00	Shopping

Grand Total 11,490,600.00 2,872,650.00 2,872,650.00 2,872,650.00 2,872,650.00

Prepared by:

DOMINADOR B. GENTUYA, JR.

Head of the BAC Secretariat

Checked by:

WINIFRED O. DELA PENA

BAC Chairman

Recommending approval:

ZALDY A. LACSON

OIC-Division Manager

Approved by:

GONZALO GLEN B. DELGADO

General Manager

ANNUAL PROCUREMENT PLAN for 2011
COMMERCIAL DIVISION

Procurement Description (General Description of the Project)		Purpose of the Project	Account No.	Total Estimated ABC	1st quarter	2nd quarter	3rd quarter	4th quarter	Mode of Procurement
					Breakdown per quarter				
1	Office Supplies Expenses	Office Use	755-C	500,000.00	125,000.00	125,000.00	125,000.00	125,000.00	Shopping
2	Water Bills (Loose leaf)	Billing and Collection	756-C	147,000.00			147,000.00		Shopping
3	Collectors O.R.	Collection	756-C	35,000.00	8,750.00	8,750.00	8,750.00	8,750.00	Shopping
4	Thermal Paper	Meter Reading	756-C	100,000.00		33,334.00	33,333.00	33,333.00	Shopping
5	Posters	Information Drive	780-C	265,000.00	66,250.00	66,250.00	66,250.00	66,250.00	Shopping
6	TV / Radio Program	Information Drive	780-C	240,000.00	60,000.00	60,000.00	60,000.00	60,000.00	Shopping
7	Repair & Maintenance	Billing and Collection	823-C	400,000.00	100,000.00	100,000.00	100,000.00	100,000.00	Shopping
Grand Total				1,687,000.00	340,000.00	393,334.00	548,333.00	393,333.00	

Prepared by:

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WINIFRED O. DELA PENA

BAC Chairman

Recommending approval:

LILIBETH A. ARLUZ

Division Manager

Approved by:

GONZALO GLEN B. DELGADO

General Manager

ANNUAL PROCUREMENT PLAN for 2011
ADMINISTRATIVE DIVISION

Procurement Description (General Description of the Project)		Purpose of the Project	Account No.	Total Estimated ABC	1st quarter	2nd quarter	3rd quarter	4th quarter	Mode of Procurement
					Breakdown per quarter				
1	Office Supplies	For Office Use	755-A	214,800.00	53,700.00	53,700.00	53,700.00	53,700.00	Shopping
2	Samsung 108/ML 16400 Toner Cartridge	Replacement of Toner Cartridge	755-A	20,000.00	5,000.00	5,000.00	5,000.00	5,000.00	Shopping
3	Samsung ML 1610 Toner Cartridge	Replacement of Toner Cartridge	755-A	20,000.00	5,000.00	5,000.00	5,000.00	5,000.00	Shopping
4	Epson C45 Printer Ink	Replacement of Toner Cartridge	755-A	10,000.00	2,500.00	2,500.00	2,500.00	2,500.00	Shopping
5	Brother MCF9440 Toner Cartridge	Replacement of Toner Cartridge	755-A	92,000.00	23,000.00	23,000.00	23,000.00	23,000.00	Shopping
6	Canon Pixma Printer Ink	Replacement of Toner Cartridge	755-A	122,000.00	30,500.00	30,500.00	30,500.00	30,500.00	Shopping
7	Taskalfa 180 Printer Copier Toner Cartridge	Replacement of Toner Cartridge	755-A	121,200.00	30,300.00	30,300.00	30,300.00	30,300.00	Shopping
8	Epson Office Jet Ink	Replacement of Toner Cartridge	755-A	60,000.00	15,000.00	15,000.00	15,000.00	15,000.00	Shopping
9	HP Ink	Replacement of Toner Cartridge	755-A	30,000.00	7,500.00	7,500.00	7,500.00	7,500.00	Shopping
Grand Total				690,000.00	172,500.00	172,500.00	172,500.00	172,500.00	

Prepared by:

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Checked by:

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BAC Chairman

Recommending approval:

ELITA M. FRANCISCO

Division Manager

Approved by:

GONZALO GLEN B. DELGADO

General Manager

ANNUAL PROCUREMENT PLAN for 2011
PRODUCTION DIVISION

Procurement Description (General Description of the Project)	Purpose of the Project	Account No.	Total Estimated ABC	1st quarter	2nd quarter	3rd quarter	4th quarter	Mode of Procurement
				Breakdown per quarter				
1 Liquefied Gas Chlorine	Chemicals for Water Treatment	765-P3A	2,768,800.00	692,200.00	692,200.00	692,200.00	692,200.00	Public Bidding
2 Aluminum Sulfate	Chemicals for Water Treatment	765-P3A	4,849,892.00	4,000,000.00		849,892.00		Public Bidding
3 Poly Aluminum Chloride	Chemicals for Water Treatment	765-P3A	2,205,403.00		2,205,403.00			Public Bidding
4 Fuel, Oil and Lubricants for the Stand-by Gen-set	Fuel, Oil and Lubricants for the Stand-by Gen-set	854-IIC	6,014,400.00	1,770,356.00	1,503,600.00	1,503,600.00	1,236,844.00	Small Value Procurement/Direct Contracting
5 Materials for Electric Motor, Metering Pumps and MOV	Maintenance of Pumps and Motors	854-IIIB	916,433.00	229,108.25	229,108.25	229,108.25	229,108.25	Shopping/ Small Value Procurement
6 Building and Structure Maintenance for Old Paslang Pumping Station (PPS) and Lawa-an WTP	Repair and Maintenance (repair of roofs of Old PPS and Lawa-an WTP)	854-IIA	120,000.00		120,000.00			Small Value Procurement
7 Building and Structure Old PPS and WTP	Maintenance for Structure and Improvements	854-IIIA	250,000.00		250,000.00			Shopping/ Small Value Procurement
Grand Total			17,124,928.00	6,691,664.25	5,000,311.25	3,224,808.25	2,158,152.25	

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Approved by:

GONZALO GLEN B. DELGADO

General Manager

ANNUAL PROCUREMENT PLAN for 2011
CAPITAL EXPENDITURES

Procurement Description (General Description of the Project)		Purpose of the Project	Account No.	Total Estimated ABC	1st quarter	2nd quarter	3rd quarter	4th quarter	Mode of Procurement
					Breakdown per quarter				
1	Four (4) Units of Hand-held Meter Reading Device	Efficient accounting of water consumed; minimize expenses	223	400,000.00	400,000.00				Direct Contracting
2	One (1) Set of Computer with Licensed OS & SQL Server 2008 (25-CAL)	Improve billing & collection activities; minimize expenses	223	500,000.00	500,000.00				
3	Revision of the BCS Software	Improve billing & collection activities; minimize expenses	223	800,000.00	800,000.00				Public Bidding
4	Three (3) Sets of Computers with Complete Accessories & Printers	Improve Services by the Admin. & Finance Dept.	223	130,000.00	86,666.67	43,333.33			Direct Contracting
5	One (1) Unit of 300Hp Electric Motor	Reduce expenses; minimize electric motor burn-out	254.II.C	1,000,000.00	1,000,000.00				Shopping
6	One (1) unit Lathe Machine	Reduce expenses by the Prodn. Dept.	250-A	500,000.00		500,000.00			Public Bidding
7	Fixtures for the Records Room	Improve Services by the Admin. & Finance Dept.	222	250,000.00	62,500.00	62,500.00	62,500.00	62,500.00	Public Bidding
8	Distribution Line Rehabilitation Project Ph. 3	Increase revenue through new connections.	254.IV.C	6,000,000.00	3,000,000.00	3,000,000.00			Shopping
9	Distribution Lines Expansions on unserved areas.	Increase revenue ; reduce expenses & NRW.	254.IV.C	1,000,000.00	250,000.00	250,000.00	250,000.00	250,000.00	Public Bidding
10	Surveillance/Monitoring System (CCTV)	Safety of assets.	250-B	400,000.00			400,000.00		Shopping
11	6 air-conditioning units.	Improve services.	222	200,000.00	33,333.33	33,333.33	33,333.33	100,000.00	Public Bidding
12	Construction of a Motor Pool & Multi-Purpose Gym	Improve Services.	211	1,920,000.00			960,000.00	960,000.00	Shopping
13	Construction of a Records/Archive Building	Improve Services	211	1,000,000.00			500,000.00	500,000.00	Public Bidding
14	Rehabilitation of the NWTP Sludge Lagoon Phase I	Reduce production expenses & Improve operation of the New WTP.	254.III.A	1,900,000.00			950,000.00	950,000.00	Public Bidding
15	2,000 pcs 1/2"Ø water meters, complete w/ accessories	Increase revenue through new connections.	254.IV.F	3,446,000.00			1,833,000.00	1,833,000.00	Public Bidding
16	50 pcs 3/4"Ø & 50 pcs. 1"Ø water meters, complete w/ accessories	Increase revenue through new connections.	254.IV.F	465,450.00				188,550.00	Public Bidding
									Public Bidding
Grand Total				20,131,450.00	6,132,500.00	3,889,166.66	4,988,833.33	4,844,050.00	

Prepared by:

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Recommending approval:

JOSIA A. DELFIN

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General Manager