

METRO ROXAS WATER DISTRICT  
Km. 1, Roxas City

APPLICATION FOR TRANSFER OF OWNERSHIP

Application Number: \_\_\_\_\_ Date: \_\_\_\_\_  
Account Number: \_\_\_\_\_

I, the undersigned who is the registered owner of water service connection mentioned below, request that the ownership of said water service be transferred in accordance with the attached supporting papers to:

Mr./ Mrs./ Ms./ Messrs. \_\_\_\_\_  
Address : \_\_\_\_\_

\_\_\_\_\_  
(Signature of Previous Owner)

Acknowledgement:

I, \_\_\_\_\_ (transferee) accept the ownership of the water service connection of \_\_\_\_\_ registered under Account No. \_\_\_\_\_, and agree to be held responsible for the payment of all water accounts and other related bills in connection with this transfer of ownership and subject to the terms of the service contract printed at the back hereof:

\_\_\_\_\_  
(Signature of New Owner)

(To be filled-up by MRWD personnel)

Posting Section:

Charges:

Outstanding Account  
As of \_\_\_\_\_ P \_\_\_\_\_  
Penalty----- \_\_\_\_\_  
Total----- P \_\_\_\_\_

Guaranty Deposit P \_\_\_\_\_  
Payment:  
O.R No. \_\_\_\_\_  
Water Meter Deposit \_\_\_\_\_  
Application Fee \_\_\_\_\_  
Total Amount: P \_\_\_\_\_

Prepared by: \_\_\_\_\_ Checked by: \_\_\_\_\_ Approved by: \_\_\_\_\_

\_\_\_\_\_  
Cust. Serv. Asst. A LILIBETH A. ARLUZ  
Division Manager  
Commercial Division \_\_\_\_\_  
General Manager

Received copy of this transfer of ownership this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
(Signature of New Owner)