

METRO ROXAS WATER DISTRICT  
Km. 1, Roxas City

SERVICE APPLICATION FOR REOPENING OF A SERVICE LINE

Applicant : \_\_\_\_\_  
Address : \_\_\_\_\_  
Account No. : \_\_\_\_\_

I, the undersigned apply for the reopening of a service line stated above. I hereby agree to abide to all rules and regulations of the METRO ROXAS WATER DISTRICT and obey the terms of WATER SERVICE CONTRACT as embodied in the reverse side thereof:

\_\_\_\_\_  
Applicant’s Signature  
Res. Cert. No. \_\_\_\_\_  
Date \_\_\_\_\_

\_\_\_\_\_  
Date  
TIN \_\_\_\_\_

POSTING SECTION

Reopening Charges:

Outstanding Accounts:

As of \_\_\_\_\_ P \_\_\_\_\_  
Penalty \_\_\_\_\_  
**TOTAL P** \_\_\_\_\_

Guaranty Deposit P \_\_\_\_\_  
Reopening Fee \_\_\_\_\_  
Application Fee \_\_\_\_\_  
Labor \_\_\_\_\_  
Materials \_\_\_\_\_  
Others \_\_\_\_\_  
**TOTAL P** \_\_\_\_\_

Date Closed: \_\_\_\_\_

OFFICIAL RECEIPT # \_\_\_\_\_

OFFICIAL RECEIPT # \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Office Collector/ Teller: \_\_\_\_\_

Prepared by:

Checked by:

Approved by:

\_\_\_\_\_  
Cust. Serv. Asst.. A

**LILIBETH A. ARLUZ**  
Division Manager  
Commercial Division

\_\_\_\_\_

CONSTRUCTION DIVISION

Date Reopened: \_\_\_\_\_

Reopened by: \_\_\_\_\_

Water Meter Brand \_\_\_\_\_ Size: \_\_\_\_\_ Meter Serial No.: \_\_\_\_\_ Initial Reading \_\_\_\_\_

Certified by: **GONZALO GLEN B. DELGADO**  
Division Manager C  
Construction & Maintenance Division

WATER SERVICE CONTRACT

Application is hereby made for a water service to be supplied by METRO ROXAS WATER DISTRICT to be used by me in accordance with the rules and regulations of the WATER DISTRICT now in force or may be enforced hereafter.

In addition, I hereby agree:

1. To allow the WATER DISTRICT to install a water meter whenever possible at a conspicuous place and that the representative/s of the WATER DISTRICT shall have access at all time to my premises and building for the purpose of reading and inspecting the meter connection and disconnection or for enforcing the rules and regulations of the WATER DISTRICT;
2. That I shall be held responsible for the safety of the water that shall be installed outside my residence or of the enclosed compounds the case maybe; Repair & Replacement of water meter (due to wear and tear) shall be at no cost to the concessionaire except when the meter is lost, damaged due to tampering, and due to negligence by the concessionaire.
3. That ownership of the water service connection to be installed shall revert back to the DISTRICT immediately upon notice of death of the concessionaire upon discovery that the water service connection and/ or house or building it services is discovered to have been sold or ownership thereof transferred to other persons save in cases where noticed is served upon the DISTRICT of such transfer to which transfer of the water service connection of the new owner the effected upon presentation of the document of conveyance or sale and compliance with office requirements; that after receipt of notice from the DISTRICT notifying to effect transfer of ownership to the new owner and if the new owner of notice from the DISTRICT, the DISTRICT may close the water service connected;
4. To pay WATER DISTRICT all the established charges and deposits required prior to the installation of a water connection and provide all the necessary materials needed for the said installation at my own expense.
5. That I will be held responsible for allowing my person, firm or corporation to tap from my service connection after the water meter without having made an application from the WATER DISTRICT for water services.
6. That is a criminal offense to tamper water meters or steal water as embodied in Sec. 31 (d) of Presidential Decree 198, as mended, otherwise known as Provincial Utilities Act of 1973.
7. That Water Bills are payable to METRO ROXAS WATER DISTRICT and to the designated banks and will become due on the 16<sup>th</sup> day from reading date indicated in the bill. A penalty charge of 10% of the Water Sales will be added to my overdue bills. Failure to receive my bill does not relieve of my liability and if my bill remains unpaid after the grace period of 2 months, 2 days after the reading of the 3<sup>rd</sup> month my service line can be disconnected without prior notice.
8. That the jurisdiction and responsibility of the WATER DISTRICT shall be from the distribution line and up to the water meter only, however, the owner shall provide the necessary pipes and fittings in case replacement of the service pipe is needed. The DISTRICT will in no case be liable for damage caused by the water leaking after the water meter;
9. That in case of commercial and/ or residential leased and/ or occupied by other person, both the owner of the building and the occupant thereof shall be signatories of the contract and shall jointly and severally liable for the bills and damages in case of breach hereof;
10. That the WATER DISTRICT shall not be responsible for the interruption of the service due to causes beyond its control and may disconnect the service upon violation of the terms of this contract or when the WATER DISTRICT has reasonable grounds to believe that the customer is using the water service in violations of its rules, regulations, existing laws and ordinance; and
11. In case of litigation, the applicant hereby agrees that the case should be filed in any competent Court in Roxas City.
12. That these terms & conditions shall be subject to amendment, change, or modification by MRWD, as the need or exigencies of the service may require.

Signature of Applicant

Division Manager  
Commercial Division

Signature of Bldg./ Lot Owner

Subscribed and sworn to before me this \_\_\_\_\_ of \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_, Philippines.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_