**METRO ROXAS WATER DISTRICT**
Km. 1, Roxas City

**NEW SERVICE APPLICATION AND CONSTRUCTION ORDER**

Applicant : _____

Address : _____

I, hereby apply for a water service connection located at _____

_____. I understand the connection will not be made until it is approved and all charges are paid. I assume responsibility for the meter and all water that passes through the connection. I will conform to the rules and regulations of the Water District.

_____ _____
Applicant's Signature Date

Res. Cert. No. _____ TIN _____

Date _____

***Classification of S/C:*** ( ) Residential ( ) Government ( ) Commercial ( ) Industrial ( ) Bulk Sales
***Establishment*** ( ) House ( ) Stall ( ) Buiding ( ) Others/ Specify _____

Investigation of Water Source
*(See Attached Investigation Report)*

Investigated by:

System is [ ] Adequate
[ ] Not Adequate

_____
Date _____

OFFICIAL RECEIPT # _____ Date _____ Office Collector/ Teller _____

Amount of Charges Due

| | |
|---|---|
| Guaranty Deposit | P _____ |
| Installation | _____ |
| Total | P _____ |

Additional Charges after Investigation:

| | |
|---|---|
| S/C Material Cost | P _____ |
| | _____ |
| | _____ |
| | _____ |
| | P _____ |
| Total Amount Due | P _____ |

Prepared by:

_____
Cust. Serv. Asst. A

Checked by:

**LILIBETH A. ARLUZ**
Division Manager
Commercial Division

Approved by:

_____
General Manager

Installed by: _____
Date _____
Meter Brand _____ Meter Serial No. _____
Service Connection _____

Authorized to Sub-Connect

I AUTHORIZED _____
to Sub-connect from my Water Service Connection under Account Number
_____
_____

Certified by: **GONZALO GLEN B. DELGADO**
Division Manager C
Construction & Maintenance Div.

**(** Signature of Registered Owner)

**SKETCH OF LOCATION OF PROPOSED SERVICE**
**(See attached Investigation Report)**

# WATER SERVICE CONTRACT

Application is hereby made for a water service to be supplied by METRO ROXAS WATER DISTSRICT to be used by me in accordance with the rules and regulations of the WATER DISTRICT now in force or maybe enforced hereafter.

In addition, I hereby agree:

1. To allow the WATER DISTRICT to install a water meter whenever possible at a conspicuous place and that the representative/s of the WATER DISTRICT shall have access at all time to my premises and building for the purpose of reading and inspecting the meter connection and disconnection or for enforcing the rules and regulations of the WATER DISTRICT;
2. That I shall be held responsible for the safety of the water that shall be installed outside my residence or of the enclosed compounds the case maybe; Repair & Replacement of water meter (due to wear and tear) shall be at no cost to the concessionaire except when the meter is lost, damaged due to tampering, and due to negligence by the concessionaire.
3. That ownership of the water service connection to be installed shall revert back to the DISTRICT immediately upon notice of death of the concessionaire upon discovery that the water service connection and/ or house or building it services is discovered to have been sold or ownership thereof transferred to other persons save in cases where noticed is served upon the DISTRICT of such transfer to which transfer of the water service connection of the new owner the effected upon presentation of the document of conveyance or sale and compliance with office requirements; that after receipt of notice from the DISTRICT notifying to effect transfer of ownership to the new owner and if the new owner of notice from the DISTRICT, the DISTRICT may close the water service connected;
4. To pay WATER DISTRICT all the established charges and deposits required prior to the installation of a water connection and provide all the necessary materials needed for the said installation at my own expense.
5. That I will be held responsible for allowing my person, firm or corporation to tap from my service connection after the water meter without having made an application from the WATER DISTRICT for water services.
6. That is a criminal offense to tamper water meters or steal water as embodied in Sec. 31 (d) of Presidential Decree 198, as mended, otherwise known as Provincial Utilities Act of 1973.
7. That Water Bills are payable to METRO ROXAS WATER DISTRICT and to the designated banks and will become due on the 16$^{th}$ day from reading date indicated in the bill. A penalty charge of 10% of the Water Sales will be added to my overdue bills. Failure to receive my bill does not relieve of my liability and if my bill remains unpaid after the grace period of 2 months, 2 days after the reading of the 3$^{rd}$ month my service line can be disconnected without prior notice.
8. That the jurisdiction and responsibility of the WATER DISTRICT shall be from the distribution line and up to the water meter only, however, the owner shall provide the necessary pipes and fittings in case replacement of the service pipe is needed. The DISTRICT will in no case be liable for damage caused by the water leaking after the water meter;
9. That in case of commercial and/ or residential leased and/ or occupied by other person, both the owner of the building and the occupant thereof shall be signatories of the contract and shall jointly and severally liable for the bills and damages in case of breach hereof;
10. That the WATER DISTRICT shall not be responsible for the interruption of the service due to causes beyond its control and may disconnect the service upon violation of the terms of this contract or when the WATER DISTRICT has reasonable grounds to believe that the customer is using the water service in violations of its rules, regulations, existing laws and ordinance; and
11. In case of litigation, the applicant hereby agrees that the case should be filed in any competent Court in Roxas City.
12. That these terms & conditions shall be subject to amendment, change, or modification by MRWD, as the need or exigencies of the service may require.

| _____ | _____ | _____ |
|---|---|---|
| Signature of Applicant | Division Manager<br>Commercial Division | Signature of Bldg./ Lot Owner |

Subscribed and sworn to before me this _____ of _____, 20_____ at _____, Philippines.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____